



Chula Vista Campus Addendum
Catalog Addendum for Pima Medical Institute, 2018-2019 Catalog published April 2018

780 Bay Blvd., Suite 101
Chula Vista, CA 91910
619.425.3200

INQUIRIES OR COMPLAINTS REGARDING THIS OR ANY OTHER PRIVATE VOCATIONAL SCHOOL MAY BE MADE TO:

STATE OF CALIFORNIA BUREAU FOR PRIVATE POSTSECONDARY EDUCATION
2535 CAPITOL OAKS DRIVE, SUITE 400
SACRAMENTO, CA
95833

Web: www.bppe.ca.gov
Phone: 916.431.6959

Revision date: 04/15/18

STAFF:

LOU OSBORN	Campus Director
STEPHANIE AGUIRRE	Office Assistant
ELIZABETH BUDIMAN	Medical Career Specialist
KRISTIN BRIDGWATER	Financial Aid Officer
JANNA BUSSING	Financial Aid Coordinator
MARIE BOJORQUEZ	Medical Career Specialist Sr.
MONIQUE CARRILLO	Career Services Advisor
ANGIE DOLFO	Student Services Coordinator
DIANA FLORES	Office Assistant
LAURIE FLOW	Registrar
DANIELLE MADDUX	Medical Career Specialist
JASMINE MALLARE	Financial Aid Officer
DEBORAH MENDOZA	Medical Career Specialist
ROCIO OLOMI	Receptionist
RODRIGO ROBLES	Career Services Coordinator
RACHEL SANCHEZ	Career Services Advisor
JOY SCHOUTEN	Career Services Advisor
VINCE TOLAN	Maintenance Technician
BIANCA WHITE	Office Assistant
RENAE WOODS	Receptionist
CYNTHIA ZAMBRANO	Financial Aid Officer

FACULTY:	
Angulo, Richard, M.A., RT(R)(ARRT), CRT M.A., Occupational Leadership, Chapman University B.A., Psychology, Chapman University A.A., General Studies, Mesa College A.S., Radiologic Technology, George Washington University Licensed Radiologic Technologist-California	Radiography Instructor Full-time
Baldwin, Kassey, B.A., R.V.T. B.A. San Diego State University RVT, Penn Foster College	Veterinary Programs Director Full-time
Brewer, Karin, A.S., R.V.T. A.S., Mesa College Registered Veterinary Technician, California	Veterinary Assistant Instructor Full-time
Brooks, Sherry, A.O.S., R.V.T. A.O.S., Pima Medical Institute Registered Veterinary Technician, California	Veterinary Assistant Instructor Full-time
Bueno, Mary, Medical Assistant Certificate, San Diego County Regional Occupational Program	Medical Assistant Instructor Part-time
Castillo, Anne, B.S., R.D.A B.S., Pima Medical Institute A.A., Centro Escolar University Edutek Professional Colleges Registered Dental Assistant	Lead Dental Assistant Instructor Full-time
Dominguez, Erica, A.A.S. A.A.S., Pima Medical Institute Certificate, Maric College	Lead Medical Administrative Assistant Instructor Full-time
Garcia, Tiffany, R.D.A. Registered Dental Assistant	Dental Assistant Instructor Part-time
Gibson, Lance, DVM Oklahoma State University Doctor Veterinary Medicine, CA	Veterinary Technician Instructor Part-time
Gradillas, Betty Pauline, RRT, RCP, MEd MEd, Northern Arizona University BS, Elementary Education, Prescott College AS, Respiratory Therapy, Pima Community College RCP, California, Arizona	Respiratory Therapy Director of Clinical Education Full-time
Haskins, Kenneth, B.S., RCP, RRT B.S., Respiratory Therapy, Pima Medical Institute A.O.S., Respiratory Therapy, Pima Medical Institute RCP, California	Respiratory Therapy Instructor Full-time

Hawkins, Michele, A.A.S., NCPT, NCMA A.A.S., Pima Medical Institute Certificate, Apollo Medical College National Certified Medical Assistant National Certified Phlebotomy Assistant	Lead Medical Assistant Instructor Full-time
Jara, Koryn, Medical Assistant Certificate, Pima Medical Institute	Medical Assistant Instructor Full-time
Karna, Veronica, A.A.S., R.V.T. A.A.S., Pima Medical Institute	Career Prep/Veterinary Assistant Instructor Full-time
Kline, Carmen, A.S., R.V.T A.S., Mesa College Registered Veterinary Technician, California	Veterinary Assistant Instructor Full-time
LaValle, Cynthia, A.S., R.V.T. A.S., Mesa College Registered Veterinary Technician	Veterinary Assistant Instructor Full-time
Lopez, Sandra Licensed Pharmacy Technician	Pharmacy Technician Instructor Full-time
Mast, April, R.V.T Registered Veterinary Technician	Veterinary Technician Instructor Part-time
Matulac, Kristine, Medical Assistant Certificate, Maric College	Medical Assistant Instructor Part-time
Miles, Gerald "Jed", B.S., RT(R)(ARRT), CRT B.S., Radiologic Science, Florida Hospital College of Health Sciences Licensed Radiologic Technologist-California	Radiography Clinical Coordinator Full-time
Montoya, Benjamin, B.S. B.S., California State Polytechnic University Licensed Pharmacy Technician	Pharmacy Technician Instructor Full-time
Neves, Jennifer, B.S. B.S., Pima Medical Institute A.A.S., Pima Medical Institute	Faculty Coordinator Full-time
O'Brien, Diane, B.V.E, R.V.T B.V.E., San Diego State University Registered Veterinary Technician, California	Veterinary Technician Instructor Full-time
Ortiz, Alyssa, Medical Assistant Certificate, Pima Medical Assistant	Medical Assistant /Medical Administrative Assistant Instructor Full-time
Polanco, Jesus, A.A.S. A.A.S., Pima Medical Institute Certificate, Pima Medical Institute	Career Preparation Classroom Assistant Full-time

Ramirez, Yvette, R.D.A., A.A.S. A.A.S. Pima Medical Institute Certificate, Concorde Career Institute Registered Dental Assistant	Dental Assistant Instructor Full-time
Restrepo, Kathryn, B.S., R.V.T B.S. CA State Polytechnic University Registered Veterinary Technician, California	Veterinary Technician Clinical Director Full-time
Schmidt, Lisa F., Ph.D., RT(R)(M)(ARRT), CRT Ph.D., Higher Education, University of Arizona M.A., Higher Education, University of Arizona B.F.A., Studio Art, University of Arizona A.A.S., Radiologic Technology, Pima Community College Licensed Radiologic Technologist-California	Radiography Program Director Full-time
Sensbach, Patricia, Medical Administrative Assistant	Medical Administrative Assistant Instructor Part-time
Terrazas, Melissa, CPhT Certificate, Pima Medical Institute Licensed Pharmacy Technician	Lead Pharmacy Technician Instructor Full-time
Toscano, Melissa, CMA Certificate, Pima Medical Institute Certified Medical Assistant	Medical Assistant Instructor Full-time
Volpe, Debra, B.S., RCP, RRT B.S., University of Redlands, Redlands A.S., Respiratory Therapy, Mt. San Antonia College RCP, California	Respiratory Therapy Program Director Full-time
Volpe, James, MEd, RCP, RRT MEd, Loyola University RRT, Pima Community College, Tucson RCP, California	Respiratory Therapy Instructor Full-time
Wilder, Jennifer, B.S. B.S., Pima Medical Institute A.A.S., Pima Medical Institute	Career Prep Instructor Full-time

ONLINE FACULTY:	
Colin Easom M.A. Library and Information Management, Liverpool John Moores University, England B.A. Librarianship and Information Studies, Liverpool Polytechnic, England	Veterinary Technician - Online instructor Part-time
Jaime Kazal M.Ed. Educational Leadership, Northern Arizona University B.A. Elementary Education, University of Arizona	Veterinary Technician - Online instructor Part-time
Lucas Micromatis M.A. Media Arts, University of Arizona B.A. English Literature, Berry College	Veterinary Technician - Online instructor Part-time
Jamie Morgan B.S. Animal Health Technology, Murray State University	Veterinary Technician - Online instructor Part-time
Geoffrey Natividad D.Ph. Albany College of Pharmacy and Health Sciences B.S. General Science, Seattle University B.A. Humanities, Seattle University	Veterinary Technician - Online instructor Part-time
Susan Rose B.S., Animal Science, University of Arizona	Veterinary Technician - Online instructor Part-time
Charlotte Rosenthal C.V. T. Arizona Veterinary Medical Examining Board	Veterinary Technician - Online instructor Part-time
Amy Sloan Ed.D. Higher & Postsecondary Education, Argosy University M.A. English Literature, University of Tennessee B.A. University Scholar (English Literature), Baylor University	Veterinary Technician - Online instructor Part-time
Traci Tawney M.Ed. Special Education, University of Phoenix B.A. Communications, University of Washington	Veterinary Technician - Online instructor Part-time
Melinda Tolitsky D.C., Parker Chiropractic College B.S. Anatomy, Parker Chiropractic College B.A. Spanish, Biology, Chemistry, University of Arizona	Veterinary Technician - Online instructor Part-time

PROGRAM	SOC CODE	EMPLOYMENT POSITIONS
DENTAL ASSISTANT	31-9091.00	Dental Assistant, Dental Front Office Administration, Dental Treatment Coordinator, Dental X Ray Technician, Clinical Supervisor Office Manager, Oral Hygiene Instructor, Specialty Assistant, Sterilization Technician
MEDICAL ADMINISTRATIVE ASSISTANT	43-6013.00	<p>General Office Occupations:** Administrative Assistant, Assistant Office Manager, Audit Clerk, Bookkeeper II Assistant, Insurance Benefits Assistant/Clerk, Insurance Checker, Insurance Clerk II (Cancellation, Reinsurance, Code), Insurance Examiner's Assistant, Insurance Examining Clerk (Underwriting, Policy, Rating), Medical Insurance Claims Clerk, Medical Insurance Clerk I, Medical Insurance Clerk II, Patient Service Representative, Personnel Assistant, Secretary Word Processing Clerk</p> <p>Medical Facility/Office Occupations:** Administrative Assistant (Executive, Finance, Personnel), Audit Clerk, Bookkeeper II (Accounts Payable, Receivable, Payroll), Insurance Billing/Collection Agent, Insurance Claims Clerk, Insurance Claims Processor, Insurance Clerk I, Insurance Clerk II, Insurance Checker, Medical Insurance Claims Processor, Medical Insurance Clerk I, Medical Insurance Clerk II, Medical Office Medical Insurance Examiner, Medical Office Bookkeeper /Full Charge, Medical Office Insurance Benefits Administrator, Medical Office Manager, Medical Office Personnel Administrator Medical Secretary/Transcriptionist, Word Processor, Blood Bank Unit Administrator, Blood Bank Unit Assistant, Hospital Collections Clerk, Hospital Donor Unit Assistant, Medical Insurance Clerk II (Cancellation, Correspondence, Reissue, Code), Medical Insurance Customer Service Representative, Hospital/Medical File Clerk II (X-ray, Laboratory, Dietary, Insurance), Hospital/Medical Insurance Billing/Collection Agent Hospital/Medical Voucher Clerk (Medical Fees, Advanced Codes, Benefits), Medical Unit Service Coordinator</p>
MEDICAL ASSISTANT (All Medical Administrative Assistant job titles are applicable here)	31-9092.00	<p>General Office Occupations:** CPR Instructional Aide First Aide Attendant</p> <p>Medical Office Occupations:** Back Office Assistant Manager, Front Office Assistant Manager, Back Office Manager, Back Office Laboratory Aide, Back Office Laboratory Assistant, Medical Assistant (General Practitioner, OB-GYN, Pediatric, Orthopedic, Osteopathic, Podiatric, Internal, Chiropractic, etc.), Hospital/Medical Voucher Clerk (Medical Fees, Advanced Codes, Benefits), Medical Unit Service Coordinator I/Assistant, Medical Unit Service Coordinator II/Secretary, Medical Office Assistant Manager, Registered Medical Assistant (Upon passing the AMT Examination), Certified Medical Assistant (Upon passing the CMA Examination)</p> <p>Medical Facility Occupations:** Blood Bank Donor Unit Administrator, Blood Bank Donor Unit Assistant, Blood/Plasma Laboratory Assistant, Blood/Plasma Laboratory Aide, Clinical Laboratory Aide (Venipuncture), Clinical Laboratory Phlebotomist (Upon passing with the NCAMLP), Hospital Donor Unit Assistant, Medical Assistant (General Practitioner, OB-GYN, Pediatric, Orthopedic, Osteopathic, Podiatric, Internal, Chiropractic, etc.), Registered Medical Assistant (Upon passing the AMT Examination), Certified Medical Assistant (Upon passing the CMA Examination), Therapy Aide (Select Specializations)</p>
PHARMACY TECHNICIAN	29-2052.00	Pharmacy Technician, Pharmacy Aid, Pharmacy Clerk, Compounding Technician, Customer Service Representative, Filling Technician, IV Technician, Medication Technician, Pharmacy Purchaser and Buyer, Pharmacy Sales Associates
RADIOGRAPHY	29-2034.00	Radiologic Technologist, X-Ray Technologist, Radiographer
RESPIRATORY THERAPY	29-2054.00	Respiratory Therapist, Certified Respiratory Therapist, Respiratory Care Practitioner, Staff Respiratory Therapist, Certified Respiratory Therapy Technician (CRTT), Pulmonary Function Technician (PF Technician), Respiratory Care Assistant (RCA), Respiratory Therapy Technician (RTT)
VETERINARY ASSISTANT	31-9096.00	Veterinary Assistant, Veterinarian Assistant, Animal Care Provider, Animal Caregiver, Animal Care Attendant, Animal Lab Assistant, Pet Care Attendant, Kennel Assistant, Kennel Attendant, Kennel Technician
VETERINARY TECHNICIAN (All Veterinary Assistant job titles are applicable here)	29.2056.00	Veterinary Technician Veterinary Nurse Veterinarian Technician (CVT, RVT, LVT depending on licensure by State)

Hours of Operation:

Hours of Operation: 7:30 AM - 10:00 PM; Monday through Thursday and 7:30 AM - 5:00 PM; Friday
Class Schedule: Morning Classes: 8:00 AM - 12:00 PM; Monday through Friday
Afternoon Classes: 1:00 PM - 5:00 PM; Monday through Friday
Night Classes: 5:40 PM - 10:00 PM; Monday through Thursday

Student Breaks: 10 minutes per hour, not exceeding 40 minutes per 4 hours

Mealtimes: Pima Medical Institute does not provide "mealtime", however students are welcome to eat meals during student breaks

Facility Description:

The Chula Vista Campus occupies approximately 24,000 square feet and is divided into nine major instructional areas. Each area contains appropriate instructional equipment and furniture. English as a Second Language Instruction is not offered by Pima Medical Institute, Chula Vista, California.

Revisions to the 2018-2019 Catalog published April 2018:

The following statement is currently in the 2018-2019 catalog on page 60 under Program Information:

Graduates of this program are granted an Associate of Applied Science degree.

This statement has been replaced with the following:

Graduates of this program are granted an Associate of Applied Science degree. Graduates of this program are eligible to apply to sit for the American Registry of Diagnostic Medical Sonographers Examinations.

The following statement is located in the Class Starts and Postponement section on p. 130 of the 2018-2019 catalog:

Postponement by the school within thirty (30) days of the original starting date will not alter the terms and conditions of the enrollment agreement. Postponement by the school beyond thirty (30) days of the original starting date will terminate the enrollment agreement with all monies paid by the applicant to be refunded in full.

This statement has been replaced with the following:

Postponement of a starting date, whether at the request of the school or the student, requires a written agreement signed by the student

A. Whether the postponement is for the convenience of the school or the student, and;

B. A deadline for the new start date, beyond which the start date will not be postponed.

If the course is not commenced, or the student fails to attend by the new start date set forth in the agreement, the student will be entitled to

The following information is currently listed in the 2018-2019 catalog on page 132 under Student/Instructor Ratio:

The laboratory ratio of students to instructor does not exceed 20 to 1. The Texas classroom ratio does not exceed 30 to 1. In other states, the classroom ratio does not exceed 35 to 1. The online classroom ratio does not exceed 25 to 1. Programmatic variations are published in the catalog addenda.

This information has been replaced with the following:

PMI Standard Ratio Language

The laboratory ratio of students to instructor does not exceed 20 to 1. The Texas classroom ratio does not exceed 30 to 1. In other states, the classroom ratio does not exceed 35 to 1. The online classroom ratio does not exceed 25 to 1. Programmatic variations are published in the catalog addenda.

Arizona

Program	Student : Instructor Ratio
Dental Assistant	Lab 12:1
Nursing Assistant/ Nurse Aide	Clinic: 10:1 Lab 20:1
Nursing	Clinic 10:1
Paramedic	Classroom 24:1 Clinical: 4:1 Externship: 1:1
Pharmacy Technician	Lab 12:1 Lab (PHA 225) 8:1
Radiography	Lab 10:1
	Clinic (Technologist) 1:1
	Clinic (CI) 10:1
Respiratory Therapy	Clinic 6:1
Surgical Technician	Lab 10:1

California

Program	Student : Instructor Ratio
Dental Assistant	Lab 12:1
	Preclinical/clinical lab 6:1
Pharmacy Technician	Lab 12:1
	Lab with sterile compounding (PHA 225) 8:1
Radiography	Lab 10:1
	Clinic (Technologist) 1:1
	Clinic (CI) 10:1
Respiratory Therapy	Clinic 6:1

Colorado

Program	Student : Instructor Ratio
Nursing Assistant/ Nurse Aide	Clinic: 10:1 Lab 10:1
Dental Assistant	Lab 12:1
Practical Nursing	Lab 10:1
Pharmacy Technician	Lab 12:1 Lab (PHA 225) 8:1
Medical Laboratory Technician	Lab 10:1
Radiography	Lab 10:1
	Clinic (Technologist) 1:1
	Clinic (CI) 10:1
Respiratory Therapy	Clinic 6:1
Surgical Technician	Lab 10:1

Nevada

Program	Student : Instructor Ratio
Dental Assistant	Lab 12:1
Pharmacy Technician	Lab 12:1 Lab with sterile compounding (PHA 225) 8:1
Radiography	Lab 10:1
	Clinic (Technologist) 1:1
	Clinic (CI) 10:1
Respiratory Therapy	Clinic 6:1

New Mexico

Program	Student : Instructor Ratio
Dental Assistant	Lab 12:1
Dental Hygiene	Lab 10:1 for RDH 215 Biomaterials All other labs, preclinical, and clinical 5:1
Pharmacy Technician	Lab 12:1 Lab with sterile compounding (PHA 225) 8:1
Practical Nursing	Lab 10:1
	Clinic 8:1
Radiography	Lab 10:1
	Clinic (Technologist) 1:1
	Clinic (CI) 10:1
Respiratory Therapy	Clinic 6:1

Texas

Program	Student : Instructor Ratio
GENERAL	Classroom 30:1
Nursing Assistant/ Nurse Aide	Clinic: 10:1 Lab 10:1
Dental Assistant	Lab 12:1
Dental Hygiene	Lab 10:1 for RDH 215 Biomaterials All other labs, preclinical, and clinical 5:1
Veterinary Technician (El Paso Only)	Lab (live animal) 4:1
Radiography	Lab 10:1
	Clinic (Technologist) 1:1
	Clinic (CI) 10:1
Pharmacy Technician	Lab 12:1
	Lab (PHA 225) 8:1
Respiratory Therapy	Clinic 6:1

Washington

Program	Student : Instructor Ratio
Dental Assistant	Lab 12:1
Dental Hygiene	Lab 10:1 for RDH 215 Biomaterials All other labs, preclinical, and clinical 5:1
Pharmacy Technician	Lab 12:1
	Lab (PHA 225) 8:1
Radiography	Lab 10:1
	Clinic (Technologist) 1:1
	Clinic (CI) 10:1
Respiratory Therapy	Clinic 6:1

The following statement is added under Student Services on page 134:**Housing**

The Chula Vista campus does not provide or assist students in finding housing. There are no dormitory facilities under our control. The availability of housing located reasonably near the institution's facilities is an estimation of cost of \$930-\$1800 for a one bedroom per ForRent.com.

CALIFORNIA LICENSURE REQUIREMENTS

The following statement applies to the Veterinary Technician, Pharmacy Technician, Radiography, and Respiratory Therapy programs. The State of California requires graduates of Veterinary Technician, Pharmacy Technician, Radiography, and Respiratory Therapy programs to be licensed, registered, or certified in order to obtain employment in the field. Relevant website links and licensure eligibility requirements are listed by program below:

VETERINARY TECHNICIAN - American Association of Veterinary State Boards (AAVSB)

www.aavsb.org Veterinary Technician National Exam (VTNE)

www.aavsb.org/vtne.org/vtne Veterinary Medical Board (VMB)

www.vmb.ca.gov/forms_pubs/rvt_instruction.pdf

List of Requirements for eligibility for licensure as a Veterinary Technician in the State of California include the following:

1. Graduate from an AVMA or California approved RVT program
2. Apply for, take, and pass the California RVT Examination
3. Apply for, take, and pass the Veterinary Technician National Examination
4. Submit required documentation with application:
 - Certified transcripts showing degree conferred or copy of diploma DOJ and
 - FBI fingerprint clearance
 - Passport photo (2x2)
5. Appropriate fees must be submitted with application
6. Submit all applicable registration fees

PHARMACY TECHNICIAN - Pharmacy Technician Certification Board (PTCB) www.ptcb.org

California State Board of Pharmacy www.pharmacy.ca.gov

List of Requirements for eligibility for licensure as a Pharmacy Technician in the State of California include the following:

1. Submit a sealed copy of a Practitioner Self-Query Report to the Board of Pharmacy at a cost of \$8.00.
2. Submit a Live Scan receipt, showing fingerprint submission information at a cost of \$69.00.
3. Submit a certified copy of High School transcripts or a certified copy of an official transcript of your General Education Development (GED) test results (cost may vary).
4. Submit an Affidavit of Completed Coursework or Graduation for Pharmacy Technician from one of the following: course which provides a minimum of 240 hours of instruction as specified in Title 16 California Regulation section 1793.6(c), course/program accredited by the American Society of Health-System Pharmacists or the Accreditation Council for Pharmacy Education instruction, or an Associate Degree in Pharmacy Technology program. Certified copy of Pharmacy Technician Certification Board certificate or armed services training copy of the DD214 can be submitted in place of the aforementioned affidavit.
5. Submit an application with attachments 1-4 above to the California State Board of Pharmacy with a passport photo attached and a fee of \$105.00.

NOTICE: Effective July 1, 2012, the State Board of Equalization and the Franchise Tax Board may share taxpayer information with the Board. You are obligated to pay your state tax obligation. This application may be denied or your license may be suspended if the state tax obligation is not paid.

RADIOGRAPHY - Joint Review Committee on Education in Radiologic Technology (JRCERT)

www.jrcert.org

American Registry of Radiologic Technologists Examination (ARRT)

<http://www.arrt.org>

California Department of Public Health Radiologic Health Branch (CDPH-RHB)

www.cdph.ca.gov/programs/pages/radiologichealthbranch.aspx

List of Requirements for eligibility for licensure as a Radiologic Technologist in the State of California include the following:

1. Graduation from an approved Radiography Technology program and obtainment of Fluoroscopy School Certification Completion.
Student graduates from the PMI Chula Vista Radiologic Technology Program receive the following documentation:
 - a. An Associate of Occupational Science Degree in Radiologic Technology
 - b. A Fluoroscopy School Certification of Completion
2. The graduate completes the American Registry of Radiologic Technologists National Certification Examination.
3. Upon passing, and within 4-6 weeks the graduate receives the ARRT certification by mail
4. The graduate can then submit an application to the California Department of Public Health Radiologic Health Branch for the Radiologic Technology Certificate Application (Form CDPH 8200 - website <http://www.cdph.ca.gov/pubsforms/forms/Pages/RHBCertificationForms%28HealingArts%29.aspx>)
5. Following the application, the graduate must submit the following with the application:
 - a. A copy of the ARRT certificate for Radiography.
 - b. A non-refundable application fee of \$88.00 in the form of a check or money order made payable to the CDPH-RHB.
 - c. The graduate will be notified of their application status within 30 calendar days of submission of the application.
6. Graduates from the PMI Chula Vista Radiologic Technology Program have the option of also submitting the Radiologic Technology Fluoroscopy Permit Application (CDPH 8218).
 - a. The graduate must submit a copy of the graduation diploma or a certificate of completion from a CDPH-RHB approved Radiologic Technologist fluoroscopy school.
 - b. The application is found at <http://www.cdph.ca.gov/pubsforms/forms/CtrlForms/cdph8218.pdf>
 - c. The graduate must submit a non-refundable application fee of \$88.00 in the form of a check or money order made payable to the CDPH-RHB
7. The RHB will notify the graduate of the following:
 - a. That their application is complete and the CDPH-RHB decision regarding the application is:
 - i. The application is acceptable, and what examination, if applicable the graduate must pass within 180 days in order to complete the application.
 - ii. Instructions will be sent to the graduate on how to submit payment of the non-refundable examination fee (\$175.00 made payable to the ARRT).
 - iii. Or the RHB will notify the graduate that the application is not accepted for filing, and what specific information, documentation or fee the graduate must submit within 30 calendar days in order for the CDPH-RHB to consider the application acceptable.

RESPIRATORY THERAPY - National Board for Respiratory Care (NBRC)

www.nbrc.org

Respiratory Care Board (RCB)

www.rcb.ca.gov

On July 23, 2014 AB 1972 was signed by Governor Edmund G. Brown Jr., establishing the Registered Respiratory Therapist (RRT) exam as the minimum requirement for licensure effective January 1, 2015. Therefore, the Respiratory Care Board (Board) will no longer recognize passage of the Certified Respiratory Therapist (CRT) examination by new graduates for licensure as of January 1, 2015.

Those students will be required to take the new Therapist Multiple-Choice Examination (the new version of the NBRC exam which will be available 1/15/15), and pass the RRT examination to qualify for licensure. The cost for the Therapist Multiple-Choice Examination will remain the same as the current cost for the CRT examination (\$190 for new applicants and \$150 for repeat applicants). However, students/applicants taking the new exam will now be required to apply for (and pass) the Clinical Simulation Examination, which includes a fee of \$200 (for both new and repeat applicants).*

Please contact the Board at 916.999.2190, or toll free at 866.375.0386 if you have any questions.

Before you apply for your examination you are strongly encouraged to review, in detail, the NBRC's Candidate Handbook. If you request your application for examination by calling the NBRC you will receive the handbook with your application. If you apply on-line or download the application, you can obtain a copy of the handbook by either:

- 1) visiting NBRC's website at www.nbrc.org. From the home page, click on "Examinations" then select "RRT." On the left side of the next screen click on "Candidate Handbook" or
- 2) calling the NBRC at 913.895.4900 and request a handbook be mailed to you.

List of Requirements for eligibility for licensure as a Respiratory Care Practitioner (RCP) in the State of California include the following:

1. Graduation from an CoARC approved Respiratory Therapy Program.
 2. National Board of Respiratory Care (NBRC) to take the exam for RRT *credentialing*:
 - a. The exam Therapist Multiple Choice (TMC)(computer based exam; \$190.00)
 - b. Application online: www.nbrc.org
 - c. This exam can be scheduled and taken as soon as student is officially "cleared" for graduate status from PMI.
 - d. Must achieve a passing score, RRT level
 - e. Exam is taken at testing sites in CA (H&R Block, San Diego)
 - f. This is the graduate's *national credential*
 - g. This is the requisite exam for licensure status. (Alaska) does *not* have state licensure).
 1. State of CA for licensure as a Respiratory Care Practitioner (RCP) Process.
 - a. This process can begin as early as 90 days prior to graduation (early filing helps to expedite the process).
 - b. Application online: www.rcb.ca.gov
 - c. *Live Scan* fingerprints / passport photos (2): \$70.00
 - d. Professional Ethics course must be taken online from the AARC or CSRC; passed with 80% or >, and completion certificate submitted. (3 hours; \$40.00)
 - e. Applicant goes through FBI and DOJ *extensive* background checks
 - f. Licensure Application fee: \$300.00
 - g. DMV "H-6": complete 10 year driving history in all states with DL held: \$15.00/state
-

The following statement is added to the 2018-2019 Catalog published April 2016 under the Chula Vista Campus description of facilities section on page 5:

The types of equipment used in classrooms include computers and laboratory areas for each program.

The dental assistant classroom includes, 6 operatory stations, 6 dental chairs with operator unit, 3 x-ray units, 6 digital x-ray programs with 3 sensors, 5 x-ray view boxes, 3 lead aprons, 3 high speed hand pieces, 7 low speed hand pieces, 12 water and air syringes, 1 air compressor system, 2 automatic x-ray processors, 3 model trimmers, 6 model vibrators, 1 lathe with 2 attachments, 3 amalgamators, 3 curing lights, 3 Dexter with radio teeth and 1 regular teeth, 3 coronal polishing Dexter heads, 28 bench mounts, 3 lab micromotor hand pieces, 1 hydrocolloid conditioning bath, 2 autoclaves, 1 intra-oral camera, 1 Pentamix impression machine, vital sign monitor, EKG, 2 vacuum former, printer, x-ray duplicators, 1 ultrasonic unit, 1 oxygen unit, pit & fissure sealant equipment, 1 flat screen TV, DVD player, 4 computers with 1 printer.

The medical assisting has 2 lecture classrooms with sinks, computers, and a printer in each room. The large lab includes 4 exam rooms, 2 sinks, 4 exam tables, 4 gooseneck lamps, 2 autoclaves, 2 venipuncture drawing chairs, 6 venipuncture and blood drawing practice arms, 4 ECG machines, 1 holter monitor, emergency clean-up kit, 2 eye wash stations, 6 glucometers, 2 HemaQue, miscellaneous medical instruments, ophthalmoscope, otoscope, 4 mayo stands, 4 medical waste containers, 2 microhematocrit centrifuges, 2 regular centrifuges, 4 microscopes, 2 nebulizers, 2 pediatric practice dummies, 1 pediatric scale, 3 pulse oximeters, refrigerator, 2 scales, 9 floor model sphygmomanometers, 6 manual sphygmomanometers, electronic and tympanic thermometers, 2 urinalysis test machines, Vacutainer tube rocker, walker, wheel chair, cane, and 2 pair of crutches.

The pharmacy technician classroom includes an adding machine, cash register, compounding slabs, computers/printers, containers for syrups and pills, counting trays, dispensers, electronic scales, weight sets metric and apothecary, funnels/filter equipment, glass graduates/cylinders, laminar air flow hoods, mortars and pestles, original drug bottles, pill and tablet counters, large and small spatulas, ointment bases - Aquaphor, aquaphilic, etc., gelatin capsules, methylcellulose, glycerin, sodium chloride, mineral oil, cherry syrup, labels, coal tar solution, Ichthammol ointment, corn syrup, salicylic acid powder, lactose powder, cornstarch, camphor, menthol crystals, glass stirring rods, and torsion balance.

The veterinary classroom includes refrigerator, microscopes, otoscope, refractometer, exam table, anesthesia machine, IV stand, x-ray view box, x-ray cassettes, caliper, lead apron with thyroid shield, lead gloves, film markers, specimen jars, crash cart, anatomical model (small animal), sink, autoclave, centrifuge, cages, and miscellaneous surgical instruments.

The separate veterinary technician classroom includes large animal limb, large animal skull, anesthesia machine - small animal, autoclave, cardiac monitor, dehorner, dental instruments, splash shields, prophy heads, electric clippers, emergency crash kit, endotracheal tubes, esophageal stethoscopes, laryngoscope, nail trimmers, oral dosing equipment, oral speculum, cages complying w/ federal regulations, examination tables, oximeter/capnograph, surgical lights, surgical tables, surgical gowns, towels and drapes, basic surgical instruments, tourniquet, feeding and gavage tubes, vaginal speculum, warming pad blanket, twitch, restraint pole, Elizabethan collars, muzzles, cat bags, tonometer, blood mixer/ rocker, centrifuge, microhemotocrit centrifuge, clinical chemistry analyzer, differential blood cell counter, electronic blood cell counter, hand tally cell counters, hemocytometer, incubator, refractometer, lab scales, microscopes, lead apron with lead thyroid collar, lead gloves, radiation safety badges, storage racks for gloves and aprons, portable x-ray machine, x-ray machine, x-ray viewer, mop and bucket, automated film processor, calipers, cassette holders, digital film unit and processor, film ID markers, and high speed/rare earth screens.

The respiratory therapy classroom includes body box, Collins water seal, Breon, Koko Spirometer, isolette, Schrist infant ventilator, Bennett MAI ventilator, Curasse ventilator with chest shell, PR 2 IPPB machine, Bird Mark 7 IPPB machine, ultrasonic nebulizer and stand, SPAG nebulizer, croup tent, PulmoAide air compressor, therapy vest, 2 hospital beds, crash cart with disposable supplies, EKG, 12 lead EKG machine, EKG rhythm simulator, x-ray view boxes, arterial arm, arterial line set-up, 2 IV poles, pulmonary artery catheters, pulse oximeter/end-tidal CO2 monitor, pleuravac, 4 O2 flowmeters, room air flowmeters, basic adult CPR mannequin, modified CPR mannequin with intubation head attached, pediatric intubation head, galvanic fuel cell O2 analyzers, Wright's respirometer, negative inspiratory force gauge, lung simulator, full-sized spine board with c-collar/foam wedges, various sized Shiley trach tubes and inner cannulae, various sized Portex trach tubes and inner cannulae, transtracheal O2 catheters, apnea monitor, low pressure monitor, liquid O2 reservoir with portable carrier, and O2 concentrator.

The radiologic technology classroom includes life sized skeletal model, VCR/TV, x-ray table with Potter-Bucky diaphragm, energized x-ray tube, wall-mounted wall bucky, energized control panel, full body positioning phantom, lead apron, half lead apron, pair of lead gloves, calipers, portable cassette holder, various sized film cassettes, hot light, curved film cassette, portable grid cassette, various lead markers, foam positioning sponges, foot stool, wheel chair, IV pole, standing eight scale, gurney/stretchers, wire mesh screen, aluminum step wedge, densitometer, table top processor, film bin, wall mounted sage lights, and film patient ID camera/flashers.

The materials that will be used for instruction are based on the individual program and could include towels, gauze, cotton balls, bandages, pit & fissure sealant materials, vacutainers, capillary tubes, critoseal, plastic urine specimen cups, urinometer, urine tek tubes and caps, strep test dipsticks, pregnancy test dipsticks, Snellen charts, leashes, muzzles, rabies pole, splints, cast padding, tape, hot/cold packs, alcohol, betadine scrub, slides, cover slips, pipettes, Elisha tests, needles, syringes, gloves, shoe covers, stethoscope, catheters, masks, gowns, face shields, scrub brushes, thermometers and various wall charts.

CALIFORNIA CATALOG ADDENDUM

Pima Medical Institute is a private institution and is licensed to operate under the terms of California Education Code (CEC) section 94890(a)(1) until February 28, 2018 per CEC section 94890(b).

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833 or P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site (www.bppe.ca.gov).

This institution has not had a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec.1101 et seq.).

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION.

The transferability of credits you earn at Pima Medical Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, diploma, or certificate you earn in your program is also at the complete discretion of the institution to which you may seek to transfer. If the credits, or degree, diploma, or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Pima Medical Institute to determine if your credits, or degree, diploma, or certificate will transfer.

Online and On-ground Articulation Agreements

Pima Medical Institute (PMI) has four articulation agreements with the following institutions: Chadron State College (CSC), Grand Canyon University (GCU), Montana State University, Billings (MSU), and University of Phoenix (UOP). In addition, PMI maintains an education agreement with Chamberlain College of Nursing. The agreements allow PMI students to pursue online or on-ground baccalaureate degree completion programs or advanced degrees. GCU allows for both PMI degree and non-degree students to transfer credit, while MSU, CSC and UOP are specific to the transfer of credit for PMI degree students.

Additional information about the agreements is included on the following pages. PMI supports the pursuit of life-long learning. In turn, PMI offers degree completion programs and maintains agreements with other institutions to provide graduates with multiple options for continuing their education.

Dionne Billick
Corporate Education Director
Pima Medical Institute

Pima Medical Institute does not guarantee the transfer of credit to any other institution. The college and/or university to which a student applies determine transfer of credit. The articulation agreements in this guide are subject to change.

STUDENT CREDIT TRANSFER OPTIONS REGIONALLY ACCREDITED INSTITUTIONS

CHADRON STATE COLLEGE

1000 Main St.
Chadron NE 69337
(308) 432-6000
www.csc.edu

Chadron State College (CSC) allows transfer of credit for the following PMI associate degree programs: Dental Hygiene, Occupational Therapy Assistant, Physical Therapist Assistant, Radiography, Respiratory Therapy, and Veterinary Technician.

Graduates of PMI associate degree programs listed above can transfer up to 70 credits from the earned PMI degree toward fulfillment of the 120 credits required for completion of CSC's Bachelor of Applied Science (BAS) degree. Graduates of PMI associate degree programs listed above can also transfer 66 credits from the earned PMI degree towards fulfillment of the 120 credits required for completion of a CSC Bachelor of Arts or Bachelor of Science degree.

For more information regarding transferring to CSC, contact the Start Office at 800-242-3766 x6060

GRAND CANYON UNIVERSITY

3300 West Camelback Road
Phoenix, AZ 85017
(800) 800-9776
www.gcu.edu

Grand Canyon University (GCU) allows transfer of credit for PMI degree and non-degree students.

PMI associate degree graduates can transfer up to 84 credits to GCU. Several bachelor degree options are available, many specific to fields of study at PMI. PMI bachelor degree graduates can transfer into several GCU graduate programs.

For more information with regard to transferring to GCU and obtaining a discount contact Rob Radar, Office: 520-792-7818, cell: 619-261-8875 or email: Robert.Rader@gcu.edu

MONTANA STATE UNIVERSITY

1500 University Drive
Billings, MT 59101
www.msubillings.edu

Mountain State University (MSU) allows transfer of credit for PMI degree students.

PMI graduates can transfer up to 36 credits from an earned PMI associate's degree. The Bachelor of Applied Science (BAS) and Bachelor of Science in Liberal Studies (BSLS) degree completion programs at MSU are intended to provide online degree completion opportunities for PMI students who have completed an Associate of Occupational Science Degree in Radiography or Respiratory Therapy.

For more information regarding transferring to MSU, contact the New Student Services department at 800-656-6782 x2888; email: admissions@msubillings.edu

UNIVERSITY OF PHOENIX

www.phoenix.edu/pmistudents

University of Phoenix (UOP) allows transfer of credit for PMI degree students. Credit from associate degrees awarded at PMI, will transfer to UOP; however, additional general education credits may be needed to fulfill the program requirements.

Students from PMI will be granted admission to a baccalaureate degree program at the UOP based on academic requirements as a result of having earned an associate degree.

PMI bachelor degree graduates can transfer into several UOP graduate programs.

For more information regarding transferring to UOP contact a representative from the respective campus location.

Contact for PMI Students, Graduates, and Employees (Faculty and Staff):

Stefanny Gerard – 617-984-9643
Stefanny.Gerard@phoenix.edu

CHAMBERLAIN COLLEGE

www.chamberlain.edu/info/pimamedicalinstitute
877-298-8234

PMI Associate Degree Nursing graduates who pass the NCLEX and maintain current, active Registered Nurse licensure will be awarded up to 82 proficiency credits hours through the Chamberlain College of Nursing Articulation Plan (CCAP), which includes 37 liberal arts and science credits and 45 nursing credits.

Gainful Employment Data by Program

The links to Gainful Employment documents listed below provide consumers with important information about the educational debt, earnings, and completion rates of students who attended this program.

Dental Assistant:

Days: <https://pmi.edu/programconsumerinfo/022171/da/dental-assistant>

Evenings: <https://pmi.edu/programconsumerinfo/022171/da/evening/dental-assistant>

Medical Administrative Assistant:

Days: <https://pmi.edu/programconsumerinfo/022171/maa/medical-administrative-assistant>

Evenings: <https://pmi.edu/programconsumerinfo/022171/maa/night/medical-administrative-assistant>

Medical Assistant:

Days: <https://pmi.edu/programconsumerinfo/022171/ma/medical-assistant>

Evenings: <https://pmi.edu/programconsumerinfo/022171/ma/night/medical-assistant>

Pharmacy Technician:

Days: <https://pmi.edu/programconsumerinfo/022171/rxt/pharmacy-technician>

Evenings: <https://pmi.edu/programconsumerinfo/022171/rxt/night/pharmacy-technician>

Veterinary Assistant:

Days: <https://pmi.edu/programconsumerinfo/022171/va/veterinary-assistant>

Evenings: <https://pmi.edu/programconsumerinfo/022171/va/night/veterinary-assistant>

Radiography: <https://pmi.edu/programconsumerinfo/022171/rad/radiography>

Respiratory Therapy: <https://pmi.edu/programconsumerinfo/022171/rt/respiratory-therapy>

Veterinary Technician: <https://pmi.edu/programconsumerinfo/022171/vt/veterinary-technician>

A complete listing of Student Consumer Information, including disclosures, Gainful Employment data, Financial Aid information, Health and Safety reports and accreditation information, can be found online at:

www.pmi.edu/consumerinfo

THIS PAGE INTENTIONALLY LEFT BLANK



Pima Medical Institute - Chula Vista Campus
Tuition Price List
Effective January 1, 2018

Program	Total Cost	Tuition	Reg.	Books*	Uniform*	Extern Weeks	Total Credits/ Clock Hours	Total Weeks (Day/Night)	Extern Credits/ Hours
Dental Assistant (DEN)**	\$16,097	\$15,229	\$150	\$553	\$165	5	32/820	35/40	4/200
Medical Administrative Asst (MAA)	\$11,032	\$9,820	\$150	\$897	\$165	6	29/720	30/34	5/240
Medical Assistant (MA)	\$14,675	\$13,737	\$150	\$623	\$165	5	34/800	35/40	4/200
Pharmacy Technician (PHA)	\$14,576	\$13,467	\$150	\$794	\$165	6	35.5/840	36/41	5/240
Radiography (RAD)**	\$40,517	\$38,058	\$150	\$2,144	\$165	64	87/2728	96	42/1968
Respiratory Therapy (RT)	\$43,613	\$41,055	\$150	\$2,243	\$165	22	87/2016	85	15.5/720
Veterinary Assistant (VTA)	\$13,970	\$12,989	\$150	\$666	\$165	6	30/720	30/34	5/240
Veterinary Technician (VTT)	\$19,651	\$17,955	\$0	\$1,531	\$165	7	48.5/1055	47/52	5/225

*Includes Tax @ 8.25%

**Program Outline is unique to CV & SAM, due to CA regulations

(Changes in Bold)

Revision Date: 01/01/18

STATE OF CALIFORNIA STUDENT TUITION RECOVERY FUND (STRF)

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education.

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or the Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgement against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Requirements and application for filing a claim against Student Tuition Recovery Fund can be obtained at www.bppe.ca.gov/applications/strf.pdf. Questions regarding the STRF may be directed to the: BUREAU FOR PRIVATE POSTSECONDARY EDUCATION, P.O. BOX 980818 WEST SACRAMENTO, CA 95798-0818, (888) 370-7589.

Associate Degree Tuition Charges
CHULA VISTA
Effective January 1, 2018

Radiography:

	SEM 1	SEM 2	SEM 3	SEM 4	SEM 5	SEM 6	TOTAL
Tuition	\$6,343	\$6,343	\$6,343	\$6,343	\$6,343	\$6,343	\$38,058
Reg Fee	\$150	\$0	\$0	\$0	\$0	\$0	\$150
Textbooks	\$970	\$404	\$440	\$108	\$0	\$222	\$2,144
Uniform	\$165	\$0	\$0	\$0	\$0	\$0	\$165
Grand Total	\$7,628	\$6,747	\$6,783	\$6,451	\$6,343	\$6,565	\$40,517

Veterinary Technician: (VA PMI Grads Only)

	PERIOD 1	PERIOD 2	PERIOD 3	TOTAL
Tuition	\$5,985	\$5,985	\$5,985	\$17,955
Reg Fee	\$0	\$0	\$0	\$0
Textbooks	\$1,143	\$196	\$192	\$1,531
Uniform	\$165	\$0	\$0	\$165
Grand Total	\$7,293	\$6,181	\$6,177	\$19,651

Revised 12/28/17

2018 Start Dates

Red - Indicates Start Date is a Holiday - Classes begin on Tuesday

Certificate Programs & Veterinary Technician

DA (AM) - 35 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Fri	1/15/18	7/16/18	8/13/18	9/14/18
8:00 am - 12:00 pm	2/26/18	8/27/18	9/24/18	10/26/18
Sequence = 6 Wks	4/9/18	10/8/18	11/5/18	12/7/18
Sequence 1, 2, 3, 4 & 5	5/21/18	11/19/18	12/17/18	2/1/19
Externship: 5 Wks	7/2/18	1/14/19	2/11/19	3/15/19
Version: DA-D15	8/13/18	2/25/19	3/25/19	4/26/19
Credits: 32	9/24/18	4/8/19	5/6/19	6/7/19
Hours: 820	11/5/18	5/20/19	6/17/19	7/19/19
	12/17/18	7/1/19	7/29/19	8/30/19

DA (AFT) - 35 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Fri	1/15/18	7/16/18	8/13/18	9/14/18
1:00 pm - 5:00 pm	2/26/18	8/27/18	9/24/18	10/26/18
Sequence = 6 Wks	4/9/18	10/8/18	11/5/18	12/7/18
Sequence 1, 2, 3, 4 & 5	5/21/18	11/19/18	12/17/18	2/1/19
Externship: 5 Wks	7/2/18	1/14/19	2/11/19	3/15/19
Version: DA-D15	8/13/18	2/25/19	3/25/19	4/26/19
Credits: 32	9/24/18	4/8/19	5/6/19	6/7/19
Hours: 820	11/5/18	5/20/19	6/17/19	7/19/19
	12/17/18	7/1/19	7/29/19	8/30/19

DA (EVE) - 40 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Thur	1/15/18	8/13/18	9/17/18	10/19/18
5:40 pm - 10:00 pm	3/5/18	10/1/18	11/5/18	12/7/18
Sequence = 7 Wks	4/23/18	11/19/18	1/7/19	2/8/19
Sequence 1, 2, 3, 4 & 5	6/11/18	1/21/19	2/25/19	3/29/19
Externship: 5 Wks	7/30/18	3/11/19	4/15/19	5/17/19
Version: DA-N15	9/17/18	4/29/19	6/3/19	7/5/19
Credits: 32	11/5/18	6/17/19	7/22/19	8/23/19
Hours: 820	1/7/19	8/5/19	9/9/19	10/11/19
	2/25/19	9/23/19	10/28/19	11/29/19

MDA (AM) - 35 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Fri	1/15/18	7/16/18	8/13/18	9/14/18
8:00 am - 12:00 pm	2/26/18	8/27/18	9/24/18	10/26/18
Sequence = 6 Wks	4/9/18	10/8/18	11/5/18	12/7/18
Career Prep	5/21/18	11/19/18	12/17/18	2/1/19
Sequence 1, 2, 3 & 4	7/2/18	1/14/19	2/11/19	3/15/19
Externship: 5 Wks	8/13/18	2/25/19	3/25/19	4/26/19
Version: MA-D09	9/24/18	4/8/19	5/6/19	6/7/19
Credits: 34	11/5/18	5/20/19	6/17/19	7/19/19
Hours: 800	12/17/18	7/1/19	7/29/19	8/30/19

MDA (AFT) - 35 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Fri	1/15/18	7/16/18	8/13/18	9/14/18
1:00 pm - 5:00 pm	2/26/18	8/27/18	9/24/18	10/26/18
Sequence = 6 Wks	4/9/18	10/8/18	11/5/18	12/7/18
Career Prep	5/21/18	11/19/18	12/17/18	2/1/19
Sequence 1, 2, 3 & 4	7/2/18	1/14/19	2/11/19	3/15/19
Externship: 5 Wks	8/13/18	2/25/19	3/25/19	4/26/19
Version: MA-D09	9/24/18	4/8/19	5/6/19	6/7/19
Credits: 34	11/5/18	5/20/19	6/17/19	7/19/19
Hours: 800	12/17/18	7/1/19	7/29/19	8/30/19

MDA (EVE) - 40 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Thur	1/15/18	8/13/18	9/17/18	10/19/18
5:40 pm - 10:00 pm	3/5/18	10/1/18	11/5/18	12/7/18
Sequence = 7 Wks	4/23/18	11/19/18	1/7/19	2/8/19
Career Prep	6/11/18	1/21/19	2/25/19	3/29/19
Sequence 1, 2, 3 & 4	7/30/18	3/11/19	4/15/19	5/17/19
Externship: 5 Wks	9/17/18	4/29/19	6/3/19	7/5/19
Version: MA-N09	11/5/18	6/17/19	7/22/19	8/23/19
Credits: 34	1/7/19	8/5/19	9/9/19	10/11/19
Hours: 800	2/25/19	9/23/19	10/28/19	11/29/19

MAA (AFT) - 30 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Fri	1/15/18	6/4/18	7/2/18	8/10/18
1:00 pm - 5:00 pm	2/26/18	7/16/18	8/13/18	9/21/18
Sequence = 6 Wks	4/9/18	8/27/18	9/24/18	11/2/18
Career Prep	5/21/18	10/8/18	11/5/18	12/14/18
Sequence 1, 2 & 3	7/2/18	11/19/18	12/17/18	2/8/19
Externship: 6 Wks	8/13/18	1/14/19	2/11/19	3/22/19
Version: MAA-D12	9/24/18	2/25/19	3/25/19	5/3/19
Credits: 29	11/5/18	4/8/19	5/6/19	6/14/19
Hours: 720	12/17/18	5/20/19	6/17/19	7/26/19

PHA (AM) - 36 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Fri	1/15/18	7/16/18	8/13/18	9/21/18
8:00 am - 12:00 pm	2/26/18	8/27/18	9/24/18	11/2/18
Sequence = 6 Wks	4/9/18	10/8/18	11/5/18	12/14/18
Career Prep	5/21/18	11/19/18	12/17/18	2/8/19
Sequence 1, 2, 3 & 4	7/2/18	1/14/19	2/11/19	3/22/19
Externship: 6 Wks	8/13/18	2/25/19	3/25/19	5/3/19
Version: RXTD17	9/24/18	4/8/19	5/6/19	6/14/19
Credits: 35.5	11/5/18	5/20/19	6/17/19	7/26/19
Hours: 840	12/17/18	7/1/19	7/29/19	9/6/19

PHA (AFT) - 36 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Fri	1/15/18	7/16/18	8/13/18	9/21/18
1:00 pm - 5:00 pm	2/26/18	8/27/18	9/24/18	11/2/18
Sequence = 6 Wks	4/9/18	10/8/18	11/5/18	12/14/18
Career Prep	5/21/18	11/19/18	12/17/18	2/8/19
Sequence 1, 2, 3 & 4	7/2/18	1/14/19	2/11/19	3/22/19
Externship: 6 Wks	8/13/18	2/25/19	3/25/19	5/3/19
Version: RXTD17	9/24/18	4/8/19	5/6/19	6/14/19
Credits: 35.5	11/5/18	5/20/19	6/17/19	7/26/19
Hours: 840	12/17/18	7/1/19	7/29/19	9/6/19

PHA (EVE) - 41 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Thur	1/15/18	8/13/18	9/17/18	10/26/18
5:40 pm - 10:00 pm	3/5/18	10/1/18	11/5/18	12/14/18
Sequence = 7 Wks	4/23/18	11/19/18	1/7/19	2/15/19
Career Prep	6/11/18	1/21/19	2/25/19	4/5/19
Sequence 1, 2, 3 & 4	7/30/18	3/11/19	4/15/19	5/24/19
Externship: 6 Wks	9/17/18	4/29/19	6/3/19	7/12/19
Version: RXTN17	11/5/18	6/17/19	7/22/19	8/30/19
Credits: 35.5	1/7/19	8/5/19	9/9/19	10/18/19
Hours: 840	2/25/19	9/23/19	10/28/19	12/6/19

VTA (AM) - 30 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Fri	1/15/18	6/4/18	7/2/18	8/10/18
8:00 am - 12:00 pm	2/26/18	7/16/18	8/13/18	9/21/18
Sequence = 6 Wks	4/9/18	8/27/18	9/24/18	11/2/18
Career Prep	5/21/18	10/8/18	11/5/18	12/14/18
Sequence 1, 2 & 3	7/2/18	11/19/18	12/17/18	2/8/19
Externship: 6 Wks	8/13/18	1/14/19	2/11/19	3/22/19
Version: VTAD08	9/24/18	2/25/19	3/25/19	5/3/19
Credits: 30	11/5/18	4/8/19	5/6/19	6/14/19
Hours: 720	12/17/18	5/20/19	6/17/19	7/26/19

VTA (AFT) - 30 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Fri	1/15/18	6/4/18	7/2/18	8/10/18
1:00 pm - 5:00 pm	2/26/18	7/16/18	8/13/18	9/21/18
Sequence = 6 Wks	4/9/18	8/27/18	9/24/18	11/2/18
Career Prep	5/21/18	10/8/18	11/5/18	12/14/18
Sequence 1, 2 & 3	7/2/18	11/19/18	12/17/18	2/8/19
Externship: 6 Wks	8/13/18	1/14/19	2/11/19	3/22/19
Version: VTAD08	9/24/18	2/25/19	3/25/19	5/3/19
Credits: 30	11/5/18	4/8/19	5/6/19	6/14/19
Hours: 720	12/17/18	5/20/19	6/17/19	7/26/19

VTA (EVE) - 34 Wks	Start Date	Midpoint	Extern	Grad Date
Mon - Thur	1/15/18	6/25/18	7/30/18	9/7/18
5:40 pm - 10:00 pm	3/5/18	8/13/18	9/17/18	10/26/18
Sequence = 7 Wks	4/23/18	10/1/18	11/5/18	12/14/18
Career Prep	6/11/18	11/19/18	1/7/19	2/15/19
Sequence 1, 2 & 3	7/30/18	1/21/19	2/25/19	4/5/19
Externship: 6 Wks	9/17/18	3/11/19	4/15/19	5/24/19
Version: VTAN08	11/5/18	4/29/19	6/3/19	7/12/19
Credits: 30	1/7/19	6/17/19	7/22/19	8/30/19
Hours: 720	2/25/19	8/5/19	9/9/19	10/18/19

VTT (AM) - 51 Wks	Start Date	On Ground	Extern	Grad Date
Mon - Thur	1/29/18	4/9/18	12/17/18	2/15/19
8:00 am - 12:30 pm	3/26/18	6/11/18	3/4/19	4/19/19
5 Sequences	6/18/18	8/13/18	5/6/19	6/21/19
Seq 1: 8 Wks Online	8/13/18	10/15/18	7/8/19	8/23/19
Seq 2, 3, 4 & 5: 9 Wks	10/8/18	12/17/18	9/9/19	10/25/19
Extern/Seminar: 7 Wks	12/3/18	3/4/19	11/11/19	1/10/20
Version: VTTN13				
78.5 Crds / 1,055 Hrs				

VTT (AFT) - 51 Wks	Start Date	On Ground	Extern	Grad Date
Mon - Thur	1/29/18	4/9/18	12/17/18	2/15/19
12:45 pm - 5:15 pm	3/26/18	6/11/18	3/4/19	4/19/19
5 Sequences	6/18/18	8/13/18	5/6/19	6/21/19
Seq 1: 8 Wks Online	8/13/18	10/15/18	7/8/19	8/23/19
Seq 2, 3, 4 & 5: 9 Wks	10/8/18	12/17/18	9/9/19	10/25/19
Extern/Seminar: 7 Wks	12/3/18	3/4/19	11/11/19	1/10/20
Version: VTTN13				
78.5 Crds / 1,055 Hrs				

VTT (EVE) - 51 Wks	Start Date	On Ground	Extern	Grad Date
Mon - Thur	1/29/18	4/9/18	12/17/18	2/15/19
5:30 pm - 10:00 pm	3/26/18	6/11/18	3/4/19	4/19/19
5 Sequences	6/18/18	8/13/18	5/6/19	6/21/19
Seq 1: 8 Wks Online	8/13/18	10/15/18	7/8/19	8/23/19
Seq 2, 3, 4 & 5: 9 Wks	10/8/18	12/17/18	9/9/19	10/25/19
Extern/Seminar: 7 Wks	12/3/18	3/4/19	11/11/19	1/10/20
Version: VTTN13				
78.5 Crds / 1,055 Hrs				

Degree Programs

RAD (AFT) - 96 Wks	Sem Start	Stipend	Sem End	Grad Date
Mon - Fri	2/12/18	4/23/18	6/1/18	
12:30 pm - 5:00 pm	6/11/18	8/20/18	9/28/18	
6 Semesters	10/8/18	12/17/18	2/8/19	
Semester = 16 Wks	2/18/19	4/29/19	6/7/19	
Version: RAD15	6/17/19	8/26/19	10/4/19	
87 Crds / 2,728 Hrs	10/14/19	1/6/20	2/14/20	2/14/20

RAD (AFT) - 96 Wks	Sem Start	Stipend	Sem End	Grad Date
Mon - Fri	10/8/18	12/17/18	2/8/19	
12:30 pm - 5:00 pm	2/18/19	4/29/19	6/7/19	
6 Semesters	6/17/19	8/26/19	10/4/19	
Semester = 16 Wks	10/14/19	1/6/20	2/14/20	
Version: RAD15	2/24/20	5/4/20	6/12/20	
87 Crds / 2,728 Hrs	6/22/20	8/31/20	10/9/20	10/9/20

MEDICAL LABORATORY TECHNICIAN

OBJECTIVE

To develop in students the personal traits and professional skills required to perform as competent entry-level medical laboratory technicians. Students learn and practice the fundamentals of testing procedures on various body fluids, including urine, synovial fluid, cerebrospinal fluid, and blood. They also learn to differentiate between normal and abnormal test results. Students learn and apply important safety concepts and practices, including OSHA standards, universal precautions, and personal protective equipment.

-Catalog Addendum for 2018-2019 catalog published April 2018 (04/15/18)

ADMISSION REQUIREMENTS

Please reference admission requirements on page 130.

Semester I (15 Weeks)

Course #	Course	Theory	Lab	Extern	Credits
PSY 107	Psychology of Success	40			2.5
MAP 110	Medical Terminology	40			2.5
ENG 121	English Communications	40			2.5
MLT 140	General Chemistry	40			2.5
MLT 100	Introduction to Medical Lab	20	20		2.0
CIS 110	Fundamental Computer Skills	20	20		2.0
MAP 123	Anatomy & Physiology: Circulation & Life	40			2.5
Semester I Total		240	40		16.5

Semester II (15 Weeks)

Course #	Course	Theory	Lab	Extern	Credits
MAP 122	Anatomy & Physiology: Control & Metabolism	40			2.5
MLT 105	Instrumentation and Quality Control	20	20		2.0
MLT 115	Molecular Biology	40			2.5
MLT 110	Math for Medical Specialities	40			2.5
MLT 160	Microbiology	20	60		3.0
PSY 134	General Psychology	40			2.5
Semester II Total		200	80		15.0

Semester III (15 Weeks)

Course #	Course	Theory	Lab	Extern	Credits
MLT 120	Phlebotomy and Specimen Collection	20	20		2.0
MLT 145	Clinical Chemistry	20	20		2.0
MLT 102	Human Pathology	40			2.5
MLT 150	Pathogenic and Parasitic Organisms	20	20		2.0
MLT 130	Hematology	20	60		3.0
MLT 155	Immunology and Serology	20	20		2.0
Semester III Total		140	140		13.5

Semester IV (15 Weeks)

Course #	Course	Theory	Lab	Extern	Credits
MLT 170	Immunohematology and Bloodbanking	20	60		3.0
MLT 125	Urinalysis and Body Fluids	20	20		2.0
MLT 135	Hemostasis and Specialty Testing	20	20		2.0
MAP 185	Medical Law and Ethics	40			2.5
CMS 111	Career Marketing Strategies	40			2.5
Semester IV Total		140	100		12.0

Semester V (15 Weeks)

Course #	Course	Theory	Lab	Extern	Credits
MLT 200	Medical Laboratory Review	20	60		3.0
EMG 101	CPR & Basic First Aid Certification	10	20		1.0
MLT 210	Externship			400	8.5
Semester V Total		30	80	400	12.5
PROGRAM TOTALS		750	440	400	69.5



LOCATIONS



Colorado Springs

PROGRAM INFORMATION

DELIVERY METHOD: *On-ground*

Program length: 75 weeks (15 weeks per semester). The total number of program hours is 1,590. Courses within a semester may not be taught concurrently, but all courses are taught within the 15 weeks. Graduates of this program receive an Occupational Associate degree and are eligible to apply to take the American Society for Clinical Pathology certification examination.

COURSE DESCRIPTIONS

PSY 107 Psychology of Success

Students will learn to balance home, work, and college using human relations skills, enabling them to contribute more to organizational productivity, and in general, have more successful careers.

Prerequisites: None

MAP 110 Medical Terminology

The student who successfully completes this course will be able to understand and build an extensive medical vocabulary including medical abbreviations. The student should also be able to use the word-building system to further define new medical terms as necessary.

Prerequisites: None

ENG 121 English Communications

Fundamentals of communication theory and practice are reviewed and practiced. Topics include the study of vocabulary, spelling, mechanics, parts of speech, and sentence analysis.

Prerequisites: None

MLT 140 General Chemistry

This course is designed to give the student fundamental basic knowledge of chemistry in preparation for utilization in the clinical laboratory. This course will cover basic principles, vocabulary, molecular structures, methods of measurement, quantum theory, acids, bases, and salts.

Prerequisites: None

MLT 100 Introduction to the Medical Lab

This course is designed to introduce students to OSHA standards, personal protective equipment, the care and use of laboratory equipment including microscopes and proper techniques for handling of glassware. In addition, students will learn basic skills in hematology, urinalysis, microbiology, chemistry, and parasitology. Quality control documentation requirements and techniques used in lab reporting will also be presented.

Corequisites: MAP 110 Medical Terminology

CIS 110 Fundamental Computer Skills

Students learn basic computer skills for the business and medical office. Hands-on experience with PC applications and typing technique will be the focus.

Prerequisites: None

MAP 123 Anatomy & Physiology: Circulation & Life

The student who successfully completes this course will be able to identify the first systems of the body and their major functions, describe the relationship of anatomy and physiology to the medical terminology used in transcribing medical records, and identify gross anatomical features on selected diagrams of the body systems.

Corequisites: MAP 110 Medical Terminology

MAP 122 Anatomy & Physiology: Control & Metabolism

The student who successfully completes this course should be able to identify the remaining systems of the body and their major functions, describe the relationships of anatomy and physiology to the medical terminology used in transcribing medical records, and identify gross anatomical features on selected diagrams of the body systems.

Prerequisites: MAP 110 Medical Terminology

MLT 105 Instrumentation & Quality Control

Students will be introduced to laboratory instrumentation including the spectrophotometer, perform linearity studies, and incorporate all aspects of quality control required in the laboratory.

Corequisites: MLT 100 Introduction to the Medical Lab; MLT 110 Math for Medical Specialties

MLT 115 Molecular Biology

Students who are enrolled in this course will learn the fundamentals of molecular biology. Students will have an understanding of cellular biology, genetics, metabolism, mitosis, and meiosis and how they relate to medical laboratory testing.

Prerequisites: None

MLT 110 Math for Medical Specialties

Upon completion of this course, students will have an understanding of mathematical concepts used in general chemistry, clinical chemistry, hematology, and basic physics needed for proper calculation in a medical setting.

Prerequisites: None

MLT 160 Microbiology

Upon completion of this course students will have an understanding of the theories and principles applicable to clinical microbiology. The student will recognize and learn the clinical significance of unusual pathogens. Students will be exposed to techniques for cultivation of anaerobes and identification schemes for less common pathogens. Students will become familiar with virology terminology.

Prerequisites: MLT 100 Introduction to the Medical Lab

Corequisites: MLT 115 Molecular Biology

COURSE DESCRIPTIONS

PSY 134 General Psychology

An introduction to psychological issues and disorders present in public interaction, including psychosocial factors in physical disorders. Basic relationship issues emphasizing boundaries, roles, limits, and methods are covered.

Prerequisites: None

MLT 120 Phlebotomy & Specimen Collection

Students who successfully complete this course will have the ability to perform proper collection, handling, and processing of blood using various collection methods. In addition, they will have an understanding of other specimen collection techniques, proper labeling, and required documentation in a medical laboratory.

Prerequisites: MLT 100 Introduction to Medical Lab

MLT 145 Clinical Chemistry

Upon completion of this course students will have an understanding of the theory and clinical interpretation of carbohydrates, lipids, and proteins needed for clinical laboratory testing. The student will have the ability to perform both manual and automated laboratory determinations and spectrophotometer methods. In addition, students will have an understanding of the standard operating procedures as well as quality assurance standards for all chemistry tests performed. Theory and clinical interpretation of enzymes, electrolytes, and toxic substances will be presented. The student will perform both manual and automated laboratory determinations corresponding to theoretical study.

Prerequisites: MLT 100 Introduction to Medical Lab; MLT 105 Instrumentation and Quality Control; MLT 140 General Chemistry

MLT 102 Human Pathology

Upon successful completion of this course, the student will have an understanding of the most common disease processes involved in all systems of anatomy and physiology.

Prerequisites: MAP 110 Medical Terminology

MLT 150 Pathogenic and Parasitic Organisms

Students will learn about parasites and clinically important protozoans, nematodes, trematodes, cestodes, and the following characteristics: geographical distribution, life cycle, pathology, morphology, and clinical diagnosis. This course provides practical procedures for the preparation, examination, and identification of common pathogenic parasites. Mycology and their reactions to the body and environment will be studied. The student will learn methods of collecting specimens, preparation of media, and microscopic examinations for the identification of common saprophytic and pathogenic fungi. Additional pathogenic microorganisms will be presented.

Prerequisites: MLT 160 Microbiology

MLT 130 Hematology

This course equips the student with the practices and principles explored in the hematology laboratory. Procedures include complete blood counts with white blood cell counts, red blood cell counts, hemoglobin determinations, hematocrit values, blood smear differential, red cell indices, sedimentation rates, and reticulocyte counts and gene mutation.

Prerequisites: MLT 105 Instrumentation and Quality Control; MLT 115 Molecular Biology

Corequisites: MLT 120 Phlebotomy and Specimen Collection

MLT 155 Immunology & Serology

This course will introduce the students to immunology, the immune response, and antigen/antibody testing, which will include various serology tests used in the laboratory. Students will become familiar with virology terminology and understand the classifications of various viruses and the clinical manifestations of viruses.

Prerequisites: MLT 105 Instrumentation and Quality Control

MLT 170 Immunohematology & Bloodbanking

This course is designed to give the student a basic understanding of the immune system and bloodbanking and their relationship to clinical testing. The student will have a basic knowledge of antigen-antibody testing methods and be able to perform the necessary pipetting skills for these tests. In addition, the student will understand and be capable of performing ABO grouping, RH typing, compatibility testing, antibody identification, and component therapy. Donor screening, blood processing, and appropriate quality assurance procedures are also treated.

Prerequisites: MLT 155 Immunology & Serology; MLT 130 Hematology

MLT 125 Urinalysis & Body Fluids

During this course students will learn the physical, chemical, and microscopic examination of urine and its importance to a physician in the diagnosis of disease. Students will also learn proper processing and handling of other bodily fluids for laboratory testing.

Prerequisites: MLT 100 Introduction to the Medical Lab; MLT 115 Molecular Biology

MLT 135 Hemostasis & Specialty Testing

This course will prepare students with knowledge of procedures in coagulation and handling of samples. Studies include clotting mechanisms, platelet structure and function, and the maintenance of vascular integrity including both intrinsic and extrinsic systems. All areas of study will be substantiated with lab procedures and methods used to monitor these conditions. In addition, the students will examine abnormal blood smears to include leukemias and myeloproliferative disorders.

Prerequisites: MLT 130 Hematology

COURSE DESCRIPTIONS

MAP 185 Medical Law & Ethics

Students will be able to state major legal concerns of being a member of the health profession, formulate self-awareness of ethics as it applies to the medical field, identify risk management issues, and state the importance of confidentiality.

Prerequisites: MAP 110 Medical Terminology

CMS 111 Career Marketing Strategies

Students create a portfolio including résumés, references, cover letters, and thank-you letters. Mock interviews will be conducted. Students learn how to evaluate job offers and skills.

Prerequisites: None

MLT 200 Medical Laboratory Review

Upon completion of this course the student will be prepared for the application process and testing procedures needed for completion of their certification exam. This course will provide review of all laboratory materials, competencies, and guidelines necessary for completion of the exam.

Prerequisites: MAP 110 Medical Terminology

EMG 101 Basic CPR & First Aid Certification

This course will be a combination of lecture, simulation, demonstration, and student participation. Lab time will allow hands-on experiences, small group discussions, simulations, and return demonstration of newly acquired skills.

Prerequisites: None

MLT 210 Externship

An externship consists of 400-hour field experience in an appropriate location. It provides an opportunity for students to practice the skills they have learned under direct supervision in an actual work environment.

Prerequisites: Semesters I, II, III, IV, and V courses