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**PIMA MEDICAL INSTITUTE**  
941 S. Dobson Rd. • Mesa, AZ 85202 ☎ (480) 644-0267

## Associates of Applied Science **Associate Degree Nursing (ADN)**

The Nursing (ADN & LPN to ADN) program(s) at the Pima Medical Institute Mesa Campus has full 5 year approval by the **Arizona State Board of Nursing**. The **AZBN** is located at 4747 N. 7<sup>th</sup> Street Ste. 200, Phoenix, Arizona 85014. Telephone (602)771-7800; e-mail: [Arizona@azbn.gov](mailto:Arizona@azbn.gov); website: [www.azbn.gov](http://www.azbn.gov). Pima Medical Institute is accredited by the **Accrediting Bureau of Health Education Schools (ABHES)** through the U.S. Department of Education (DOE). ABHES is located at 7777 Leesburg Pike, Suite 314, North Falls Church, VA 22043. Telephone (703)917-9503; website: [www.abhes.org](http://www.abhes.org).

## PROSPECTIVE STUDENT HANDOUT

### Addendum to Pima Medical Institute Academic Catalog

Contacts:	Interim Director of the Nursing Program:	Jeanette Jones, RN, BSN, MSN
	Director of Clinical Education:	Doris Minx, RN, BSN, MSN
	Campus Director:	Deb Thibodeaux
	Associate Campus Director:	Mark Judy
	Medical Career Specialists:	Brian Cline Robert Mejia Christy Lyle James McSwain Josh Esquivel
		Steve Buckley Trudy LoMonaco Debi Roberts Amanda Mariani

Next Cohort 9/5/17 –Mesa Campus

## **PMI Nursing Faculty**

Jones, Jeanette, RN, BSN, MSN  
RN, BSN, Arizona State University  
MSN, Grand Canyon University

Interim Program Director

Bradley, Peggy RN, MSN, FNP-C  
RN, Phoenix College  
MSN, Northern Arizona University

Didactic and clinical Faculty

Doris Minx, RN, BSN, MSN  
RN, BSN, University of IL  
MSN, University of Phoenix

Clinical Director  
Student Ambassador Faculty Advisor

De Leon, Carmela, CCRN, PhD (c)  
RN, BSN, University of Santo Tomas  
MAN, University of Santo Tomas  
PhD (c), University of Santo Tomas

Nursing Didactic Faculty

Dunaway-Ybarra, Jennifer, RN, BSN, MSN  
RN, BSN, Grand Canyon University  
MSN, Brookline College

Nursing Didactic and Clinical Faculty

Hoover, Courtney RN, BSN, MSN  
RN, BSN, Youngstown State University  
MSN, Grand Canyon University

Nursing Didactic and Clinical Faculty

Houghland, Esther, RN, PCC, BSN, MSN  
RN, BSN, University of Alberta  
MSN, Grand Canyon University

Nursing Didactic and Lead Clinical Simulation Faculty

Moreland, Nancy, PCC, RN, BSN, MSN  
RN, BSN, State University New York  
MSN, University of Phoenix

Nursing Didactic, Clinical and Simulation Faculty

Parker, Roxanne, OMC, RN, BSN, MSN  
RN, BSN, California State University-Chico  
MSN, Grand Canyon University

Nursing Didactic and Clinical Faculty

Washington, Alesia, RN, BSN  
RN, BSN, University of the District of Columbia

Nursing Clinical and Simulation Faculty

## **NURSING PROGRAM**

Thank you for your interest in Pima Medical Institute's Nursing program. Your decision to invest you and your family's time, energy and commitment to becoming a Nurse is commendable. The staff and faculty at Pima Medical Institute (PMI) are here to help you achieve that goal. We are confident that if you have the study habits, family support, flexibility and emotional stability to complete the rigorous coursework in this program, you will experience a sense of pride and value like no other. Being a nurse is a privilege that must be earned through hard work, long hours and a commitment to being the best.

As a prospective student we would like to provide you with this packet which includes: general information regarding the Nursing Program: program mission, program philosophy, program goals and objectives, licensure information, limited clinical information, immunizations, financial commitment, admissions process, technology requirements, curriculum, program outline and frequently asked questions.

### **Non-Discrimination Policy**

In compliance with Title IX of the 1972 Education Amendments, the Equal Employment Opportunity Act of 1972, Title VII of the Civil Rights Act of 1964 as amended and Section 504 of the Rehabilitation Act of 1974, it is the policy of Pima Medical Institute not to discriminate against any person on the basis of race, color, religion, creed, national origin, gender, age, marital or parental status or disability in all of its educational and employment programs and activities, its policies, practices and procedures.

### **Disabled Applicants and Students**

The school is committed to compliance with Section 504 of the Rehabilitation Act of 1973 and its regulations. The school does not discriminate on the basis of disability in admissions or access to, or treatment or employment in, its programs and activities. The Campus Director is designated as the school's student disability coordinator and coordinates Section 504 compliance. Applicants or students with a disability may request a reasonable accommodation by contacting the Campus Director. Grievances or complaints concerning ADA matters should be directed to the Campus Director.

### **Mission Statement**

The mission of the Mesa nursing program is to continually integrate state-of-the art academics and technology with personal attention to each individual student's uniqueness in order to guide them in taking responsibility for their career, life choices, service to others and success.

### **Program's Philosophy**

The nursing program at Pima Medical Institute offers quality nursing education that nurtures competent, compassionate, service oriented and critical reasoning nursing professionals who take the lead in developing a better health care environment for consumers, an evidence-based professional practice and an enriched society at large.

It is the responsibility of the faculty to offer a solid educational experience. The students must accept responsibility for their learning. The faculty, students and graduates must represent their chosen field with strong ethics and respect for human rights. In addition, they must be willing to grow with their profession to provide continued excellence in patient/client care. This involves a personal commitment to self-directed learning, an awareness of changes occurring in the health care environment and communication with the health care team and professional organization.

### **Curriculum and Program Goals and Outcomes**

The nursing program has developed its mission, goals and objectives to be in sync with the mission of Pima Medical Institute and specific to the professional community that it serves. The program and curriculum are dynamic to meet the continuously changing needs of the community and nursing profession.

### **Upon completion of the Nursing program graduates will.....**

1. Use critical-thinking, clinical reasoning and prioritized decision-making to manage and provide patient-centered care;
2. Acknowledge the unique qualities, healthcare needs and disparities of diverse individuals, families and communities;
3. Apply principles of management and leadership, in collaboration with the interdisciplinary team, to affect positive outcomes for clients and communities of diverse populations;
4. Promote advocacy and facilitate informed goal setting, participative decision-making and achievement of positive outcomes for patients, healthcare providers and communities through therapeutic communication;
5. Integrate an array of knowledge, skills competencies and attitudes to advance safe nursing practice in a variety of health care settings;
6. Apply information technology principles to facilitate quality and safety of individual, community and global health;
7. Adhere to the standards of professional nursing practice within legal, ethical and regulatory frameworks;
8. Demonstrate characteristics of self-direction, accountability and responsibility;
9. Express compassion and caring behaviors that foster mutual feelings of respect, rapport, dignity, empathy and worth;
10. Participate in activities that stimulate life-long learning and professional growth;
11. Exercise nursing judgements that blend the learned knowledge, skills and attitudes essential for competent practice in the professional roles of caregiver and provider of safe and quality healthcare; evaluator of one's own and other's judgement; collaborator, coordinator and contributor to one's own and other's professional identity; advocate for human flourishing; and scholar, with a spirit of inquiry that promotes evidence based practice.

### **The Nursing program faculty will.....**

1. Use systematic assessment, compassionate interventions, critical-reasoning, prioritized decision-making and holistic evaluation to develop cognitive knowledge, practice know-how and ethical comportment in the professional roles and core outcomes of: holistic manager of patient-centered care; effective communicator, collaborator and member of an interdisciplinary team; coordinator/manager of resources and care; counselor and teacher of health that impacts behavior and effect positive outcomes; advocate of health promotion, protections and prevention strategies; examiner, with a spirit of inquiry of clinical nursing practice to improve quality of care; and member of the nursing profession.
2. Organize a curriculum that stacks levels of knowledge, experiences and competencies; to develop a qualified member of the nursing profession, able to meet evolving complexities of patient needs and achieve desired outcomes in the acute, chronic and community health care settings.
3. Provide mentorship for student development of professional accountability, responsibility and adherence to the standards of nursing practice within legal, ethical, governing and regulatory frameworks.
4. Structure the learning experiences to recognize the different knowledge sets, life experiences, interests, motivations, values and declared educational needs of the varied cohorts of students.

## **Core Academic Requirements**

Students entering the Associate Degree Nursing Program must already possess the following competencies in:

- ❖ **Reading, Writing, Grammar and Vocabulary: Students must be able to:**
  - ✓ Identify and comprehend the main and subordinate ideas of a written work
  - ✓ Draw reasonable conclusions rationally and accurately
  - ✓ Read science specific content in order to comprehend the written work at a high enough level to function safely in a scientific environment
  - ✓ Possess a robust range of vocabulary that enhances effective communication
  - ✓ Use the English language grammatically, clearly, precisely, effectively and efficiently
  - ✓ Spell and punctuate correctly
  - ✓ Perform each of the above reading, grammar and vocabulary functions at the minimum cut score of 85% or greater with accuracy on the nursing specific admissions exam
  
- ❖ **Mathematics: Students must be able to:**
  - ✓ Perform with accuracy the computations of addition, subtraction, multiplication and division of whole numbers, decimals, percent's and fractions
  - ✓ Analyze word and situational problems
  - ✓ Perform the above math functions at the minimum cut score of 80% or greater with accuracy on the Pima general admissions math exam; and 65% or greater with accuracy on the nursing specific admissions exam
  
- ❖ **Critical Thinking: Students must be able to:**
  - ✓ Organize and analyze ideas and data using logical methods
  - ✓ Communicate ideas and data effectively
  - ✓ Formulate appropriate responses using problem-solving methodology
  - ✓ Reason and think logically
  - ✓ Discern fact from opinion in order to make unbiased decisions
  - ✓ Apply previous learning in a disciplined manner under unique challenges and conditions that can be overwhelming
  - ✓ Perform the above critical thinking functions at the minimum cut score of 25 points or greater with accuracy on the Pima general critical thinking (Wonderlic SLE ©) admissions exam; and 55% or greater with accuracy on the nursing specific admissions exam

The profession of nursing adheres to a stated code of ethics from the American Nurses Association and defined standards of practice as outlined in the Arizona Nurse Practice Act. Thus, there are high expectations of students. Some ADN program policies differ from those of PMI because of these higher expectations. We, the administration, faculty and staff, welcome the opportunity to guide you in achieving your goal; we want you to be successful.

Current teaching methods utilized in the nursing program include a conceptual-based, student-focused approach; student learning activities with integrated faculty presentation and guidance; and learning activities such as: reflection and journaling, case studies, class presentations, simulation, class modules, group projects, and prioritization and organization activities.

Nursing school is challenging. It involves commitment and dedication that must last the span of twenty (20) months and beyond. It helps to have the support and understanding of family and friends regarding this new student lifestyle that you have chosen to pursue.

## Graduation (Retention) Rate, Exam Pass Rate, Acceptance Rate\*\* and Employment Rate

### Graduation (Retention) Rates – Mesa Campus

Year	Percentage
2009-2010	94.0%
2010-2011	86.1%
2011-2012	94.8%
2012-2013	88.1%
2013-2014	90.4%
2014-2015	89.0%
2015-2016	93.4%
2016-2017	92.8%
<b>Average</b>	<b>91.2%</b>

### Job Placement Rates – Mesa Campus

Year	Percentage
2009-2010	85.8%
2010-2011	93.1%
2011-2012	86.4%
2012-2013	80.6%
2013-2014	82.4 %
2014-2015	97.8%
2015-2016	86.1%
2016-2017	77.8% *
<b>Average</b>	<b>86.25%</b>

\* 2016-2017 reports incomplete as job placements from December 2016 cohort not yet reported.

### Examination Pass Rate

Credentialing Examination (NCLEX) Participation and Pass Rates for the ADN Program – Mesa Campus

Reporting Year	Number of Graduates	Number of Graduates Taking Exam	Percent of Graduates taking the Exam	Percent of Graduates passing the Exam
2007-2008	20	20	100%	100%
2008-2009	22	22	100%	99%
2009-2010	59	59	100%	94.9%
2010-2011	78	76	97.43%	95.2%
2011-2012	87	84	96.50%	96.40%
2012-2013	58	58	100%	89.66%
2013-2014	74	74	100%	96.79%
2014-2015	38	38	100%	91.46%
2015-2016	38	38	100%	91.67%
2016-2017	62	47	75.81%	75.00%
<b>Totals/Averages</b>				<b>93.00%</b>

\*2016-2017 Incomplete NCLEX Participation and Pass Rate data. Testing began 12/16/17. 4<sup>th</sup> quarter data not yet available from the AZBON.

\*\*Acceptance rates are available upon request of Program Director.

### **Clinical Practicum Sites**

Clinical sites are determined/assigned by the Director(s) of the nursing program. There are a minimum total of 600 clinical hours in the nursing (ADN) curriculum and are usually a 12 hour shift between 5:00A – 09:00P (which includes a 12 hours shift, 1 hour briefing, 1 hour de-briefing and 2 hours of travel time). Clinical practicum rotations start in Semester II (96 hours), and continue through Semester III (144 hours), Semester IV (168 hours) and Semester V (192 hours). Some clinical rotations may require weekends.

There are a minimum total of 504 clinical hours in the nursing LPN to ADN curriculum and are usually a 12 hour shift between 5:00A – 09:00P (which includes a 12 hours shift, 1 hour briefing, 1 hour de-briefing and 2 hours of travel time). Clinical rotations start in Semester III (144 hours), Semester IV (168 hours) and Semester V (192 hours). Some clinical rotations may require weekends.

*The student is responsible for transportation, housing, medical insurance, criminal background investigations, drug tests and other possible expenses associated with clinical practicum assignments.*

### **Clinical Practicum Sites/Cotinine-Nicotine Policy**

This is formal notification of restrictions placed by some clinical practicum sites with regard to the enforcement of a tobacco free environment. Please be aware that if you test positive for cotinine/nicotine during any required or for-cause drug screen related to the clinical practicum, you may be limited or not able to fulfill your clinical obligations, course and program objectives due to clinical requirements established by contracted clinical locations. This may directly affect your clinical placement and could result in the inability to successfully meet the course and program objectives leading to termination from the program. You fully acknowledge the risk of being unable to complete your academic program if a clinical site cannot be secured due to a positive test result for cotinine/nicotine. Should this occur, you understand that you will still be responsible for tuition and fees as outlined in the enrollment agreement and refund policy.

### **AZ Department of Public Safety Fingerprint Clearance Card**

In the State of Arizona like most states, a Department of Public Safety (DPS) fingerprint card is required to obtain your license to practice as a Registered Nurse. The student/applicant must acquire a DPS Fingerprint Clearance card. The applicant must obtain the DPS Fingerprint Clearance card prior to class starting. This process takes 6-8 weeks minimum. The cost is approximately \$65 (Student/Volunteer – Clinical Science Student & Clinical Assistant (ARS 15-1881) payable by the student/applicant directly to the Arizona Department of Public Safety. At least one FP Roll-Card will need to be provided along with your DPS application. These are at a cost of about \$10 each done either by the Sheriff's Department or a private fingerprinting company. Proof of card application/acquisition is required to apply to the nursing program. Proof may be provided to the Program Director(s) or your admissions representative. Students can obtain a DPS Fingerprint Clearance Card Packet by calling 602.223.2279 and requesting it be sent by mail or visiting the office in person at 2222 W Encanto Blvd. in Phoenix. **These costs are not included in the program.**

### **Drug Screening**

See Student Health Requirements/Immunizations.

### **Convictions**

***Commission of any act resulting in any arrest record must be disclosed to the Arizona Board of Nursing upon application for your license.*** It is the decision of the state board whether or not to grant licensure after commission of event resulting in a public safety arrest. If a student has an arrest record of any kind, Pima Medical Institute cannot guarantee the student clinical practicum placement, graduate's ability to sit for the RN NCLEX or obtain state licensure. It is the student's responsibility to obtain information regarding the impact of an arrest on the ability to become licensed. The AZBN requires "reporting of ANY police report within 72 hours to school (DUI, drug arrests, domestic violence, restraining order, gun possession, etc.). Failure to do so may affect ability to obtain licensure after graduation."

## **Student Health Requirements/Immunizations**

Since nursing students have direct contact with patients, clients, the elderly, youth, frail individuals and other health care workers in affiliated health care agencies, they are expected to have and maintain a satisfactory level of health, which includes freedom from chemical dependency, emotional liability and communicable diseases. Prior to participation in clinical experiences, students must have on file with the Director of Clinical Education (or designee) the following information:

1. Documentation of measles, mumps, rubella (MMR) immunization of two dose vaccine (doses no less than 28 days apart); Varicella immunization of two dose vaccine (doses no less than 28 days apart); d-Tap (tetanus, diphtheria, and pertussis) vaccine no longer than 10 years past; Hepatitis-B immunization of three dose vaccine.
2. Results of a two (2) step PPD TB skin test and/or chest x-ray indicating no active disease if the TB test results are positive
3. Hepatitis B immunization or waiver (waiver will have limited placement)
4. Seasonal influenza vaccination (no longer than 1 year past)
5. Current CPR card at the Health Care Provider or Professional Rescuer level – AHA (this is offered at PMI for a nominal fee)
6. Physical examination
7. Drug screening test on request (approximate cost is \$37 per test)
8. Students are responsible for having their own health insurance and for any costs not covered by their insurance in case of hospitalization, emergency room or out-patient visits.

Students are further informed of health requirements at the time of student orientation following acceptance into the nursing program. **These costs are not included in the program price.**

## **Financial Commitments**

Finances are often high on a list of student concerns. Listed below are some of the anticipated expenses in the nursing program at Pima Medical Institute. **All prices/fees are estimated and are subject to change without notice. Financial aid is available to those who qualify.**

	<b>Total Cost</b>	<b>Tuition</b>	<b>Registration Fee</b>	<b>Books/Tablet</b>	<b>Uniforms</b>
<b>ADN</b>	\$45,619	\$42,395	\$150	\$2,909	\$165
<b>LPN/ADN</b>	\$27,712	\$24,987	\$150	\$2,410	\$165

## **Uniforms**

Each nursing student is provided with three (3) sets of Pima Medical Institute scrubs. Students may purchase additional sets from the campus bookroom. Student must also provide at least 1 pair of OSHA compliant footwear. (Example: all leather, with rubber soles.) **The cost of shoes is not included in the program price.**

## **Licensure/Certification and Testing**

Each state has established independent requirements and fees for nurses to practice. Graduates from an approved nursing program are qualified to apply to take the National Council Licensure Examination (NCLEX) and apply for state licensure or registration to practice nursing. [www.azbn.gov](http://www.azbn.gov).

Graduates of an approved nursing program are eligible to sit for the national licensure examination for registered nursing administered by the National Council of State Boards of Nursing. **Any police contact may affect a person's ability to go out on clinical assignments along with the graduate's ability to obtain state licensure. More information regarding the national exam can be obtained from the following internet site:**

<http://www.ncsbn.org/>. After successful completion of the exam and the licensure process, the individual will be a registered professional nurse. All states require a license to practice; however, state licenses are based on the success of the NCLEX-RN examination as well as other regulatory factors. The average cost to complete all registration and testing to become a registered nurse in the state of Arizona is approximately \$550.00. Inclusive of: \$300 (NCLEX), \$200 (NCLEX-PearsonVue Testing Center) and \$50 (permanent fingerprint card). Costs may vary from state to state. **These costs are not included in the program price.**



## **Technology Recommendations and Requirements**

Pima Medical Institute has computer labs/libraries available for students during normal operating hours of the campus. Students should have a familiarity with technology skills such as the basic operation and trouble-shooting of a computer; the basic operation of connecting to the internet; the download and installation of programs; familiarity with and access to a web browser such as MicroSoft Internet Explorer® or Mozilla Firefox®; the ability to send and receive e-mail with attachments and familiarity with MicroSoft Word®, MS Office® or other word processing or office suite software. Additionally, students will need access to a computer. At the time of this printing, PMI – Mesa Campus uses the Blackboard online platform for student-campus communication. Home computers support the students’ learning best when they meet the following minimum requirements:

<b>PC</b>	<b>Mac</b>
Dual core processor (Intel or AMD) 512 MB RAM *Recommended 1 GB	Power Mac G5 (or better)
High Speed Internet – minimum 2,000 kbps connection	High Speed Internet – minimum 2,000 kbps connection
Windows XP, Vista or 7	Audio enabled
Speakers (internal OR external)	Printer
Printer	CD/DVD Drive
CD/DVD Drive	

The speed of your personal computer and the amount of system and video memory are important. Using a computer with adequate processing power and memory will significantly improve your interactive learning experience. A sound card with speakers or headphones and a microphone may also enhance your learning. Files and audio “podcasts” may be made available for download and installation. Plug-ins such as Adobe Acrobat Reader®, RealPlayer®, MS Word® and MS PowerPoint Viewer® are commonly useful.

### **Anticipated Schedule(s) - Mesa Dobson Campus**

	<b><u>ADN Start– September 2017</u></b>	<b><u>LPN/ADN Start – September 2017</u></b>
Professional Semester I	9/5/17	
Professional Semester II	1/8/18	
Professional Semester III	5/7/18	9/5/17
Professional Semester IV	9/4/18	1/8/18
Professional Semester V	1/7/19	5/7/18
<b>Graduation Date</b>	<b>ADN 4/26/19</b>	<b>LPNADN 8/24/18</b>

## Admissions Process

We combine the following data to determine eligibility for an interview with the nursing faculty:

Each candidate receives points in the following categories: pre-entrance examinations, transcripts, writing sample and interview. Each class will include the number of applicants as specified by the AzBON.

	<b><i>Requirements Prior to Enrollment – (see attached point sheet)</i></b>
<b>1. Contact PMI</b>	Call 480-644-0267 to schedule an appointment with an admissions representative
<b>2. a. Wonderlic SLE©</b>	Achieve a minimum of 25 points on the Wonderlic SLE ©exam. This test includes reading comprehension, general knowledge and critical thinking demonstration – You may repeat the exam (timed assessment). The need to repeat the exam may be taken into admissions eligibility consideration.
<b>2. b. Math Test</b>	Achieve an 80% on the PMI math test; this test will include addition, subtraction, multiplication and division of whole numbers, decimals and fractions – You may repeat the exam (calculator allowed and no time limit). The need to repeat the exam may be taken into admissions eligibility consideration
<b>2. c. High School Transcripts and/or GED</b>	High school transcript or GED scores – points given for math and science courses.
<b>2. d. College Transcripts</b>	College transcript – points given for math and science courses and completed college degrees.
<b>2. e. Credentialed Health Care Worker</b>	Requires documentation – points are given for health care related certificates, certifications, diplomas, degrees or licensure.
<b>2. f. Employed in the Health Care field</b>	Requires documentation to receive points.
<b>2. g. Community Service</b>	Requires documentation to receive points.
<b>2. h. Required Documents to Complete Applicant's File</b>	The following must be received by the nursing program by the application deadline that corresponds to the intended start date: Unofficial high school transcript or GED score Unofficial college transcript Math and Wonderlic SLE© scores Completed interview form Documentation for - credentialed health care worker; employed in the health care field; and community service
<b>2. i. Point Summary</b>	If you have amassed thirty (30) points or greater, on the attached score sheet, you will be invited to take the Elsevier HESI*** (also referred to as the HESI A2) at your own expense. Applicants scoring < 30 screening points will only be allowed to proceed with Program Director approval.
<b>3. a. National Standardized Nursing Pre-Entrance Examination</b>	HESI – Elsevier Admissions Assessment Edition 3 ISBN 978-1-4557-0333-3 (study guide)  ***The HESI is given on a walk-in basis at most of the Maricopa Community College testing centers. Please contact them directly for specific requirements.  PMI-Mesa requires the following five parts of the HESI A2: 1. Mathematics 2. Reading 3. Vocabulary 4. Grammar 5. Critical Thinking

	<p>The minimum required pre-entrance examination scores on the HESI A2 exam are:</p> <p>Mathematics 65%  Reading 85%  Vocabulary 85%  Grammar 85%  Overall  <b>Cumulative 80%</b></p> <p>Critical Thinking 550 or higher</p> <p>Students may score below the minimum required on one of the five areas as long as the overall cumulative score is 80% or higher.</p>
<b>3. b. Applicant Questionnaire</b>	Applicants submit a writing sample outlining the factors key to their interest in nursing.
<b>3. c. Interview</b>	Applicants receiving the minimum scores on the admissions criteria point summary and the Elsevier HESI A2 earn an interview with the nursing faculty. The career specialist will provide a Nursing Program Questionnaire and Calendar For Success to be completed and returned to nursing faculty at least 3 business days prior to the faculty interview. The final choice for acceptance is the sole discretion of the nursing department. Additional personality and learning style assessments may be required prior to earning your faculty interview.
<b>3. d. Writing Sample</b>	Following the interview, the applicant will be given an opportunity to respond in 20 minutes or less to their choice of one-of-two essay questions. Points are given for legibility, clarity of introduction, main point and conclusion, spelling correctly, and use of proper grammar and punctuation.
<b>4 . Background Check and Drug Screen</b>	Background check must be completed and clear of violations in order for the applicant to begin the first day of instruction. It is recommended that applicants with prior violations of public laws have in their possession all documentation necessary to show eligibility for the charges to be cleared for a minimum of five years prior to application to the program. Drug screens will be conducted prior to the first clinical assignment at a previously unannounced date and time; and again at random intervals; or for cause. Applicants are responsible for all charges related to the background check and drug screen(s).
<b>5. Alternate Enrollment</b>	On occasion, an alternate list is compiled. Applicants offered enrollment based on their selection as an alternate must meet the same requirements of acceptance and enrollment.
	<b><u>Requirements after applicant has a complete file in the nursing office</u></b>
<b>1. Attend an Orientation Session</b>	An orientation session will be scheduled by the nursing program. This session is mandatory. If an applicant is a “no call, no show” for the orientation, the applicant may be skipped over and the next alternate will be called as a replacement.
<b>2. Inoculations</b>	Provide the nursing department with proof of: MMR vaccination or titer Varicella vaccination or titer Tetanus, Diphtheria and Pertussis (TDP) vaccination Hepatitis B or declination form Seasonal flu vaccination (October thru April)
<b>3. TB Test</b>	Negative 2-Step TB test must be within the past year. Chest x-rays will last 2 years.

<b>4. CPR</b>	Must be current and at the Healthcare Provider or Professional Rescuer level – AHA (this is offered at PMI for a nominal fee)
<b>5. Proof of Health Insurance</b>	Provide the nursing program with proof of health insurance. The insurance must be maintained throughout the course of the nursing program.
<b>6. Fingerprint Clearance Card</b>	Students must complete fingerprinting and application for the fingerprint clearance card. The current charge for this card is \$65.
<b>7. Physical Examination/Clearance</b>	Students must complete at their cost a physical examination by a health care provider documenting a satisfactory level of health, which includes freedom from chemical dependency, emotional instability and communicable diseases.

**Admission Criteria Point Sheet Sample on Following Page**

## NURSING PROGRAM STUDENT ADMISSION CRITERIA

HIGH SCHOOL EDUCATION									
MATH & SCIENCE COURSES (C OR BETTER) must be equal to or less than 10 years old					Points	Average	Totals		
10 courses = 10 Points	7 courses = 7 points	4 courses = 4 points	1 course = 1 point		0	0	0		
9 courses = 9 points	6 courses = 6 points	3 courses = 3 points							
8 courses = 8 points	5 courses = 5 points	2 courses = 2 points							
MATH & SCIENCE GPA - No time limit									
4.0 – 3.75 = 10 points	3.24 – 3.00 = 7 points	2.49-2.25 = 4 points		Math & Science GPA	0	0	0		
3.74 – 3.50 = 9 points	2.99 – 2.75 = 6 points	2.24-2.0 = 3 points							
3.49 – 3.25 = 8 points	2.74-2.50 = 5 points	<2.0 = 0 points							
CUMULATIVE GPA - No time limit									
4.0 – 3.75 = 10 points	3.49 – 3.25 = 8 points	2.99-2.75 = 6 points	<2.50 = 0 points	Cumulative GPA	0	0	0		
3.74 – 3.50 = 9 points	3.24 – 3.00 = 7 points	2.74-2.50 = 5 points							
GED - No time limit									
80-77 = 10 Points	72-69 = 8 points	64-61 = 6 points	56-53 = 4 points	48-45 = 2 points	0	0	0		
76-73 = 9 points	68-65 = 7 points	60-57 = 5 Points	52-49 = 3 points	<45 = 0 points					
COLLEGE EDUCATION									
MATH & SCIENCE COURSES (C OR BETTER) must be equal to or less than 10 years old									
10 courses = 10 points	7 courses = 7 points	4 courses = 4 points	1 course = 1 point		0	0	0		
9 courses = 9 points	6 courses = 6 points	3 courses = 3 points							
8 courses = 8 points	5 courses = 5 points	2 courses = 2 points							
MATH & SCIENCE GPA - No time limit									
4.0 – 3.75 = 10 points	3.24 – 3.00 = 7 points	2.49-2.25 = 4 points		Math & Science GPA	0	0	0		
3.74 – 3.50 = 9 points	2.99 – 2.75 = 6 points	2.24 - 2.0 = 3 points							
3.49 – 3.25 = 8 points	2.74 - 2.50 = 5 points	<2.0 = 0 points							
CUMULATIVE GPA - No time limit									
4.0 – 3.75 = 10 points	3.24 – 3.00 = 7 points	2.49-2.25 = 4 points		Cumulative GPA	0	0	0		
3.74 – 3.50 = 9 points	2.99 – 2.75 = 6 points	2.24 - 2.0 = 3 points							
3.49 – 3.25 = 8 points	2.74 - 2.50 = 5 points	<2.0 = 0 points							
EDUCATIONAL BACKGROUND - (highest level) If High School ONLY & G.P.A. is $\geq 3.0 = 5$ pts if G.P.A. is 2.5 to 2.99 = 4 pts if G.P.A. $\leq 2.49 = 0$ pts									
Doctorate = 10 points	Master's = 9 points	Bachelor's = 8 points	Associate = 7 points	Certificate = 6 points			0		
HEALTH CARE EXPERIENCE (15 points maximum) add two (2) points for PMI Graduate						PMI Grad	Totals		
CREDENTIALLED IN HEALTH CARE		OCCUPATION			0	0	0		
HEALTH CARE WORK EXPERIENCE		EMPLOYER			0				
HEALTH CARE COMMUNITY SERVICE		FACILITY			0				
PIMA PRE-ADMISSION EXAMS									
WONDERLIC EXAM (minimum of 25 required for acceptance into program)									
34 = 10 points	31-30 = 8 points	27-26 = 6 points	<25 = 0 points		Wonderlic Score	0	0		
33-32 = 9 points	29-28 = 7 points	25 = 5 points			0				
MATH EXAM (minimum of 80 required for acceptance into program)									
100 = 10 points	97 = 9 points	93 = 8 points	90 = 7 points		Math Score	0	0		
87 = 6 points	83 = 5 points	80 = 4 points	< 80 = 0 points		0				
<b>30 points may move applicant forward in the process (see pgs. 9 – 11)</b>									

# PIMA MEDICAL INSTITUTE

## Nursing Program Outline Mesa, Tucson and Albuquerque

### Semester I (16 Weeks)

Course #	Course	Theory	Lab	Clinical	Credits
ENG 127	<i>English</i>	48			3.0
BIO 147	<i>Human Anatomy and Physiology</i>	48	32		4.0
MTH 145	<i>Applied Mathematics</i>	48			3.0
HSC 125	<i>Introduction to Healthcare</i>	32	32		3.0
PHI 116	<i>Foundations of Human Potential</i>	32			2.0
NUR 103	Strategies for RN Success	8	16		1.0
<b>Semester I Total</b>		<b>216</b>	<b>80</b>	<b>0</b>	<b>16.0</b>

### Semester II (16 Weeks)

Course #	Course	Theory	Lab	Clinical	Credits
PSY 160	<i>Human Development</i>	32			2.0
BIO 175	<i>Pathophysiology</i>	48			3.0
PHA 109	<i>Pharmacology</i>	16			1.0
NUR 111	Pharmacology for Health Promotion and Maintenance		16		0.5
NUR 126	Nursing's Role in Health Promotion	48	64	96	7.0
<b>Semester II Total</b>		<b>144</b>	<b>80</b>	<b>96</b>	<b>13.5</b>

### Semester III (16 Weeks)

Course #	Course	Theory	Lab	Clinical	Credits
BIO 185	<i>Nutrition</i>	16			1.0
PSY 225	<i>Family Centered Care Across the Lifespan</i>	32			2.0
NUR 234	Acute Care Nursing Across the Lifespan	48	48	144	8.0
NUR 266	Professional Transition I	32			2.0
<b>Semester III Total</b>		<b>128</b>	<b>48</b>	<b>144</b>	<b>13.0</b>

### Semester IV (16 Weeks)

Course #	Course	Theory	Lab	Clinical	Credits
SOC 245	<i>Sociology of Health</i>	32			2.0
NUR 209	Pharmacology for the Complex Patient	32			2.0
NUR 276	Nursing Care for the Complex Patient	48	64	168	9.0
<b>Semester IV Total</b>		<b>112</b>	<b>64</b>	<b>168</b>	<b>13.0</b>

### Semester V (16 Weeks)

Course #	Course	Theory	Lab	Clinical	Credits
HSC 280	<i>Healthcare Informatics</i>	32			2.0
NUR 286	Nursing Care in Challenging Situations	48	64	192	9.5
NUR 296	Role Development of the Graduate Nurse	48			3.0
<b>Semester V Total</b>		<b>128</b>	<b>64</b>	<b>192</b>	<b>14.5</b>

<b>PROGRAM TOTALS</b>		<b>728</b>	<b>336</b>	<b>600</b>	<b>70.0</b>
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**Total Hours: 1664      728 Theory/336 Lab/600 Clinical**

**Total Weeks: 80**

**Definition of Credit: 1 Credit = 15 Lecture Hours/30 Lab Hours/45 Clinical Hours**

### **Transfer of Pima Medical Institute Credits to Other Institutions of Higher Learning**

Program graduates may desire to continue their life-long learning goals by applying to other colleges and universities. Credits earned at Pima Medical Institute may not, at the time of this printing, be guaranteed as transferable to other institutions of higher learning, colleges and universities in the state of Arizona. Students wishing to apply for acceptance into other institutions of higher learning in the state of Arizona should contact the nursing department and/or admissions representative of those institutions for specific information and help on transfer requirements. Credits from the PMI Associate Degree Nursing Program will transfer to online or on-ground degree completion programs at; Pima Medical Institute (PMI) RN to BSN (Online), Chadron State College, Grand Canyon University, Montana State University-Billings, Chamberlain College, Upper Iowa University and the University of Phoenix via signed articulation agreements.

### **Transfer of Credits Into the Pima Nursing Program**

Prospective students may be eligible to receive transfer credit for previous education and/or life experience. Specific procedures exist to facilitate the approval of transfer credit. All steps in the transfer credit process must be completed in full. Applicants for the nursing (ADN) program are encouraged to discuss transfer credit with the Program Director during the admissions process.

Pima Medical Institute encourages prospective students to complete the transfer credit process at least two months prior to the program start date. Transfer credit requests will not be accepted, from a current student, following the first day of the program. \*Please note that transfer of credits, resulting in possible reduction of credit hours being taken per semester, may affect financial aid or health insurance eligibility.

#### **The following criteria must be met in order for a course to be eligible for transfer:**

- Credits earned for general education courses are valid for 5 years
- Credits earned for technical courses are valid for 2 years
- Credit will only be awarded for courses completed with a grade of “C” or better, with some core courses requiring a grade of “B” or better
- Transfer courses must be similar in content and objectives to the respective Pima Medical Institute course
- Transfer courses must have an equal or greater number of credits in comparison to the Pima Medical Institute course

### **Credit for Previous Education Process:**

1. The student must submit a formal letter of intent to the Program Director requesting transfer credit before the start of the program. The letter and supporting documentation must include the following information in order to be considered:
  - Specify course number of past course, date course was completed, and name of the institution where the course was taken
  - Correlate the above course(s) with course number in Pima Medical Institute program
  - Submit official transcripts from all institutions for which transfer credit is being requested
  - Submit a copy of course description from college catalog for each transfer course requested
2. The Program Director will review the letter and supporting documentation and respond to the student’s request for transfer credit; a transfer credit form will be completed.
3. If receiving transfer credit approval from the Program Director, the student must re-take competencies for the technical courses for which (s)he seeks transfer credit. All skill competencies must be passed, as delineated by the nursing program guidelines.
4. Following successful completion of steps 1-3, the student must meet with financial aid to complete the transfer transaction.

### **Credit for Life Experience Process:**

1. Students may request credit for life experience by submitting a letter documenting appropriate experiences to the Program Director before the start of the program.
2. Faculty will conduct competency and skill evaluation as delineated by the ADN program guidelines.
3. The Program Director will review the documentation submitted and evaluation/testing results.
4. The Program Director will make a recommendation regarding transfer credit to the Campus Director.
5. The Campus Director will review the above materials and approve or deny credit.
6. Credit for life experience is academic and financial.
7. Will credits from Pima Medical Institute transfer to another institution?  
Pima Medical Institute does not guarantee any transfer of credits. Since Pima Medical Institute is a nationally accredited college, credits typically do not transfer to other state colleges or universities.
8. Is financial aid available? Financial aid is available to eligible students. Contact your admissions advisor to schedule a financial aid appointment.

### **Course Progression Policy**

All courses, assignments, clinical performance and skills must be passed in a semester with a minimum grade of 77% in order to progress to the next core nursing course. Ability to progress consists of two components: a qualitative measure (professional behavior) and a quantitative measure (grades). Students must maintain a grade point average of 2.0 and must complete their program within one and one-half (1 ½) times the published credits of the program. Grades for all courses completed and attempted are recorded on students' permanent transcripts. Students placed on probation status will have Title IV financial aid affected. Title IV financial aid is awarded while on probation only once. After the probationary semester, Title IV financial aid is suspended until satisfactory progress is met.

Consumer information for this program can be found at:

<http://pmi.edu/ProgramConsumerInfo/Nursing>

### **Curriculum**

The nursing program is presented over a period of 20 months. This period is divided into five (5) 16-week semesters consisting of 728 clock hours spent in the classroom and 336 clock hours spent in the laboratory. Clinical experiences consist of 600 clock hours spent in clinical facilities. There is a one-week recess between semesters. Students must maintain a minimum grade average of 77%. Failure to complete coursework by the last official day of a semester will fail a student. If it is a first failure in the program, a student may return to the program. Upon successful completion of the nursing program, the graduate will receive an Associate of Applied Science in Nursing (AAS/ADN). Graduates are eligible to sit for the NCLEX © examination for Registered Nurses. The school will assist the graduate in finding employment; however this is not a guarantee of employment or a minimum starting salary.



The nursing faculty of Pima Medical Institute nursing program has defined essential functions necessary to successfully complete the classroom and clinical components leading to competency as a graduate nursing student. These essential functions include but are not limited to the following:

1. Maintain reality orientation to time, place, person and situation.
2. Possess short- and long-term memory.
3. Adhere to rules and follow instructions.
4. Understand and apply basic mathematical calculations.
5. Apply classroom lectures, presentations and skills lab procedures to actual nursing practice
6. Respond quickly and appropriately to emergency situations.
7. Recognize and demonstrate safe nursing practice; complete classroom, skills and clinical nursing assignments within the allotted time.
8. Speak clearly while using correct and appropriate grammar in order to communicate with health team members, families, faculty, staff and peers.
9. Write legibly. Written documents should reflect proper grammar and style as well as correct organization of information to be communicated.
10. Maintain emotional control and appropriate behavior in the classroom, skills lab and the clinical setting.
11. Demonstrate acceptance of various cultures and their divergent beliefs.
12. Perform CPR: manual compressions and ventilation.
13. Bend, squat and kneel.
14. Lift or assist in lifting or moving, with or without assistance or lifting devices, clients of all age groups and weights.
15. Possess hand/eye coordination that allows for performance of complex tasks: injections, venipuncture, suctioning, catheterizations, insertion of nasogastric tubes, implementation of sterile technique, opening sterile packages, manual blood pressure monitoring, etc.
16. Stay stationary in a classroom chair; at a patient bedside; operating table or simulated situation for extended periods of time (usually an hour or more).
17. Stand and walk within the Nursing Program and various clinical settings for extended periods of time (usually 4 hours or more).
18. Possess the ability to use the sense of touch to assess changes in body temperature and moisture.
19. Possess the ability to hear calls for assistance; assess heart, lung, and bowel sounds in addition to systolic and diastolic blood pressure sounds.
20. Possess visual ability to clearly view differences in color; read monitors, scales, charts and use the telephone.
21. Students must assume an obligation to keep in confidence all information pertaining to a patient's illness, family and personal affairs; or the affairs of other students and faculty. Confidential patient, faculty and student information must not be discussed with outsiders or other personnel not directly involved in the care of the patient or the learning/teaching of the program. For educational purposes patient information may be utilized in the classroom and clinical settings. Strict measures must be taken at all times to protect any information that could potentially expose the identity of the patient to unauthorized persons. Violations of patient, student or faculty confidentiality shall mean administrative dismissal. Policies and procedures of any clinical facility must be adhered to by each student while in the clinical setting.

## **Frequently Asked Questions:**

1. How many students are admitted into the program?

Pima Medical Institute currently accepts a maximum of 30-45 students into each admitting class in the nursing program. The admissions process is outlined in the handout information above.

2. Is there a deadline to complete the admissions process?

Prospective applicants must complete the admission process prior to the start date of each class (Application deadlines are approximately three month prior to class start dates)

3. What is the alternate list?

If the quantity of applicants exceeds the number of openings, Pima Medical Institute finds it necessary to place some applicants on an alternate list. An alternate list is similar to a standby list, in which the institution will move prospective students placed on the alternate list into acceptance as openings are made available prior to the first day of class. Following the first day of class, no alternates will be moved into acceptance.

4. Is the program accredited?

The institute has established institutional accreditation for the nursing (ADN) program from the Accrediting Bureau of Health Education Schools, an arm of the Department of Education; and the Arizona Board for Private Postsecondary Education (May 18, 2004). The Nursing (ADN & LPN to ADN) program(s) at the Pima Medical Institute Mesa campus has full 5 year approval by the Arizona State Board of Nursing. The AZBN is located at 4747 N. 7<sup>th</sup> Street Ste. 200, Phoenix, Arizona 85014. Telephone 602-771-7800; e-mail: [Arizona@azbn.gov](mailto:Arizona@azbn.gov) website: [www.azbn.gov](http://www.azbn.gov)

5. Will my previous college credits transfer?

Transfer credit is determined by the Program Director and/or Campus Director using the process outlined in the Transfer Credit Guidelines for the nursing program (located on pages 14-15 of this handout). Pima Medical Institute recommends that each student completes the curriculum in its entirety, but exceptions will be made on preparatory/general education course work.

Appendix A  
Arizona Nursing  
Program Outcome Index ©  
2015

<b>Pima Medical Institute - Mesa Campus</b>	<b>183.67</b>
University of Arizona	183.62
Northern Arizona University	181.97
Pima Community College - West Campus	179.72
MaricopaNursing @ Paradise Valley CC	175.65
Coconino Community College	175
Central Arizona College	174.83
Northland Pioneer College	173.78
Mohave Community College ADN	172.3
Arizona State University	171.91
Yavapai College	164.67
MaricopaNursing @ Glendale Community College	164.41
Pima Community College CTD	163.8
MaricopaNursing @ GateWay Community College	162.71
Grand Canyon University	159.92
MaricopaNursing @ Estrella Mountain CC	159.33
Pima Medical Institute - Tucson Campus	158.93
MaricopaNursing @ Chandler-Gilbert CC	156.19
MaricopaNursing @ Mesa Community College	151.63
Mohave Community College LPN	149.43
University of Phoenix	147.7
Brookline College - BSN	147.19
Gateway Community College Fast Track PN	146.27
Cochise College	145.06
Carrington College	144.04
Chamberlain College	143.64
Eastern Arizona College	140.96
MaricopaNursing @ Phoenix College	139.18
Arizona Western College	136.71
MaricopaNursing @ Scottsdale Community College	134.78
Fortis College	131.67
Breckinridge School of Nursing/ITT Technical Institute	123.35
East Valley Institute of Technology	115
Brown Mackie College - Phoenix	110
Arizona College	100
Brown Mackie College - Tucson	53.33
	N/A

The Program Outcome Index © is the program’s self-reported “on-time” graduation rate plus the first time NCLEX pass rate within the calendar year. A maximum score of 200 is possible.

Taken directly from Annual Reports from Arizona Nursing Education Programs 2016 page 32 of 32