



Practical Nursing Program

13750 E Mississippi Ave
Aurora, CO 80012

PROSPECTIVE STUDENT HANDOUT

The Nursing program at Pima Medical Institute Aurora Campus has been granted interim approval for a Practical Nursing Program by the Colorado State Board of Nursing. The Colorado Board of Nursing is located at 1560 Broadway, Suite 1340 Denver, CO, 80202. Telephone 303.894.2269; Website: <http://www.colorado.gov/dora/nursing>. Pima Medical Institute is accredited by the Accrediting Bureau of Health Education Schools (ABHES). ABHES is located at 7777 Leesburg Pike, Suite 314, North Falls Church, VA 22043. Telephone (703) 917-9503; Facsimile: 703-917-4109 website: www.abhes.org.

The Practical Nursing Program does not currently have programmatic accreditation. The lack of national nursing accreditation may limit future educational and career options for students. The Pima Medical Institute Practical Nursing program (system) holds pre-accreditation status from the National League for Nursing (NLN) Commission for Nursing Education Accreditation (CNEA), located at 2600 Virginia Avenue, NW, Washington, DC, 20037. Holding pre-accreditation status does not guarantee that initial accreditation by NLN CNEA will be received. They can be contacted at 800-669-1656 or through their website at www.nln.org/accreditation-services.

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Thank you for your interest in Pima Medical Institute's Practical Nursing Program. As a prospective student, we would like to provide you with some information regarding the program. This packet includes information on the following: general information, program mission, program goals/outcomes, clinical sites, required immunizations, technology requirements, financial commitments, admission process, curriculum, anticipated schedule, and frequently asked questions.

Job Description:

The licensed practical nurse (LPN) works under the direction of registered nurses and doctors. The LPN is a valuable part of the healthcare team who provides input regarding patient care. The LPN is responsible for providing direct care to patients, monitoring patients' blood pressure, changing bandages and inserting catheters, reporting the health status of patients to nurses and doctors, and managing medical records.

After students graduate a practical nursing program, they must sit for a licensing exam to work as a licensed practical nurse.

The LPN career is completely patient-focused, so it is important that they possess compassion and empathy, be detail oriented, and have interpersonal skills, patients, physical stamina, and effective communication skills.

What you Will Learn:

As a student in Pima Medical Institute's Practical Nursing program, you will study a wide variety of healthcare topics, including how the cardiovascular, lymphatic, immune and respiratory systems function. Students learn how to identify normal from abnormal and how to document and report that information. They also learn how to care for patients with a variety of health conditions, from acute to chronic. Students learn about life choices versus heredity and how each impacts the disease process.

Nursing Program Mission:

The mission of the Pima Medical Institute – Aurora Practical Nursing Program is to provide an optimal nursing education. Our students will develop competency, proficiency, and compassion to promote excellence in patient-centered quality care. We welcome and support a diverse student population and take pride in their personal and professional growth.

Nursing Program Philosophy:

The Practical Nursing Program at PMI prepares graduates to be healthcare team members within the discipline of nursing in a variety of structured health care settings.

The elements and applications of nursing theory are integrated throughout this curriculum and are organized by domains:

- Person: An individual whose natural defenses are influenced by a healthy or unhealthy environment. Course content includes body systems, anatomy structure and function, child, child-bearing, adult, and older adults.

- Health: A state in which the environment is optimal for the natural body processes to achieve reparative outcomes. Course content includes health assessment, functional health patterns, health promotion, and health maintenance.
- Environment: All the external conditions capable of preventing, suppressing, or contributing to disease or death. Course content includes nutrition, psychology, pharmacology, safety, stressors, and community resources.
- Nursing: Putting the client in the best condition for nature to act. Course content includes care and comfort techniques, reduction of risk potential, nursing skills, nursing process, fundamentals of procedures, and scope of nursing practice.
- Practice: Adult patients will be the focus in the clinical arena. Limited exposure to pediatric populations and the obstetrical triad will be made available. Up to 25% of the required clinical hours in any given course may be substituted with simulated activities/experiences. Clinical strategies include:
 - o information/data collection to contribute to the assessment and care plan,
 - o identify patient teaching needs and reinforce patient/family education,
 - o safely conduct assigned treatments,
 - o document and/or report observations of patient response to the treatments,
 - o assign tasks and supervise LPN's and CNA's within LPN/CNA scope of practice,
 - o accept nursing tasks delegated by an RN provided these tasks can be performed with reasonable skill and safety within accepted practice standards,
 - o administer medications.

Nursing Program Goals:

1. Performance on Licensure Exam - The licensure exam pass rate will be at or above the national mean for first time writers.
2. Program Completion - At least 75% of the students admitted will graduate within 150% of the stated program length.
3. Student Program Satisfaction - At least 80% of graduates responding to the graduate survey distributed within one year after graduation will indicate satisfaction with the program.
4. Employer Satisfaction - At least 80% of employers responding to the employer survey distributed within one year after graduation will indicate satisfaction with capabilities of our graduates.

5. Job Placement - At least 80% of the graduates seeking employment will be employed in a position for which the program prepared them by one year after graduation.

Student Learning Outcomes:

The graduate of Pima Medical Institute – Aurora Practical Nursing Program will be able to:

1. Assume the role of a competent, caring practical nurse in a variety of structured health care settings within the scope of practice.
2. Use the nursing theory to determine and modify unhealthy aspects of the environment for the client, consider ethical issues and legal limitations, and contribute to the nursing process while providing safe and effective nursing care to individuals, families, and communities.
3. Identify opportunities to teach and reinforce health concepts to persons in need of learning more about their environment or health concerns.
4. Communicate effectively and professionally with patients and all members of the interdisciplinary healthcare team.
5. Demonstrate accountability of practice with adherence to ethical and legal standards of the profession of a practical nurse.
6. Demonstrate self-direction and responsibility for maintaining nursing competence by pursuing personal and professional development in lifelong learning.
7. Be eligible to sit for the NCLEX-PN licensing exam.

Non-Discrimination Policy (Affirmative Action):

In compliance with Title IX of the 1972 Education Amendments, the Equal Employment Opportunity Act of 1972, Title VII of the Civil Rights Act of 1964 as amended, and Section 504 of the Rehabilitation Act of 1974, it is the policy of Pima Medical Institute not to discriminate against any person on the basis of race, color, religion, creed, national origin, sex, age, marital or parental status or disability in all of its educational and employment programs and activities, its policies, practices and procedures. No person will be retaliated against for bringing a claim of discrimination or for advocating on behalf of someone else. To report any violations of Title IX or any discrimination laws, please contact our Title IX Coordinator, Liby Lentz, at 40 N. Swan Rd, Suite 100, Tucson, AZ 85711 or Title IX Coordinator@pmi.edu.

Disabled Applicants and Students:

The school is committed to compliance with Section 504 of the Rehabilitation Act of 1973 and its

regulations. The school does not discriminate on the basis of disability in admission or access to, or treatment or employment in, its programs and activities. Each Pima Medical Institute campus has a Compliance Coordinator who ensures Section 504 compliance. Grievances or complaints concerning ADA matters should be directed to the Compliance Coordinator. See College Catalog for more information on reasonable accommodations and consumer information.

Licensure/Certification/Felony Conviction:

Graduates of an approved practical nursing program are eligible to sit for the national licensure examination for practical nursing administered by the National Council of State Boards of Nursing. More information regarding the national exam can be obtained from the following internet site: <http://www.ncsbn.org/>. After successful completion of the exam and the licensure process, the individual will be a licensed practical nurse. All states require a license to practice; however, state licenses are based on the results of the NCLEX-PN Examination. ***The cost of licensure is not included in the cost of the program.*** The Colorado Board of Nursing regulates the procedures and requirements of reporting felony convictions for Practical Nurses; please see the [Board of Nursing Rules Code of Colorado Regulations-Chapter 16 1.1-5.](#)

Transfer Credit Policy:

Credit for previous education and life experience is determined by the Program Director. An evaluation of nutrition, medical terminology, and English course work will determine if course credits will be given. There is a possibility of other transfer credits, however course descriptions are necessary for all transfer credit requests. If Medical Terminology was taken more than a year ago students will have the option of taking an assessment test to prove competency. All other course work must have been completed within the past 7 years. No credits will be awarded for course work that has been completed in longer than 7 years. Please refer to Pima Medical Institute’s transfer credit policy on p. 131 in the Catalog for more information.

Technology Requirements:

The PMI Practical Nursing Program is an on-ground program utilizing student-centered teaching methods and supported by the utilization of the Blackboard electronic platform for each course. Below are the minimum computer requirements that each student must have available to them outside of class in order to complete the Practical Nursing Program. There are also multiple computers available to all students on campus, which is open from 7 am to 10 pm Monday – Thursday; campus closes at 5pm on Fridays.

PC	Mac
Dual core processor (Intel or AMD) 512 MB RAM (1GB recommended)	Mac OS 10.4 (or better)
High Speed Internet connection – minimum 2,000 kbps	High Speed Internet connection – minimum 2,000 kbps
Windows Vista, 7, or 8 Speakers (internal OR external) Printer CD/DVD Drive Microsoft Office	Audioenabled Printer CD/DVD Drive Microsoft Office

Financial Commitments:

Listed below are some of the anticipated expenses in the Nursing Program at Pima Medical Institute. All prices are estimated and fees are subject to change without notice. Prices below are effective July 1, 2020

Estimated Costs	Tuition	Registration Fees	Textbooks	Uniform	Technology Fee	Total
2021	\$22,880	\$150	\$1,841	\$165	\$225	\$25,261

Costs not covered by tuition include those listed below:

Approximate Student Costs (Not covered by Financial Aid or Total Cost Above)	
Pre-Entrance HESI and Study Guide	Approximately \$51 for HESI Test; Study Guide
CPR Certification	\$50-200 in community
TB Test	Varies depending on insurance coverage
Immunizations/Lab Clearance	Varies depending on insurance coverage
Health Physical	Varies depending on insurance coverage
NCLEX-PN exam and licensure	Variable; minimum \$345
Background Check and Drug Screen	Variable; minimum \$165.80
Additional Equipment and school supplies; - stethoscope, penlight, gait belt - closed toed non-porous shoes - school supplies: paper, binders, pencils, etc.	Variable

Uniforms & Other Policies:

Each practical nursing student is provided with three sets of uniforms. Additional uniforms can be purchased by the students at his/her expense. Students should be aware that only water will be allowed in the PN classrooms in a sealable container. No liquids of any kind are permitted in the PN lab.

The PN program adheres to Pima Medical Institute’s policy of a universal dress code and professionalism policy. Properly fitting uniforms and ID badges are to be worn at all times. Clean, nonporous, and presentable athletic or equivalent health care profession shoes must be worn. Only natural hair colors and professional styles are acceptable. Men’s facial hair is to be trimmed and neat/clean in appearance. Visible piercings, other than a single ear piercing, must be removed or concealed. Only wedding/engagement rings are acceptable. Fingernails must be neat, clean, and short. Tattoos must be concealed at all times. Please refer to the Practical Nursing Student Handbook for more information.

The PN program enforces standards of honesty and integrity in all academic related work and does not tolerate plagiarism, intentional misrepresentation, or misconduct. Please refer to the Practical Nursing Student Handbook for more information.

Students are strongly encouraged to seek their own medical and accident coverage from private or public sources. Personal health insurance is the responsibility of the student. Pima Medical Practical Nursing- Aurora

Institute provides Worker's Compensation insurance coverage to all Colorado-based students while out on clinical externship/experiences. See the Practical Nursing Student Handbook for more information. Each practical nursing student is expected to comply with Universal Precautions and Infectious Disease protocol during all class, lab, and clinical activities (as applicable). Please refer to the Practical Nursing Student Handbook for more information.

Technical Standards:

Successful completion of the Practical Nursing (PN) program at Pima Medical Institute requires that the graduate demonstrates the knowledge, skills, professionalism, work ethic, and other applicable skills and behaviors necessary to safely and competently deliver patient care. Accordingly, applicants and matriculating students must be aware that certain technical standards are required to fulfill the job duties of a PN. From National Center for O*NET Development. 29-2061.00- Licensed Practical and Licensed Vocational Nurses. O*NET OnLine. Retrieved October 30, 2019, from <https://www.onetonline.org/link/summary/29-2061.00>.

Communication (oral and written comprehension, expression, clarity, and speech recognition)

- Ability to communicate information (speaking and writing) so others will understand.
- Ability to listen and understand information and ideas presented through spoken words / sentences.
- Understand written sentences and paragraphs.

Observation (near vision, visual discrimination, selective attention)

- Measure and record patient's vital signs, such as height, weight, temperature, blood pressure, pulse or respiration.
- Observe patients, charting and reporting changes in patient's conditions, such as adverse reactions to medication or treatment, and taking any necessary action.
- Ability to attend to details and be thorough when completing work tasks.

Physical Demands / Safeguards

- Coordination – adjusting actions in relation to others' actions
- Ability to administer prescribed medications, noting times and amounts on patient's chart.
- Ability to provide basic patient care or treatments, such as taking temperatures or blood pressures, dressing wounds, treating bedsores, or performing catheterizations.
- Ability to enter, transcribe, record, store, or maintain information in written or electronic/magnetic form.
- Ability to accompany and monitor patients during treatments, procedures or activities.

Mental Demands/Psychosocial Skills (complex problem solving, selective attention)

- Use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems.
- Able to tell when something is wrong or is likely to go wrong.
- Monitor self and others to make improvements or take corrective action.
- Time management
- Able to demonstrate dependability, integrity, self-control, and work effectively in high-stress situations.
- Able to develop constructive and cooperative working relationships with others.
- Active listening; ability to give full attention to what others are saying, understand points being made, ask appropriate questions, and not interrupting at inappropriate times.

Transfer Credit Request Form



Applicant Name: _____ Last 4 Digits of SSN: _____ Program: _____ Desired Start Date: _____

The applicant **MUST** provide the completed Transfer Credit Request Form, official college transcript, AND course description to the Program Director or Faculty Coordinator prior to starting the program. These documents are required for the Transfer Credit to be evaluated. If accepted, the applicant will receive notification of approved transfer credits.

To earn transfer credit the previous courses **MUST** meet the PMI Transfer Credit Policy requirements as noted below. *(Please refer to the PMI catalog for full policy information):* Credit will be granted only for courses completed within the last seven years from an institution accredited by an agency recognized by the USDE or CHEA; earned a grade of C or better; of equivalent content and course objectives; of equal or greater credits; of equal or higher division level. Number of transferred credits are not to exceed 25% of the total number of credits for the program. *Degree completion program exceptions may apply.

APPLICANT- Please complete the following.						PROGRAM DIRECTOR/ FACULTY COORDINATOR							
Previous College Name	Course Number and Name <small>(e.g. MAT 121 College Algebra)</small>	Credit Hours	PMI Course Number and Name <small>(e.g. CCB 105 Computer Basics)</small>	Credit Hours	Sem.	C or higher	w/in 7 years	Equiv. content	≥ div level	≥ credits	USDE/ CHEA	Approved Desired	If approved, provide book title.
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
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By requesting transfer credit, I understand that I am responsible for the material that will be covered in these courses and that future classes will build upon concepts covered in these courses. I also understand this may affect my eligibility for Title IV funds.

Applicant Signature: _____

Date: _____

I acknowledge that I have reviewed the transfer credit request and documentation, and the courses receiving transfer credit meet the PMI Transfer Credit Policy requirements

PD or FC Signature: _____

Date: _____

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Semester	# of Credits	Amount per Credit	Tuition Credit	Tax Credit (if applicable)	Processing Fee	Book Credit (if applicable)
	x		=			
	x		=			
	x		=			
	x		=			

Financial Services Officer Signature: _____ Date: _____

Practical Nursing Program Outline

Sequence I					
Course #	Course	Theory	Lab	Clinical	Credits
MTH 127	Med Math	16			1.0
GMT 102	Medical Terminology	16			1.0
HUN 100	Nutrition	16			1.0
ENG 116	Communication and Composition	32			2.0
PSY 120	Human Development Across the Life Span	32			2.0
NUR 104	Strategies for PN Success	16			1.0
Sequence I Total		128			8.0

Sequence II					
Course #	Course	Theory	Lab	Clinical	Credits
BIO 112	Anatomy and Physiology I	24	16		2.0
NUR 105	Introduction to Nursing and Pharmacology	48	40		4.0
Sequence II Total		72	56		6.0

Sequence III					
Course #	Course	Theory	Lab	Clinical	Credits
BIO 113	Anatomy and Physiology II	24	16		2.0
NUR 150	Elder Care and Nursing Theory	64	16		4.5
NUR 151	Clinical Foundations of Nursing I			95	2.0
Sequence III Total		88	32	95	8.5

Sequence IV					
Course #	Course	Theory	Lab	Clinical	Credits
BIO 116	Anatomy and Physiology III	24	16		2.0
NUR 160	Adult Medical & Surgical Community Health Nursing Theory	48	16		3.5
NUR 161	Clinical Foundations of Nursing II			95	2.0
Sequence IV Total		72	32	95	7.5

Sequence V					
Course #	Course	Theory	Lab	Clinical	Credits
BIO 117	Anatomy and Physiology IV	24	16		2.0
NUR 170	Maternal Child Nursing Theory	48	16		3.5
NUR 171	Clinical Foundations of Nursing III			95	2.0
Sequence V Total		72	32	95	7.5

Sequence VI					
Course #	Course	Theory	Lab	Clinical	Credits
NUR 180	Pharmacology - Intravenous Therapy	24	16		2.0
NUR 200	Role Transition	32			2.0
NUR 205	Clinical Foundations of Nursing IV			120	2.5
Sequence VI Total		56	16	120	6.5

Program Total		488	168	405	44.0
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Curriculum:

The nursing program is presented over a period of 48 weeks. This period is divided into six (6) 8-week semesters consisting of 488 clock hours spent in the classroom and 168 clock hours spent in the laboratory. Clinical experiences consist of 405 clock hours spent in clinical facilities. Students must maintain a minimum grade average of 77%. Failure to complete coursework by the last official day of a sequence will fail a student. If it is a first failure in the program, a student may return to the program. Upon successful completion of the nursing program, the graduate will receive a Certificate in Practical Nursing. Graduates are eligible to sit for the NCLEX-PN® examination. The school will assist the graduate in finding employment; however, this is not a guarantee of employment or a minimum starting salary.

MTH 127 Med Math Total Course Hours: 16 (16 Theory, 0 Lab, 0 Extern) Semester Credits: 1.0

This course presents calculation, conversion, and computation of fractions, decimals, ratios, proportions, percents, measurements, abbreviations and data analysis. It also acquaints the student with the skills important for the health professional's application and critical thinking necessary for safe dosage calculations.

Prerequisites: None

CMT 102 Medical Terminology Total Course Hours: 16 (16 Theory, 0 Lab, 0 Extern) Semester Credits: 1.0

The course focuses on the development of a basic framework for the language of medicine. Through memorization and practice in spelling and pronunciation of medical roots, suffixes, and prefixes, students learn to create, analyze, and apply medical terms.

Prerequisites: None

HUN 100 Nutrition Total Course Hours: 16 (16 Theory, 0 Lab, 0 Extern) Semester Credits: 1.0

This course acquaints students entering health professions with each of the major nutrients, nutritional requirements, methods used for planning nutritionally adequate and healthy diets and nutrition needs throughout the life span. Current nutrition issues/controversies will be discussed.

Prerequisites: None

ENG 115 Communication and Composition Total Course Hours: 32 (32 Theory, 0 Lab, 0 Extern) Semester Credits: 2.0

This course addresses the skills needed for effective oral and written communications in a variety of contexts. Among the topics addressed are verbal and nonverbal communication cues, active listening techniques, technical and professional writing, health literacy, cultural diversity, and professional courtesy.

Prerequisites: None

PSY 120 Human Development Across the Life Span Total Course Hours: 32 (32 Theory, 0 Lab, 0 Extern)
Semester Credits: 2.0

This course addresses physical, cognitive, social, emotional and psychosexual components of human growth and development from birth to death. Topics include analysis of activities that are directed toward developing, sustaining, and enhancing wellness during all stages of development in the journey toward psychosocial maturity. Students will explore the history and theories of growth and development, including the impact of ethnic, gender, and cultural factors on the process. The course provides opportunities for students to develop an understanding of shared decision-making among family, provider and community.

Prerequisites: None

NUR 104 Strategies for PN Success Total Course Hours: 16 (16 Theory, 0 Lab, 0 Extern) Semester Credits: 1.0

This course provides an opportunity to learn and adopt methods to promote success in school, work, and life. Topics include time management, reading skills, test-taking techniques, goal setting, and stress management.

Prerequisites: None

BIO 112 Anatomy and Physiology I Total Course Hours: 40 (24 Theory, 16 Lab, 0 Extern) Semester Credits: 2.0

This course provides students with the knowledge of the structure and function of the human body. Course content includes the organization of the human body including an introduction to each of the body systems, beginning with cellular structure. Other course topics include integumentary, fluids and electrolytes, musculoskeletal, disease and disease-producing organisms, benign and malignant cancers, and infectious diseases.

Prerequisites: None

NUR 105 Introduction to Nursing and Pharmacology Total Course Hours: 88 (48 Theory, 40 Lab, 0 Extern) Semester Credits: 4.0

This course introduces the role of the practical nurse and basic nursing. The historical perspective and elements of nursing as outlined by various nursing theories provide a framework for developing critical thinking in approaching health care. Additional topics include ethical/legal responsibilities, the PN Scope of Practice, State Nurse Practice Act, the nursing process, health teaching, and basic needs. The course also provides the foundational knowledge and principles of pharmacology.

Prerequisites: MTH 127 Med Math and NUR 104 Strategies for PN Success

BIO 113 Anatomy and Physiology II Total Course Hours: 40 (24 Theory, 16 Lab, 0 Extern) Semester Credits: 2.0

This course provides students with the knowledge of the structure and function of the human body. Course content focuses on the nervous, sensory, digestive, and urinary systems.

Prerequisites: Sequence II

NUR 150 Elder Care and Nursing Theory Total Course Hours: 80 (64 Theory, 16 Lab, 0 Extern) Semester Credits: 4.5

This course addresses the nursing theory, pharmacology concepts, and the skills required to collect data and contribute to a basic physical assessment. Students will focus on caring for the aging population

while will provide culturally sensitive care and promoting independence. This course will also discuss the physical and cognitive changes that occur in the elderly. Students have opportunities to practice and demonstrate competency in simulated, interactive, and virtual settings.

Prerequisites: Sequence II; Concurrent enrollment in NUR 151 Clinical Foundations of Nursing I

NUR 151 Clinical Foundations of Nursing I Total Course Hours: 95 (0 Theory, 0 Lab, 95 Extern) Semester Credits: 2.0

This course provides the student with opportunities to apply concepts covered in Elder Care and Nursing Theory. Application includes clinical practice and competency/performance testing in simulated, interactive, and virtual settings.

Prerequisites: Sequence II; Concurrent enrollment in NUR 150 Elder Care and Nursing Theory

BIO 116 Anatomy and Physiology III Total Course Hours: 40 (24 Theory, 16 Lab, 0 Extern) Semester Credits: 2.0

This course provides students with the knowledge of the structure and function of the human body. Content of this course focuses on blood, the cardiovascular system, the respiratory and endocrine systems.

Prerequisites: Sequences II and III

NUR 160 Adult Medical & Surgical Community Health Nursing Theory

Total Course Hours: 64 (48 Theory, 16 Lab, 0 Extern) Semester Credits: 3.5

This course addresses the nursing theory, pharmacology concepts, and the skills required to collect data and contribute to a basic physical assessment of adults with various medical/surgical conditions.

Emphasis is placed on cardiovascular, hematopoietic, respiratory, and endocrine systems. Concepts of community based nursing services are explored. Students will have opportunities to practice and demonstrate competency in simulated, interactive, and virtual settings.

Prerequisites: Sequences II and III; Concurrent enrollment in NUR 161 Clinical Foundations of Nursing II

NUR 161 Clinical Foundations of Nursing II Total Course Hours: 95 (0 Theory, 0 Lab, 95 Extern) Semester Credits: 2.0

This course provides the student with opportunity to apply concepts covered in Adult Medical Surgical and Community Health Nursing Theory. Clinical hours take place in various settings including clinics, physician offices, community, and medical/surgical care agencies. Application includes clinical practice and competency/performance testing in simulated, interactive, and virtual settings.

Prerequisites: Sequences II and III; Concurrent enrollment in NUR 160 Adult Medical Surgical & Community Health Nursing Theory

BIO 117 Anatomy and Physiology IV Total Course Hours: 40 (24 Theory, 16 Lab, 0 Extern) Semester Credits: 2.0

This course provides students with the knowledge of the structure and function of the human body. Content of this course includes the male and female reproductive systems, development and birth, and heredity and hereditary diseases. Additional emphasis is placed on the lymph system and immunity.

Prerequisites: Sequences II, III, and IV

NUR 170 Maternal Child Nursing Theory Total Course Hours: 64 (48 Theory, 16 Lab, 0 Extern) Semester Credits: 3.5

This course addresses the nursing theory, pharmacology concepts, and the skills required to collect data and contribute to a basic physical assessment. All of which will be applied during the study of the pregnancy and the birth process. Focus is on the pediatric population from birth to adulthood. Discussion will also include the immune, lymph, and reproductive systems. Students have opportunities to practice and demonstrate competency in simulated, interactive, and virtual settings.

Prerequisites: Sequences II, III, and IV; Concurrent enrollment in NUR 171 Clinical Foundations of Nursing III

NUR 171 Clinical Foundations of Nursing III Total Course Hours: 95 (0 Theory, 0 Lab, 95 Extern) Semester Credits: 2.0

This course provides the student with opportunities to apply concepts from all current and prior nursing courses in a variety of clinical settings. Clinical hours are provided in various pediatric, obstetric, community health, and adult medical/surgical agencies. Application includes clinical practice and competency/performance testing in simulated, interactive, and virtual settings.

Prerequisites: Sequences II, III, and IV; Concurrent enrollment in NUR 170 Maternal Child Nursing Theory

NUR 180 Pharmacology - Intravenous Therapy Total Course Hours: 40 (24 Theory, 16 Lab, 0 Extern) Semester Credits: 2.0

This course focuses on intravenous (IV) therapy, including the fundamentals of fluid administration, premixed IV fluids containing electrolytes and vitamins and premixed antibiotic solutions. Students are given the opportunity to develop their knowledge of pharmacology and the application of these concepts in the skills lab.

Prerequisites: Sequences I, II, III, IV, and V

NUR 200 Role Transition Total Course Hours: 32 (32 Theory, 0 Lab, 0 Extern) Semester Credits: 2.0

This course is designed to prepare the student for the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN) and profession practice, by providing a comprehensive review of the technical coursework, mock examinations, and appropriate test taking strategies.

Prerequisites: Sequences I, II, III, IV, and V

NUR 205 Clinical Foundations of Nursing IV Total Course Hours: 120 (0 Theory, 0 Lab, 120 Extern) Semester Credits: 2.5

This course provides students with opportunities to apply learned theories and skill in a variety of clinical settings under the supervision of a qualified nursing faculty member. Students are given the opportunity to develop and implement a leadership project in collaboration with the clinical agency.

Prerequisites: Sequences I, II, III, IV, and V

Instructional Methodology:

Each course will be taught utilizing a variety of instructional methodologies including lecture, classroom activities, simulation, demonstration, and student discussion. Lab time will allow hands-on experiences, small group discussions, simulations, and return demonstration of newly acquired skills. Students will be required to show competency of Essential Skills via a skills checkoff in the various nursing lab courses throughout the program (refer to the Practical Nursing Student Handbook for more information).

Students will be given opportunities for skills practice during open lab time outside of regular class hours.

Grading Scale:

Grades for all courses completed and attempted are recorded on the student’s permanent transcripts and become a part of the student’s permanent file.

Grade	Standing	Percentage
A	Excellent	93 – 100%
B	Good	85 – 92%
C	Average	77 – 84%
F	Failing	76% and below
INC	Incomplete	
TR	Transfer Credit	
X	Leave of Absence	
W	Withdrawn	
T	Terminated	

Pass/Fail Grades:

PMI does not award pass/fail grades.

Professional Performance Standards (PPS):

PPS is a required component of the course grade for the PN program. Points are deducted for unprofessional behavior and/or poor attendance. Please refer to the Practical Nursing Student Handbook for more information.

Grievance Policy:

Pima Medical Institute has a standard process for students (i.e., grievant) who do not agree with the Institution’s determinations. Please refer to the PMI Catalog for more information on the grievance policy/process. If the complaint cannot be resolved after exhausting the Institution’s grievance procedure, the following agencies may be contacted:

Colorado Department of Higher Education

Division of Private Occupational Schools (DPOS)

1600 Broadway, Suite 2200

Denver, CO 80202

(303) 862-3001

Complaints can be filed at <http://higherred.colorado.gov/dpos>

Accrediting Bureau of Health Education Schools

7777 Leesburg Pike, Suite 314 North Falls Church, Virginia 22043

(703) 917-9503

Colorado Board of Nursing

1560 Broadway, Suite 1350

Denver, CO 80202

Phone: (303) 894-2430

Email: dora_nursingboard@state.co.us

Website: www.colorado.gov/pacific/dora/Nursing

Course Progression Policy:

Progression in the Practical Nursing Program is based upon the following:

- Successful completion (achieving a grade of “C” or better) in each course; which is based upon achievement of course objectives.
- Nursing courses with a lab component require successful demonstration of competency for all Essential Skills.
- Nursing courses must be completed in the scheduled sequence.
- Nursing courses must be completed within the maximum time frame of one and one-half (1 ½) times the published program length.
- Clinical nursing performance will be based upon of achievement of course objectives and adherence to technical standards.
- All programmatic hours (theory, laboratory, and clinical) must be completed within the specified sequence.
- Students may repeat a failed course a maximum of 2 additional times, provided the repetition does not cause the course of study to exceed the maximum time frame of one and one-half (1 ½) times the published program length. Only the highest grade is considered for GPA evaluation, but all attempted credits are included for the measurement of the maximum time frame. Repetition of a failed course may be at the expense of the student.
- Students with absences in excess of 15% of the total class hours in each sequence may result in termination for unsatisfactory attendance.

Clinical Performance Grading:

Evaluation of clinical performance will be based upon the achievement of course objectives. These objectives are measured by specific behaviors. Each student will be evaluated weekly each day of clinical attendance using formative evaluations and a summative evaluation will be done each sequence.

Academic Progress and Advisement:

The student is monitored for academic progress at the end of each sequence. Students who have not maintained a minimum cumulative program GPA of 2.0 in a sequence are placed on Academic Progress Warning. The student has the right to appeal the determination of not meeting satisfactory progress based on extenuating circumstances. See the Academic Catalogue for the appeal process.

Graduation Requirements:

Students are awarded a Certificate and considered graduates when the following requirements have been

met:

- a. Successful completion of the program of study with a minimum grade average of 77% in each course, and documentation of safe, professional, and satisfactory performance demonstrated in the clinical setting.
- b. Completion of exit interviews with the Financial Aid and the Career Services Departments.
- c. Payment in full of all debt owed to the school.
- d. Successful graduation from the Practical Nursing Program does not guarantee passing of the NCLEX-PN exam or ability to obtain licensure. In addition to successfully passing the NCLEX-PN exam for licensure, the graduate must also meet all requirements of the State Nurse Practice Act (including the absence of any criminal offenses), and provide documentation of citizenship or lawful presence in the United States.

Clinical Sites:

Pima Medical Institute has established contracts with many different clinical sites for the Practical Nursing Program. A variety of experiences will be available to students including, but not limited to: acute care, long- term care, community health, mental health, women’s health, pediatrics, and skilled nursing facilities.

Students will be placed in appropriate settings to optimize their educational experience. Clinical experiences will be provided in four of the six sequences and will total 405 hours. Clinical shifts usually are 8-12 hour shifts between 5:45A – 11:00P. Clinical rotations start in Sequence III (95 hours), and continue through Sequence IV (95 hours), Sequence V (95 hours) and Sequence VI (120 hours). Some clinical rotations may require weekends. The student is responsible for transportation and other possible expenses associated with clinical rotation assignments. ***Clinical sites vary within approximately a 100-mile radius of the Denver metropolitan area. The student is responsible for transportation costs associated with travel to and from a clinical site.***

PMI Recognized Holidays:

Martin Luther King Jr. Day	3rd Monday in January
Memorial Day	Last Monday in May
Independence Day	July 4 th
Labor Day	First Monday in September
Thanksgiving	4th Thursday in November
Veterans Day observed	4th Friday in November
Winter Break	Weeks of Christmas and New Year’s

Schedule:

The next scheduled PN class start will be October 27, 2021. This class will be on a morning schedule. For Sequence 1 and 2 classes will be scheduled between the hours of 8:00 am thru 1:00 pm; classes will be 4 days a week. For Sequences 3 thru 6 classes will be scheduled between the hours of 8:00 am thru 1:00 pm; classes will be 3 days a week with the remaining 2 days dedicated to offsite clinical. The clinical shifts are typically held Thursday and Friday’s. Clinical shifts could range from 8-12 hour shifts. The exact date/times for clinical will vary based on

the clinical experience and site

availability. The scheduled time for this program (both class and outside hours) constitute the program as a full-time program.

Note: Students will receive advanced notice of schedule adjustments at least one week prior to the start of a new sequence. Open lab hours are optional and may be schedule with the Nursing Faculty.

Calendar by Sequence:

Sequence I	10/27/21 – 12/21/21 (2 week holiday break)
Sequence II	1/5/22 – 3/1/22
Sequence III	3/22/22 – 4/26/22 (1 week break)
Sequence IV	5/4/22 -6/28/22
Sequence V	6/29/22 – 8/23/22
Sequence VI	8/24/22 – 10/18/11
Graduation Date	TBD

Admission Process:

Each candidate receives points in the following categories: Wonderlic Test, Math Test, Professional Documents, Pre-Entrance Examination (HESI), High School/College Transcripts, and Interview. Each class will include the top 24 applicants. In the case of a tie, the rank order will be determined by the HESI Critical Thinking section score.

<u>Requirements Prior to Enrollment</u>	
_____	<p>1. Contact PMI. Call 303-368-7462 or walk into schedule an appointment with a Medical Career Specialist covering program requirements. The representative will have you complete a basic interest form and provide assistance as you navigate the process. You will be informed of background check requirement.</p>
_____	<p>2. Program Documents You will be provided and acknowledge receipt of the PN Prospective Student Handout.</p>

3. Testing

- a. Wonderlic - This test includes reading comprehension and general knowledge, and accurately assesses “ability to learn the job,” “ability to understand instructions,” and “ability to adapt and solve problems”. You must achieve a minimum of 20 out of 50 points on the Wonderlic Exam. You will have 12 minutes to complete the exam. You may repeat the exam four times.
- b. Math Test - This test will include addition, subtraction, multiplication and division of whole numbers, decimals, and fractions, decimals, percentages, square roots, and exponents. You must achieve an 80% on the math test, and may repeat the exam three times.
- c. Pre-Entrance Exam - If qualified by the Wonderlic and Math Exam scores, you will then be scheduled for the Pre-Entrance Exam (HESI). The cost of this exam is approximately \$51. **Tests will be scheduled through your Medical Career Specialist.** Please allow five hours for the examination. The overall score must be >70%. If this criterion is not met, you may repeat if any section falls below 70% one time, for an additional cost of \$51. HESI study guidebooks are available to use. (Total of 2 attempts). **Note: The Pre- Entrance (HESI) Exam must be taken at a designated PMI campus.**

Please note that all of the following sections of the HESI must be completed:

- Math
- Reading
- Grammar
- Critical Thinking
- Vocabulary

4. Professional Documents

- a. Official High school transcripts or GED certificate & GED transcripts must be obtained and submitted.
- b. Official transcripts from any previously attended college courses must be submitted for Financial Aid verification and if a student would like consideration for transfer credit. Fill out the Transfer Credit Request Form to include each course you are requesting transfer credit. All necessary transcripts and **course descriptions** of courses desiring to transfer must be submitted prior to interview with the Program Director/Faculty. See the **Transfer Credit Section** for more information.

	<p>5. Interview</p> <p>Documents Awarded Points as Part of the Interview</p> <p>After the initial requirements have been met, the candidate is eligible for an interview. The following items are not required but are awarded points as part of the interview. Candidates may submit documents within 72 hours after the interview for consideration, but it is recommended that the documents be presented at the time of interview.</p> <ul style="list-style-type: none"> Calendar for Success (refer to Calendar of Success section in this document for guidelines) College transcripts OR proof of post-secondary degree completion OR relevant military training (DD Form 214) Professional Resume <p>Areas Evaluated During the Interview</p> <ul style="list-style-type: none"> Basic observations (e.g., punctuality, attire, etc.). Preparation and knowledge of the profession (e.g., personal research on the profession different from what is communicated at admissions). Preparation for meeting the demands of the program (e.g., considerations for time commitment, study time, clinical expectations, etc.) <p>Interview Hints</p> <ul style="list-style-type: none"> Be on time Demonstrate good personal hygiene and dress appropriately (if you are not sure what appropriate attire is, ask your Medical Career Specialist) Come prepared and research the profession
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All of the above steps must be done for your application to be considered complete and prior to consideration for enrollment in the Practical Nursing Program

<u>Admissions Overview</u>	
	<p>Once the candidate has met the initial requirements, the candidate schedules an interview with the Program Director.</p> <p>Candidate gathers documents for the interview.</p> <p>Following the interview, the Program Director will combine the Wonderlic, Math, HESI, and Interview scores to determine eligibility. Based on the candidate's total score, one of the following statuses will be identified:</p> <ul style="list-style-type: none"> ▪ Accepted (meets the cut score) ▪ Accepted- Waitlist (meets the cut score, but no seats are available in the next program start date) ▪ Unconfirmed (did not meet the initial cut score, but will be invited back to perform an additional learning activity to determine eligibility) ▪ Denied (did not meet the cut score OR qualify for the additional learning activity)

After Acceptance	
	<p>1. Financial Aid appointment An appointment will be scheduled for you to meet with the Financial Aid Department in order for you to</p>
	<p>2. Immunizations and Health Requirements – ALL DOCUMENTS MUST BE SUBMITTED DIGITALLY IN PDF FORM OR DROPPED OFF AT CAMPUS. NO PICTURES WILL BE ACCEPTED.</p> <p>a. A physical and physician’s clearance to participate in the nursing program;</p> <p>b. Provide the Nursing Department with proof of:</p> <ul style="list-style-type: none"> • MMR vaccinations or positive titer • Varicella Vaccinations or positive titer • Tdap Vaccination within the last 10 years • Hepatitis B series, positive titer or declination form • Annual influenza vaccination by October 1st of each year; if an influenza vaccine is declined, the clinical site may require the student wear a face mask throughout the flu season or may deny admission to the clinical site; <p>c. TB Screen - A negative PPD skin test annually (a 2 Step PPD or 2 PPD test within 12 months), or annual Quantiferon TB-Gold test or a negative chest x-ray bi-annually if positive TB test (within last 2 years). A PPD annually, and/or a chest X-ray biannually for any positive PPD or history;</p> <p>d. CPR Certification must be obtained at the Healthcare Provider level through the American Heart Association. Students without this certification may attend a CPR class at Pima once accepted into the nursing program.</p> <p>e. Background Check and Drug Screen must be completed prior to orientation. This is a mandatory requirement for clinical sites and could impact eligibility for licensure. Prescription drugs will be verified by the lab prior to results being released to PMI. Applicants with results that indicate a positive drug screen may not be allowed to continue the program. Students with flagged items on their background checks will be counselled regarding the possibility that they could be ineligible for state licensure and/or clinical placement. Applicants are responsible for all charges incurred for the background check and drug screen; currently \$165.80 (minimum). To complete the background check and drug screen visit http://compliancepmi.com, choose package 1. <i>Please note that fingerprints are not required for entrance into the program, however, required prior to clinical rotation in sequence 3.</i></p>
	<p>3. Confirmation and Enrollment The prospective student is required to respond to an acceptance letter that is sent out via email prior to the start of class. The student must respond with intent to participate to their Medical Career Specialists. This will confirm his/her intention to participate in the PN program.</p>
	<p>4. Mandatory Orientation Approximately one to three weeks prior to the start of the program, a mandatory orientation session is held on campus. All new nursing students are required to attend. Information regarding the requirements for starting the program, as well as the class schedule, will be discussed.</p> <p><i>Books will be provided on the first day of classes. Uniforms and school I.D badges are obtained following the first week of classes</i></p>

Calendar for Success

Directions: You are to create a Calendar For Success for two different phases of the Practical Nursing program- one for the classwork portion and the other for the clinical rotation portion. This calendar should outline your life while in practical nursing school.

Each calendar should fit on one page. (i.e. portrait or landscape view is acceptable). There are templates provided on pages 2 and 3 of this document. **Do not submit a handwritten calendar.**

Note- this document must be submitted to the Program Director within 72 hours of the scheduled interview. Please include your name on your submission.

Calendar 1- The calendar must cover *one* week of a typical semester.

- a. The schedule assumes an 8-1 PM or 1230-530 PM, depending on cohort and campus (see Schedule section in the prospective student handout for more details)

Calendar 2- The calendar must cover *one* week of the clinical phase of the program:

- a. The schedule assumes an 8am-1pm schedule 3 days a week and an 8-12 hour day 2 days per week. Class hours can vary, depending on cohort and campus (see the Schedule section in the prospective student handout for specific details.)

Schedule items to include in your calendar:

- a. **Commuting**
 - Ex. driving to/from campus for class and clinic
- b. **Studytime**
 - Ex. include homework, skill practice, etc.
- c. **Open Lab times**
 - Ex. note the times you plan to be in lab outside of class time
- d. **Worktime**
 - Ex. if you are planning to work, add your anticipated work schedule
- e. **Sleephours**
 - Ex. when you get up/go to sleep
- f. **Mealtimes**
 - Ex. be sure your total time includes time for shopping, meal prep, eating, and clean up
- g. **Personal/family time**
 - Ex. personal hygiene, parenting-related activities, etc.
- h. **Household chores**
 - Ex. Cleaning, dishes, errands, etc.
- i. **Class hours**
 - Ex. As indicated on the example schedule provided
- j. **Other down time tasks**
 - Ex. exercise, dating, visiting with family and friends, etc.

Note- You do not need to include each of the items listed. Please just use the bold general topics, not the specifics or examples when creating your calendar. If there is an item not captured in the list above, you may add it.

See schedule template on next page. These schedules provide the days and times class and clinical rotation will be held.

Sample Template

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
5:00am							
5:30 AM							
6:00 AM							
6:30 AM							
7:00 AM							
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10:30 PM							
11:00 PM							

Frequently Asked Questions

1. **How many students are admitted into the program?** The nursing program accepts 24 new students twice per year.
2. **What is the program schedule?** Please refer to the *Schedule* section above.
3. **Will credits from Pima Medical Institute transfer to another institution?** Pima Medical Institute (PMI) offers 2 associate degree registered nurse programs in Arizona and an online RN to BSN program. In addition, PMI has articulation agreements with several institutions.

Nursing program graduates can transfer some of the practical nursing credits into the PMI associate degree program. Pima Medical Institute cannot guarantee transfer of credit to any other college or university as it is up to the receiving institution to determine if credits toward a program will be accepted.

4. **What credits can be transferred into the Practical Nursing program?**

If a student has taken general education courses at another accredited institution, an official transcript must be submitted for analysis. If the course description matches the content of PMI's course, transfer credit may be awarded. All general education transfer credits must be at an equivalent division level, completed within the last seven (7) years, and completed with a "C" or better. Please refer to the PMI Catalog on p. 131 for more information on Pima Medical Institutes transfer credit policy. All practical nursing courses must be completed through PMI. There is no advanced placement option for this program beyond acceptance of general education course as described above.

5. **What is the process if I want to attend the ADN Program through Pima Medical Institute?**

Pima Medical Institute has two ADN Programs in Arizona (Mesa and Tucson campuses). LPN's may have an option to enter in to Semester III of this program through the Licensed Practical Nursing Advanced Placement option. There may be additional general education requirements that the student must complete prior to applying, in order to meet the necessary admissions requirements. Student will be required to go through the entire application process, including an interview with the Nursing faculty. Enrollment is contingent on seat availability. General enrollment information can be found on the school website [here](#). Students should contact a Medical Care Specialist at the campus of interest for more information. Including specific admissions requirements.

6. **Does Pima Medical Institute Aurora campus have institutional accreditation?**

Pima Medical Institute is accredited by the Accrediting Bureau of Health Education Schools

(ABHES). ABHES is located at 7777 Leesburg Pike, Suite 314, North Falls Church, VA 22043. Telephone (703) 917-9503; website: www.abhes.org.

- 7. Is the Nursing program at Pima Medical Institute Aurora campus approved by the Colorado Board of Nursing?** The Practical Nursing program at Pima Medical Institute Aurora Campus has been granted Interim approval by the Colorado State Board of Nursing.
- 8. Does the Nursing Program have national nursing accreditation?** Pima Medical Institute does not currently have national nursing accreditation. Lack of national nursing accreditation may limit future educational and career options for the students. The Colorado State Board of Nursing has mandated that all current board approved nursing programs shall achieve national nursing accreditation within 4 years of receiving full approval. The Pima Medical Institute Practical Nursing program (system) holds pre-accreditation status from the National League for Nursing Commission for Nursing Education Accreditation, located at 2600 Virginia Avenue, NW, Washington, DC, 20037. Holding pre-accreditation status does not guarantee that initial accreditation by NLN CNEA will be received.
- 9. Are Pima Medical Institute's Practical Nursing Program's graduates eligible to take the NCLEX-PN exam?** Yes, graduates are eligible to take the NCLEX-PN® Exam.
- 10. Will I receive an IV certification after completing this program?** As a graduate from the Pima Medical Institute-PN Program you will be trained to perform IV-specific tasks and eligible for IV Certification, per the [CO Nurse Practice Act](#) (contingent on graduation, passing NCLEX-PN, and licensure). Interested applicants must apply for IV certification through the Colorado Division of Professions and Occupations Online Services (DORA) website AND must meet all the requirements specified on the IV Authority- Online Application Checklist. See the [IV Authority](#) section on the DORA website. *Note: any skills performed would also be contingent on clinical facility policies and procedures.*
- 11. What are the skills we can expect to do as an LPN?** LPN's are able to do a wide-variety of patient care skills including contributing to a basic assessment, oral medication administration, and wound care. For more information, please refer to the [CO Nurse Practice Act](#) and clinical facility policies and procedures.
- 12. Where can I find consumer information regarding the PMI Practical Nursing Program?** Please visit our website at pmi.edu.

Prospective Student Handout Acknowledgment



By signing this form, I am acknowledging that I have read through the Practical Nursing Student Handout in its entirety, and understand the expectations of me moving forward in the application process as a prospective Practical Nursing student.

Student name:

Student signature:

Date: