

# COVID-19 CODE OF CONDUCT

As Pima Medical Institute begins the phased return to campus, the health and safety of students, staff, faculty is the top priority. PMI has implemented several new policies to help mitigate exposure to the COVID-19 virus, including health and symptom monitoring, social distancing, wearing of personal protective equipment, and increased cleaning and sanitizing of buildings and equipment.

**But we need your help.** In order to provide a safe learning environment, all students, staff, and faculty must understand and agree to comply with the following health and safety requirements when on campus.

First and foremost:

- **DO NOT COME TO CAMPUS IF YOU ARE SICK OR IF YOU HAVE ANY SIGNS OR SYMPTOMS OF ILLNESS INCLUDING FEVER, COUGH, OR SHORTNESS OF BREATH. REPORT ANY CONFIRMED CASE OF COVID-19 TO THE STUDENT SERVICES COORDINATOR (student) or SUPERVISOR (employee).**

If you are not sick, and do not have any symptoms of illness, by returning to the campus you agree to abide by the following policies and procedures:

- **Symptom Monitoring:** All PMI students, staff, and faculty returning to campus will have their temperature checked and as well as answer symptom screening questions each day he or she enters the building. A person exhibiting a temperature within the normal range and does not have a history of symptoms will be issued a color-coded wristband. The color of the wristband will change daily and indicates that the wearer has undergone that day's symptom screening.
- **Personal Protective Equipment:** All PMI students, staff, and faculty are required to wear protective face coverings while on campus. PMI will supply face masks for anyone who needs a mask, or you are welcome to wear your own. Anyone using a personal, reusable mask should follow CDC guidelines for maintaining and sanitizing a reusable mask.
- **Personal Hygiene:** In addition to wearing personal protective equipment, PMI expects all students, staff, and faculty to follow CDC guidelines of frequent hand washing using soap and water for at least 20 seconds or the use of hand sanitizer containing at least 60% alcohol when hand washing is not feasible. Also, avoid touching your eyes, nose, and mouth.
- **Social Distancing:** Students will be assigned to groups of nine or less with one instructor. PMI has placed social distancing markers on the campus floors in areas that multiple people will be gathered including campus lobby, classrooms, and laboratories. These markers indicate a safe 6-foot social distance. Multi-stall restrooms have been designated as single-use restrooms to ensure safe social distance. Additionally, where practical, directional flow markers have been put up throughout the campus to help control the flow of human traffic. Some hallways and stairways have become "one-way" and doors have been designated as "entry" and "exit". All PMI students, staff, and faculty are expected to comply with any social distancing and directional flow markers on campus.
- **Avoid Gathering:** Please arrive to the facility as scheduled. All common areas, including student and staff lounges, break rooms, and study rooms are closed until further notice. Students, staff, and faculty should not congregate in any campus facility, including parking areas.
- **Sanitizing/Disinfecting:** All classrooms and laboratories will be cleaned between uses. All campus facilities will be cleaned at the end of each day. Students and faculty will utilize single-use/disposable equipment whenever possible and dispose of said equipment immediately after use. When the use of disposable equipment is not possible, students should disinfect any materials and equipment both prior to and after using PMI provided cleaning materials.

Any student who is experiencing symptoms of illness, or who is unwilling or unable to comply with any of the above provisions should contact your campus Student Services Coordinator or Campus Director.

Any staff or faculty member experiencing symptoms of illness or who is unwilling or unable to comply with any of the above provisions should contact your Campus Director or a Human Resources representative.