



Seattle Campus Addendum
Catalog Addendum for Pima Medical Institute, 2024-2025 Catalog published January 2024

Effective Dates: January 1, 2024 - December 31, 2025

Campus Address:

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Seattle, WA 98115
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Seattle, Washington 98133

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WORKFORCE TRAINING AND EDUCATIONAL COORDINATING BOARD
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Staff

Name	Credentials	Title
PMI Leadership:		
Andy Address	MBA	Chief Executive Officer
Liby Lentz	MBA	President
Erik Nystrom		Chief Financial Officer
John Hanson	MBA	Chief Operating Officer
Jordan Utley	PHD	Director of Education
Marnie Doctor	MPH	Director of Regulatory Operations
Kathy Cheatham	BBA	Director of Financial Aid
Sandy Lopez	MA	Director of Human Resources
Kory Gray	BS	Director of Information Technology
Erin Fitzgerald	MBA	Director of Marketing and Board Secretary
Andy Address	MBA	Director of Online Education (Interim)
Bree Fulp	MBA	Corporate Director of Admissions
DeWayne Johnson	MBA	Regional Director of Operations
Tara Dailey	MBA	Regional Director of Operations
Campus Leadership and Staff:		
Alan Clay		Campus Director
Daphne Joslyn		Assistant Dean of Faculty
Lydia Wan		Student Services Coordinator
Dan Sullivan		Career Services Coordinator
Gail Lund		Career Services Advisor
Audrey Natavio		Career Services Advisor
Michelle Griswold		Office Manager/Registrar
Judy Dobler		Office Assistant
Cindy Jolly		Receptionist
Ian Whelan-Miller		Receptionist – Evening
Antonio Yune		Medical Career Specialist
Leslie Kelly		Medical Career Specialist
TBD		Admissions Assistant
Michelle Marion (interim)	mmarion@pmi.edu	Student Finance Coordinator/ VA Certifying Official
Jamie Lane	jlane@pmi.edu	Student Finance Officer
Karen Henderson		Dental Hygiene Clinic Receptionist
Terri O'Brien		Dental Assistant – Dental Hygiene Clinic
Kristen Frame		Dental Hygiene Clinic Receptionist
Stacy Gilmore		Dental Hygiene Clinic Dentist
John Linvog		Dental Hygiene Clinic Dentist
Mo Mahoutchi		Dental Hygiene Clinic Dentist
Steven Nguyen		Dental Hygiene Clinic Dentist

Faculty

Name	Credentials	Certificate / Degree	School	Current Title	Full-time / Part-time
Allen, Austin	LVT	BS	Oregon State University	Veterinary Technician/Assistant Instructor	Part-time
Barton, Kimberleyanne	LPN	MA Certificate	Pima Medical Institute	Medical Assistant Instructor	Part-time
Bates, JoAnne	PhD	PhD	University of North Dakota	General Education Instructor	Part-time
Bemis, Amy	RDH	BA	University of Montana	Dental Hygiene Instructor	Part-time
Boskovich, Susanne	LVT	VTA	Pima Medical Institute	Veterinary Technician Instructor	Part-time
Chew, Megan	CST	BS	Eastern Washington University	Surgical Tech Clinical Director	Full-time
Christensen, Carolyn	RDH	BS	Eastern Washington University	Dental Hygiene Clinical Director	Full-time
Corbett, Linda	RT(R)(M)	MBA	City University - Seattle	Radiography Instructor	Full-time
Ferguson, Vickie	RDH	B.S.	University of Washington	Dental Hygiene Clinical Instructor	Part-time
Garthley, Kimberly	RDA	Dental Assistant Certificate	Tacoma Community College	Dental Assistant Lead Instructor	Full-time
Hanson, Lindsay	PT,DPT,ATC	DPT	Midwestern University	Physical Therapist Assistant Clinical Director	Full-time
Higgins, Andrea	RDH	B.S.	Eastern Washington University	Dental Hygiene Clinical Coordinator	Full-time
Hooshang, Mojda	MA-C	MA Certificate	Pima Medical Institute	Lead Medical Assistant Instructor	Part-time
Iwatani, Josephine			Ohio Univeristy	HCA-C Instructor	Part-time
Kamaka, Elizabeth	DVM	D.V.M.	University of California, Davis	Veterinary Technician Program Director	Part-time
Khounsombath, Leslie	DA	DA certificate	Bellevue College	Dental Assistant Instructor	Part-time
King, Stephanie	CVT	A.S.	Sanford Brown Institute	Veterinary Technician Clinical Director	Full-time
Lewis, Michael	PT	MS	Washinton University St. Louis	Physical Therapist Assistant Instructor	Part-Time
McCannel, Cynthia (Melisa)	RDH	MS	Western Governors University	Dental Hygiene Program Director	Full-time
McGee, Heather	RT (R)	B.A.S.	University of Georgia	Radiography Clinical Director	Full-time
Mirabal, Andre	CMA	MA Certificate	Pima Medical Institute	Medical Assistant Instructor	Part-time
Mott, Brad		PharmD	University of Washington	General Education Instructor	Part-time
Neer, Daniel	MA-C	MA Certificate	Renton Technical College	Medical Assistant Instructor	Part-time

Faculty

Name	Credentials	Certificate / Degree	School	Current Title	Full-time / Part-time
Oliphant, Claire	RT(R)	EDM	Oregon State University	Radiography Instructor	Full-time
Overbay, Linda	PT, OSC, CLT	MS	Boston University	Physical Therapist Assistant Program Director	Full-Time
Parks, Erica	RDH	MPH	University of Washington	Dental Hygiene Instructor	Full time
Ramirez, Stefanie	CBT	M.Ed	Arizona State University	General Education Instructor	Part-time
Parks, Erica	RDH	M.P.H.	University of Washington	Dental Hygiene Instructor	Full-time
Pierce, Kathleen	RDH	B.S.	Oregon Institute of Technology	Dental Hygiene Clinic Instructor	Full-time
Pierce, Larry		PhD	Oregon State University	General Education Instructor	Part-time
Rainge, Marshal	MBA	M.S., Business Administration	University of Phoenix	Career Prep Instructor	Full-time
Seah, Yee Mey	PhD	PhD	Rutgers University	General Education Instructor	Part-time
Stone, Carmon	RDH	MEd	Eastern Washington University	General Education Instructor	Part-time
Vega, Brissa	LVT	AAS	Pima Medical Institute	Veterinary Technician Instructor	Full-time
Wheel, Judy	RT (R)	EDM	Oregon State University	Radiography Program Director	Full-time
Williams, Patrick	MS	MS	Saint Josephs University	General Education Instructor	Part-time
Williams-Cody, Josephine	CST	M.Ed	Walden University	Surgical Technology Program Director	Full-time
Yanez, Andrew	PTA	B.S.	Florida International University	Physical Therapist Assistant Instructor	Full-time
Zebrowan, Tasha	LVT	BA	Lindenwood University	Veterinary Technician Instructor	Part-time

Online (Hybrid) Faculty

Online (hybrid) faculty teaching schedules will vary based on course offerings.

Name	Credentials	Certificate / Degree	School	Current Title	Full-time / Part-time
Barker, Jennifer	AS	Associate in Science	Wallace State Community College	Hybrid Instructor	Part-time
		Health Information Management	Bryan University		
Beck, Stefani	Diploma	Medical Office Assistant	Professional Skills Institute	Hybrid Medical Assistant Instructor	Part-time
Bernard, Ashley	MSOL	Occupational Leadership	Pima Medical Institute	Hybrid Career Prep Instructor	Part-time
	BS	Kinesiology	Arizona State University		
	AOS	Physical Therapist Assistant	Pima Medical Institute		
Berry, Michelle	PhD	History	University of Arizona	Hybrid Instructor	Part-time
	MA	History	University of Arizona		
	BA	US History/Political Science	Colorado College		
Braxton, Sheila	MA	Forensic Psychology	Argosy University	Hybrid Career Prep Instructor	Full-time
	Ed.D	Counseling Psychology	Argosy University		
	BA	Psychology	University of Wisconsin		
Britt, Leilani	AAS	Veterinary Technician	Pima Medical Institute	Hybrid Veterinary Assistant Instructor	Full-time
Broske, Melissa	CCMA	Master of Science in Psychology	University of Phoenix	Hybrid Career Prep Instructor	Part-time
		Bachelor of Science in Psychology	University of Phoenix		
		Associate of Arts in Psychology	University of Phoenix		
		Medical Assistant Diploma	Maric College		
Bush, Shatterri	AAS	Health Care Administration	Pima Medical Institute	Hybrid Instructor	Part-time
	BS	Health Care Administration	Pima Medical Institute		
	MHA	Health Care Administration	Walden University		
Carriere, Britni	BA	Communication and Marketing	University of Houston	Hybrid Pharmacy Technician Instructor	Part-time
Chapman, Kirsten	AAS	Veterinary Technician	San Juan College	Hybrid Veterinary Assistant Instructor	Part-time
	BS	Animal Science/Chemistry	University of Findlay		
Colton-Jones, Michele	BS	Sociology and Psychology	Towson State University	Hybrid Instructor	Part-time
	MED	Special Education	Coppin State University		
Cosper-Roberts, Theresa	AAS	Veterinary Technology	San Juan College	Hybrid Veterinary Assistant Instructor	Part-time

Online (Hybrid) Faculty

Name	Credentials	Certificate / Degree	School	Current Title	Full-time / Part-time
Cuelhoruiz, Shayla	LVT	AOS, Veterinary Technician	Pima Medical Institute	Hybrid Veterinary Assistant Instructor	Part-time
Dolly, Latasha	BS	Healthcare Management	American Intercontinental Univ.	Hybrid Medical Assistant Instructor	FT PD Radiography Bridge
	Diploma	Medical Assistant	Olympia College		
DuBois, Phillip	MS	Healthcare Administration	California College for Health Sciences	Hybrid Instructor	Part-time
Dusanek, Justine	CPC, CMAA, CEHRS	BS, Business Management	Brookline	Hybrid Career Prep Instructor	Full-time
		AS Business Medical Billing and Coding Certificate	Brookline Everest College		
Easom Colin	M.A.	Library and Information Management	Liverpool John Moores University, England	Hybrid Veterinary Technician Instructor	Full-time
	B.A.	Librarianship and Information Studies	Liverpool Polytechnic, England		
Farley, Jennifer	BS	BS - Health Promotion	Weber State University	Hybrid Career Prep Instructor	Full-time
Fernandez, Jalyn	CPHT	Associate of Applied Science in Pharmacy Technology	Heald College	Hybrid Pharmacy Technician Instructor	Full-time
Files, Janell	AA	Teacher Education	Central New Mexico Community College	Hybrid Career Prep Instructor	Part-time
	Certificate	Medical Assisting	Pima Medical Institute		
Fimbres, Amanda	Diploma	Medical Assisting	Everest Institute	Hybrid Medical Assistant Instructor	Part-time
Francis, Lindsay	BA	Biology	University of North Texas	Hybrid Veterinary Assistant Instructor	Part-time
	DVM	Doctor of Veterinary Medicine	Colorado State University		
	MS	Biomedical Sciences	Colorado State University		
	MS	Microbiology	Colorado State University		
Garza, Debra	MA	History	St. Mary's University	Hybrid Veterinary Technician Instructor	Part-time
	MS	Educational Leadership	Western Governors University		
	BA	Mathematics	Our Lady of the Lake University		
Hall, Tanisha	AS	Medical Assisting	Alamance Community College	Hybrid Instructor	Part-time
	BS	Business Administration	Strayer University		
	MS	Health Administration	Pfeiffer University		

Online (Hybrid) Faculty

Name	Credentials	Certificate / Degree	School	Current Title	Full-time / Part-time
Hendrickson, Jean	DAR, DANB	Certificate, Dental Assisting	Renton Technical College	Hybrid Dental Assistant Instructor	Part-time
	BS	Business Administration	University of Phoenix		
Heredia, Forrest	AST	Electronics / Computer Engineering	ITT Technical Institute	Hybrid Medical Assistant Instructor	Part-time
	CMAA, CPC, CPC-I		National Health career Association		
	AAS	Radiography Technician	Pima Medical Institute		
Hutton, Fawn	BS	Healthcare Administration	Pima Medical Institute	Hybrid Instructor	Part-time
	MS	Organizational Leadership	Pima Medical Institute		
	B.S.	B.S. in Occupational Management	Colorado Christian University		
Jelmo, Shirley	CMA	Certified Medical Assistant	American Association of Medical Assistants	Hybrid Medical Assistant Instructor	Full-time
	RMA	Registered Medical Assistant	American Medical Technologists		
	BS	Health Care Administration	Pima Medical Institute	Hybrid Medical Assistant Instructor	Part-time
Kirkendoll, Carol	Diploma	Medical Assistant	Corinthian College		
LaCorte, Renee				Hybrid Instructor	Part-time
		Bachelor of Science in Healthcare Administration	Pima Medical Institute		
Lane, Galyna	RMA, BS	Certificate, Medical Assistant Registered Medical Assistant	Emily Griffith Technical College	Hybrid Medical Assistant Instructor	Full-time
	AA	Nursing	Castelton State College		
Lynch, Megan	BS	Health Sciences	Castelton State College	Hybrid Career Prep Instructor	Part-time
	MS	Nursing	Sacred Heart University		
	M.A.	Media Arts	University of Arizona	Hybrid Veterinary Technician Instructor	Part-time
Micromatis, Lucas	B.A.	English Literature	Berry College		
	M.A.	Career & Technical Education	University of South Florida	Hybrid Veterinary Technician Instructor	Part-time
Miller, Jennelle	B.A.S.	Veterinary Technology - Hospital Management	St. Petersburg University		
	AAS	Veterinary Technology	Columbus State Community College	Hybrid Veterinary Technician Instructor	Part-time
Molinar, Kerstin	BS	Animal Science			
	B.S.	Public Relations	University of Central Missouri	Hybrid Career Prep Instructor	Part-time
Moorehead, Elaythea	MBA	Marketing	Argosy University		

Online (Hybrid) Faculty

Name	Credentials	Certificate / Degree	School	Current Title	Full-time / Part-time
Neale, Charlotte	B.S.	Applied Management	Grand Canyon University	Hybrid Veterinary Technician Instructor	Part-time
Ohanuka, Albertus	RRT, RCP, EdS	EdS	Walden University	Hybrid Veterinary Technician Instructor	Part-time
Onofre, Veronica	Diploma	Dental Assistant	Gary Job Corps Center	Hybrid Dental Assistant Instructor	Part-time
Perez, Antonio	Diploma	Medical Assistant	Kaplan University	Hybrid Medical Assistant Instructor	Part-time
Phare, Samantha	RMA	Associate of Applied Science in Healthcare Administration	Pima Medical Institute	Hybrid Medical Assistant Instructor	Full-time
		Certificate, Medical Assistant Registered Medical Assistant	Pima Medical Institute		
Reyna, Marlyn				Hybrid Dental Assistant Instructor	Part-time
Richardson, Kacee	M.S.	Animal Science	University of Arizona	Hybrid Veterinary Technician Instructor	Part-time
	B.S.	Animal Science	University of Arizona		
Rodriguez Castro, Edgar	Certificate	Pharmacy Technician	Regional Center for Boarder Health	Hybrid Pharmacy Technician Instructor	Part-time
Rose, Susan	B.S.	Animal Science	University of Arizona	Hybrid Veterinary Technician Instructor	Part-time
	M.Ed.		Northern Arizona University		
Ruezga Garcia, Claudia	BS	Dentistry	Universidad Autonoma de Ciudad Juarez	Hybrid Dental Assistant Instructor	Full-time
Scala, Sandra		AS	Triton College	Hybrid Career Prep Instructor	Full-time
		MS	Phoenix Institute of Herbal Medicine and Acupuncture		
Smith, Carrie	RMA	Associate of Science in Medical Assistant	Inellitec College	Hybrid Medical Assistant Instructor	Full-time
Stevens, Tara	LVT	A.V.T., Veterinary Technology	Pierce College	Hybrid Veterinary Assistant Instructor	Part-time
		A.A., Arts & Sciences	Edmonds Community College		
Strahle, Josie	BS	General Biology	Arizona State University	Hybrid Instructor	Part-time
	MA	Teaching & Teaching Education	Arizona State University		
Sturgis, Cassandra	AAS	Healthcare Administration/Veterinary Technician	Colorado Christian University	Hybrid Veterinary Assistant Instructor	Part-time
	BS	Healthcare Administration	Colorado Christian University		

Online (Hybrid) Faculty

Name	Credentials	Certificate / Degree	School	Current Title	Full-time / Part-time
Tawney, Traci	MEd	Special Education	University of Phoenix	Hybrid Veterinary Technician Instructor	Part-time
	BA	Communications	University of Washington		
Tolitsky, Melinda	D.C.		Parker Chiropractic College	Hybrid Veterinary Technician Instructor	Part-time
	B.S.	Anatomy	Parker Chiropractic College		
	B.A.	Spanish, Biology, Chemistry	University of Arizona		
Turner, Howard (Jeff)	BS	Psychology	Western Michigan University	Hybrid Career Prep Instructor	Full-time Hybrid ADF
	MA	Management	Indiana Wesleyan University		
Valencia, Regina	DMD	Doctor of Dental Medicine	Philippines, Centro Escolar University	Hybrid Career Prep Instructor	Full-time
Vecchia, Sara	AAS	Health Care Administration	Pima Medical Institute	Hybrid Pharmacy Technician Instructor	Full-time
	BS	Health Care Administration	Pima Medical Institute		
	Diploma	Pharmacy Technician	Carrington College		
Waldow, Jason	M.A.	Leadership	City University Seattle	Hybrid Veterinary Technician Instructor	Part-time
	B.A.	Journalism and Marketing	Evergreen State College		
Walker, Nichole	MA	Education/Elementary Teacher Education	University of Phoenix	Hybrid Veterinary Technician Instructor	Part-time
	BA	Communications	University of Mary		
Willis, Erica	AS	Liberal Arts	Faulkner University	Hybrid Instructor	Part-time
	BS	Human Resource Management	Faulkner University		
	MS	Psychology	Grand Canyon University		
Yarbray-White, Lashante	AAS	Allied Health	Augusta Tech	Hybrid Medical Assistant Instructor	Part-time
	BS	Management Healthcare Administration	DeVry University		
	PhD		Liberty University		

Hours of Operation

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Hours of Operation:

Hours of Operation: 7:30 AM - 10:00 PM Monday through Thursday and 7:30 AM – 5:00 PM Friday
Class Schedule: Morning Classes: 8:00 AM - 12:00 PM Monday through Friday
Afternoon Classes: 1:00 PM - 5:00 Monday through Friday
Night Classes: 5:30 PM - 10:00 PM Monday through Thursday

Student Breaks: 10 minutes per hour, not exceeding 40 minutes per 4 hours

Mealtimes: Pima Medical Institute does not provide "mealtime", however students are welcome to eat meals during student breaks

Surgical Technology Program

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Surgical Technology Program

DISCLOSURE OF PROGRAMMATIC ACCREDITATION

The Surgical Technology (ST) program, hereinafter known as the ST program, is currently not programmatically accredited by the Accrediting Bureau of Health Education Schools (ABHES). The initial application for programmatic accreditation has been accepted but that does not guarantee accreditation and the application does not grant any temporary status of accreditation.

There is a definitive process for ABHES review and accreditation. The ABHES accreditation process cannot begin until the ST program has started. In addition, the required on-site visit by ABHES cannot occur until the charter class has completed approximately 50% of the ST program and following the initial student participation in externship. After the completion of the on-site visit by the ABHES Accreditation team, the Application will be considered by the Commission at the January 2025 meeting.

Institutions that are granted programmatic accreditation by ABHES are recognized as having graduated from an ABHES accredited program, thereby allowing graduates to register and sit for the Certified Surgical Technologist (CST) examination offered by The National Board of Surgical Technology and Surgical Assisting (NBSTSA). Only those graduates who have completed an accredited program **or those enrolled in the program at the time of the comprehensive on-site evaluation** may be eligible to sit for the certification examination administered by the NBSTSA.

This disclosure is to inform prospective students and the general public of the ABHES accreditation process and that the program must be accredited prior to enrolled students sitting for the Certified Surgical Technologist (CST) examination.

Campus Information

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Campus	Catalog Page(s)	Current Catalog Statement	Action	New or Revised Statement
Denver	11	N/A	Added	<p>Pima Medical Institute is planning to make significant changes to the Ophthalmic Medical Technician program based on current market needs and feedback from the communities of interest. This change will not have a direct impact on students who enroll into the May 2024 program start and who progress through the program on schedule; however, this change could impact those who withdraw (official or unofficial) from the program. Any student who withdraws from the program and requests to return will be presented with available options at that time. Based on federal, state, and accrediting agency approval processes, there may also be a significant delay in when the restructured program will be available.</p>
Aurora	16	N/A	Added	<p>The Veterinary Technician Program at the Aurora campus was placed on probationary accreditation by the AVMA CVTEA. This change in classification is not an adverse decision and graduates of programs classified as probationary accreditation are graduates of an AVMA CVTEA accredited program.</p>
		<p>The Chula Vista Campus occupies approximately 24,000 square feet and is divided into nine major instructional areas. Each area contains appropriate instructional equipment and furniture. English as a Second Language Instruction is not offered by Pima Medical Institute, Chula Vista, CA.</p>		<p>The types of equipment used in classrooms include computers and laboratory areas for each program.</p> <p>The dental assistant classroom includes, 6 operatory stations, 6 dental chairs with operator unit, 3 x-ray units, 6 digital x-ray programs with 3 sensors, 5 x-ray view boxes, 3 lead aprons, 3 high speed hand pieces, 7 low speed hand pieces, 12 water and air syringes, 1 air compressor system, 2 automatic x-ray processors, 3 model trimmers, 6 model vibrators, 1 lathe with 2 attachments, 3 amalgamators, 3 curing lights, 3 Dexter with radio teeth and 1 regular teeth, 3 coronal polishing Dexter heads, 28 bench mounts, 3 lab micromotor hand pieces, 1 hydrocolloid conditioning bath, 2 autoclaves, 1 intra-oral camera, 1 Pentamix impression machine, vital sign monitor, EKG, 2 vacuum former, printer, x-ray duplicators, 1 ultrasonic unit, 1 oxygen unit, pit & fissure sealant equipment, 1 flat screen TV, DVD player, 4 computers with 1 printer.</p> <p>The medical assisting has 2 lecture classrooms with sinks, computers, and a printer in each room. The large lab includes 4 exam rooms, 2 sinks, 4 exam tables, 4 gooseneck lamps, 2 autoclaves, 2 venipuncture drawing chairs, 6 venipuncture and blood drawing practice arms, 4 ECG machines, 1 holter monitor, emergency clean-up kit, 2 eye wash stations, 6 glucometers, 2 HemaQue, miscellaneous medical instruments, ophthalmoscope, otoscope, 4 mayo stands, 4 medical waste containers, 2 microhematocrit centrifuges, 2 regular centrifuges, 4 microscopes, 2 nebulizers, 2 pediatric practice dummies, 1 pediatric scale, 3 pulse oximeters, refrigerator, 2 scales, 9 floor model sphygmomanometers, 6 manual sphygmomanometers, electronic and tympanic thermometers, 2 urinalysis test machines, Vacutainer tube rocker, walker, wheel chair, cane, and 2 pair of crutches.</p> <p>The pharmacy technician classroom includes an adding machine, cash register, compounding slabs, computers/printers, containers for syrups and pills, counting trays, dispensers, electronic scales, weight sets metric and apothecary, funnels/filter equipment, glass graduates/cylinders, laminar air flow hoods, mortars and pestles, original drug bottles, pill and tablet counters, large and small spatulas, ointment bases - Aquaphor, aquaphilic, etc., gelatin capsules, methylcellulose, glycerin, sodium chloride, mineral oil, cherry syrup, labels, coal tar solution, Ichthammol ointment, corn syrup, salicylic acid powder, lactose powder, cornstarch, camphor, menthol crystals, glass stirring rods, and torsion balance.</p>
Chula Vista	10		Updated	<p>The veterinary classroom includes refrigerator, microscopes, otoscope, refractometer, exam table, anesthesia machine, IV stand, x-ray view box, x-ray cassettes, caliper, lead apron with thyroid shield, lead gloves, film markers, specimen jars, crash cart, anatomical model (small animal), sink, autoclave, centrifuge, cages, and miscellaneous surgical instruments.</p> <p>The separate veterinary technician classroom includes large animal limb, large animal skull, anesthesia machine - small animal, autoclave, cardiac monitor, dehorner, dental instruments, splash shields, prophy heads, electric clippers, emergency crash kit, endotracheal tubes, esophageal stethoscopes, laryngoscope, nail trimmers, oral dosing equipment, oral speculum, cages complying w/ federal regulations, examination tables, oximeter/capnograph, surgical lights, surgical tables, surgical gowns, towels and drapes, basic surgical instruments, tourniquet, feeding and gavage tubes, vaginal speculum, warming pad blanket, twitch, restraint pole, Elizabethan collars, muzzles, cat bags, tonometer, blood mixer/ rocker, centrifuge, microhemotocrit centrifuge, clinical chemistry analyzer, differential blood cell counter, electronic blood cell counter, hand tally cell counters, hemocytometer, incubator, refractometer, lab scales, microscopes, lead apron with lead thyroid collar, lead gloves, radiation safety badges, storage racks for gloves and aprons, portable x-ray machine, x-ray machine, x-ray viewer, mop and bucket, automated film processor, calipers, cassette holders, digital film unit and processor, film ID markers, and high speed/rare earth screens.</p> <p>The radiologic technology classroom includes life sized skeletal model, VCR/TV, x-ray table with Potter-Bucky diaphragm, energized x-ray tube, wall-mounted wall bucky, energized control panel, full body positioning phantom, lead apron, half lead apron, pair of lead gloves, calipers, portable cassette holder, various sized film cassettes, hot light, curved film cassette, portable grid cassette, various lead markers, foam positioning sponges, foot stool, wheel chair, IV pole, standing eight scale, gurney/stretchers, wire mesh screen, aluminum step wedge, densitometer, table top processor, film bin, wall mounted sage lights, and film patient ID camera/flashers.</p>

Campus Information

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				The materials that will be used for instruction are based on the individual program and could include towels, gauze, cotton balls, bandages, pit & fissure sealant materials, vacutainers, capillary tubes, critoseal, plastic urine specimen cups, urinometer, urine tek tubes and caps, strep test dipsticks, pregnancy test dipsticks, Snellen charts, leashes, muzzles, rabies pole, splints, cast padding, tape, hot/cold packs, alcohol, betadine scrub, slides, cover slips, pipettes, Elisha tests, needles, syringes, gloves, shoe covers, stethoscope, catheters, masks, gowns, face shields, scrub brushes, thermometers and various wall charts.
Mesa	9	The Associate Degree Nursing Program does not currently have programmatic accreditation. The lack of national nursing accreditation may limit future educational and career options for students. The Pima Medical Institute Associate Degree Nursing program (system) holds pre-accreditation status from the National League for Nursing (NLN) Commission for Nursing Education Accreditation (CNEA), located at 2600 Virginia Avenue, NW, Washington, DC, 20037. Holding pre-accreditation status does not guarantee that initial accreditation by NLN CNEA will be received. They can be contacted at 800-669-1656 or through their website at www.nln.org/accreditation-services .	Updated	The Associate Degree Nursing Program does not currently have programmatic accreditation. The lack of national nursing accreditation may limit future educational and career options for students. On September 26, 2022, the Arizona Board of Nursing (AZBN) placed the Associate Degree of Nursing program (ADN) at Pima Medical Institute, Mesa campus on Probationary Accreditation status for a minimum of 24 months; for more information, see https://www.azbn.gov/education/nursing-programs-lists/programs-under-current-discipline . Graduates of Pima Medical Institute's Associate Degree Nursing Program are eligible to take the NCLEX-RN Exam.
Phoenix	17	N/A	Added	The Veterinary Technician Program at the Phoenix campus was placed on probationary accreditation by the AVMA CVTEA. This change in classification is not an adverse decision and graduates of programs classified as probationary accreditation are graduates of an AVMA CVTEA accredited program.

Prospective Students

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Section	Catalog Page(s)	Current Catalog Statement	Action	New or Revised Statement
Admissions	152	PIMA MEDICAL INSTITUTE (PMI) does not discriminate on the basis of disability in admissions or access to, or treatment or employment in, its programs and activities. The School is committed to compliance with Section 504 of the Rehabilitation Act of 1973 and its regulations. Refer to the Reasonable Accommodations section in this catalog.	Updated	Pime Medical Institute (PMI) does not discriminate against students or potential students on the basis of race, creed, color, national origin, sex, veteran or military status, sexual orientation, or the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a person with a disability, in admissions or access to, or treatment or employment in, its programs and activities.
Credit for life experience	154	Credit for life experience	Added	Credit for Experiential Learning: credit for experiential learning (also referenced as "life experience")
Late Enrollment / Hybrid Orientation	155	Candidates may be eligible to enroll after a program starts, depending upon space availability and date of enrollment. Candidates enrolling into hybrid certificate programs are required to complete a hybrid orientation prior to accessing online courses; students who have not completed the online orientation course by 3:00 pm (local time) the Friday of the program's start may be withdrawn from the program.	Updated	Candidates may be eligible to enroll after a program starts, depending upon space availability and date of enrollment. Candidates enrolling in hybrid certificate programs are required to complete a hybrid orientation prior to accessing online courses; students who have not completed the online orientation course by 11:59 pm (MST) the Friday of the program's start may be withdrawn from the program.
Wonderlic Scholastic Level Exam	153	N/A	Added	<p>Degree Programs:</p> <ul style="list-style-type: none"> - Applicants for degree programs, excluding Nursing, are required to take the Wonderlic SLE and receive a minimum score of 20. - Applicants of the associate degree Nursing program are required to take the Wonderlic SLE and receive a minimum score of 23. <p>Non-Degree Programs:</p> <ul style="list-style-type: none"> - Applicants for non-degree programs, excluding Practical Nursing and Sterile Processing Technician, are required to take the Wonderlic SLE and receive a minimum score of 14. - Applicants for the Practical Nursing are required to take the Wonderlic SLE and receive a minimum score of 20. - Applicants for Sterile Processing Technician, are required to take the Wonderlic SLE and receive a minimum score of 16.
PMI Math Admissions Test	153	N/A	Added	<p>Degree Programs:</p> <ul style="list-style-type: none"> - Applicants for degree programs are required to take a Math Admission Test and receive a minimum score of 80% (24 out of 30 correct). - The use of a calculator is allowed. - No time limit. - The test can be taken up to 3 times using a different version for each attempt. <p>Non-Degree Programs:</p> <ul style="list-style-type: none"> - Applicants for the Pharmacy Technician program are required to take a Math Admission Test and receive a minimum score of 60% (18 out of 30 correct). - Applicants for the Practical Nursing program are required to take a Math Admission Test and receive a minimum score of 80% (24 out of 30 correct).

Prospective Students

Addendum to the 2024-2025 Catalog published January 2024

Section	Catalog Page(s)	Current Catalog Statement	Action	New or Revised Statement
Religious Accommodation	156	<p>Pima Medical Institute will make good faith efforts to provide reasonable religious accommodations to students who have sincerely held religious practices or beliefs that conflict with a scheduled course/program requirement. Students requesting a religious accommodation should make the request, in writing, directly to their instructor with as much advance notice as possible. Being absent from class or other educational responsibilities does not excuse students from keeping up with any information shared or expectations set during the missed class. Students are responsible for obtaining materials and information provided during any class missed. The student shall work with the instructor to determine a schedule for making up missed work. Examples of religious accommodations may include: rescheduling of an exam or giving a make-up exam for the student in question; altering the time of a student's presentation; or arranging for an increased flexibility in assignment due dates.</p>	Updated	<p>Pima Medical Institute will make good faith efforts to provide reasonable religious accommodations to students who have sincerely held religious practices or beliefs that conflict with a scheduled course/program requirement. Students requesting a religious accommodation should make the request, in writing, directly to their instructor or campus compliance coordinator within the first two weeks of the beginning of the course and include the specific dates of the request. In extenuating circumstances (such as unexpected program schedule changes), requests should be made as soon as possible. Being absent from class or other educational responsibilities does not excuse students from keeping up with any information shared or expectations set during the missed class. Students are responsible for obtaining materials and information provided during any class missed. The student shall work with the instructor to determine a schedule for making up missed work. Examples of religious accommodations may include: rescheduling an exam or giving a make-up exam for the student in question; altering the time of a student's presentation; or arranging for an increased flexibility in assignment due dates.</p>

Current Students

Addendum to the 2024-2025 Catalog published January 2024

Section	Catalog Page(s)	Current Catalog Statement	Action	New or Revised Statement
Graduation Requirements	167	<p>Students are awarded a certificate or degree when they have:</p> <ul style="list-style-type: none"> • successfully completed the program of study with a minimum grade average of 77 percent in each course; and • completed exit requirements with Financial Services and Career Services personnel • have successfully completed the program of study with a minimum cumulative GPA of 3.0 or greater; and 	Updated	<p>Students are awarded a certificate or degree when they have:</p> <ul style="list-style-type: none"> • successfully completed the program of study with a minimum grade average of 77 percent in each course; and • completed exit requirements with Financial Services and Career Services personnel
Student Conduct	161	N/A	Added	Nothing in the policy prevents the student from contacting the Washington Workforce Board at 360-709-4600 at any time with a concern or complaint.
Academic Integrity	161	PMI enforces standards of honesty and integrity in all academic related work and does not tolerate plagiarism, intentional misrepresentation, or misconduct.	Updated	PMI enforces standards of honesty and integrity in all academic related work and does not tolerate plagiarism, intentional misrepresentation, or misconduct. Unless use is clearly outlined in a course syllabus, this includes any content generated by software or artificial intelligence.
Course Assessments, Grades	163	N/A	Added	<p>Department of Education – Grade Status of Q (COVID-19 related extension):</p> <p>A grade status of 'Q' applies to courses that were not completed due to reasons related to the COVID-19 pandemic. The Q is considered a permanent designation and remains on the student's transcript even if the student retakes the course(s). A student returning to the same program is required to repeat the course(s) that carry a Q designation, and the earned grade to the repeated course(s) is recorded on the student's transcript. A Q designation is not included in the calculation of the GPA or counted in the hours attempted for the purposes of calculating the successful course completion percentage.</p>
Attendance / Absence	166	N/A	Added	Students enrolled into the San Marcos campus Phlebotomy Technician program that miss any scheduled classroom or laboratory hours must attend scheduled make-up classes or tutoring sessions to cover any missed course content. Make-up classes or tutoring sessions do not remove the classroom absence from the student's record and will still count toward attendance advisement, attendance warning, and termination thresholds.
Student Services Department	167	N/A	Updated	Per the California Student Aid Commission data, the average housing cost in 2022/2023 is \$1,339.00 per month.

Satisfactory Academic Progress

Addendum to the 2024-2025 Catalog published January 2024

Satisfactory Academic Progress

PMI's policy on satisfactory academic progress consists of a qualitative measure, which is the grade point average (GPA), and a quantitative measure, which is the maximum time frame in which the program must be completed.¹

To maintain satisfactory academic progress, students are required to maintain a minimum GPA and/or complete the program within one and one-half (1½) times the program length in order to maintain federal financial aid and VA education benefits. PMI will inquire about and maintain a written record of previous education and training, including military training, traditional college coursework and vocational training of the veteran or eligible person covered under policy 38 CFR 21.4253(d)(3).

Nonterm-based (Certificate) Programs: Students must maintain a cumulative GPA of 2.0 in their current program and must complete their program within one and one-half (1½) times the published length of the program, measured in credits and weeks. Students must complete all classroom requirements with a cumulative GPA of 2.0 prior to beginning the clinical experience.

Evaluation Schedule

Students are evaluated for satisfactory progress at the end of the first payment period, which is based on successful completion of 50% of the program's credit hours and weeks.

Term-based (Semester) Programs (Excluding Master's Degree Program): Students must successfully complete 67% of their attempted credits with a cumulative GPA of 2.0 or greater in their current program, and must complete their program within one and one-half (1½) times the published length of the program, measured in credits and weeks. Students must complete all classroom requirements with a cumulative GPA of 2.0 prior to beginning the clinical experience.

Evaluation Schedule

Students are evaluated for satisfactory academic progress (SAP) at the end of each semester.

Financial Aid Warning: Students who have not maintained the minimum SAP requirements are placed on financial aid warning status and notified via email. Students are still eligible for federal financial aid during this time. Students who achieve a cumulative program GPA of 2.0 of their attempted credits after the end of their next semester will be removed from financial aid warning status.

Financial Aid Probation: Students who continue to not meet the minimum SAP requirements at the end of the semester following the financial aid warning notification will be placed on financial aid probation status and are notified via email. Students will lose their eligibility for federal financial aid until they achieve satisfactory academic progress or a SAP appeal has been submitted and approved.

SAP Appeal: Concurrently, students may submit a SAP appeal. If approved (term-based students, excluding fully online degree programs), students receive one term of funding eligibility. Students enrolled in a fully online degree program may be placed on an academic improvement plan to meet the institution's satisfactory academic progress standards by a set period in time.

Completion Length: If a student is not able to complete the program within one and one-half (1½) times the program length measured in credits, the student can continue on a cash basis within the academic limits set forth in the course repetition policies and will no longer be eligible for financial aid.

Master's Degree Program: Students must successfully complete 67% of their attempted credits with a 3.0 or greater cumulative program GA (and maintain a minimum term GPA of 2.0), and must complete their program within one and one-half (1½) times the published length of the program. Only courses completed with a minimum grade of 2.0 may be applied toward program completion.

Evaluation Schedule

Students are evaluated for satisfactory progress at the end of each semester.

Financial Aid Warning: Students who have not maintained the minimum SAP requirements are placed on financial aid warning status and notified via email. Students are still eligible for federal financial aid during this time. Students who achieve a cumulative program GPA of 3.0 of their attempted credits after the end of their next semester will be removed from financial aid warning status.

Financial Aid Probation: Students who continue to not meet the minimum SAP requirements at the end of the semester following the financial aid warning notification will be placed financial aid probation status and are notified via email. Students will lose their eligibility for federal financial aid until they achieve satisfactory academic progress or a SAP appeal has been submitted and approved.

SAP Appeal: Concurrently, students may submit a SAP appeal. If approved, students may be placed on an academic improvement plan and granted additional time.

Completion Length: If a student is not able to complete the program within one and one-half (1½) times the program length, the student can continue on a cash basis within the academic limits set forth in the course repetition policies and will no longer be eligible for financial aid.

¹Transfer credits relative to maximum time frame: All transfer credits will be considered when calculating maximum time frame. Maximum time frame will be limited to one and one-half (1½) times the prescribed length of coursework actually taken at PMI.

Satisfactory Academic Progress Addendum to the 2024-2025 Catalog published January 2024

Pace for Program Completion

The student's GPA and pace of completion may be affected by the following:

Status of Incomplete, Withdrawal, and Termination: The designation of incomplete, withdrawal, or termination is not included in the calculation of the GPA but will count as hours attempted for the purpose of calculating the successful course completion percentage.

Course repetition: For all students, only the highest grade is considered for GPA evaluation; all attempted credits are included for measurement of maximum time frame. Attendance in a course constitutes an attempt.

Transfer credit: Transfer credits are not included in the calculation of the GPA but will count toward credits attempted and credits earned.

SAP Appeal – Term Based Only

Students in term-based programs that have been placed on financial aid probation have the right to appeal the determination based upon extenuating circumstances. Per the Department of Education, general eligibility requirements for a SAP appeal include the following (34 CFR 668.34(a)(9)):

- i. Medical emergencies
- ii. Severe health issues
- iii. Severe personal or family problems
- iv. Financial or personal catastrophe
- v. Returning for a second degree

Inability to master course material is not an extenuating circumstance.

SAP Appeal Application: Students who wish to submit an appeal must fill out the SAP Appeal application, include supporting documentation to substantiate the reason for the appeal, and submit within five (5) business days of receiving the email notification. Incomplete applications or documentation that does not support the request will result in a denied appeal. Completed forms are submitted to the campus or online student services coordinator, who will then contact the respective appeal committee team.

SAP Appeal Decision: All decisions made by the committee, the Corporate Student Services Manager/Online Student Success Manager, and the Corporate Financial Services office are final. The student will be notified of the final determination via email.

For on-ground / hybrid programs: an appeal may be approved for one payment period, at which time the student's progress must be reviewed for satisfactory progress; students not meeting satisfactory progress will no longer be eligible for Title IV funding and may be terminated from the program.

For fully online programs: an appeal may be approved for one payment period or a time granted in the academic plan; students not meeting satisfactory progress will no longer be eligible for Title IV funding and may be terminated from the program.

VA Eligibility

In compliance with the Department of Veterans Affairs, PMI will inquire about and maintain a written record of previous education and training, including military training, traditional college coursework and vocational training of the veteran or eligible person covered under policy 38 CFR 21.4253(d)(3). Previous transcripts will be evaluated and credit will be granted, as appropriate.

Financial Services Information

Addendum to the 2022-2023 Catalog published July 2022

Section	Catalog Page(s)	Current Catalog Statement	Action	New or Revised Statement																				
Arizona	176	Should a student fail to return from an excused leave of absence, the effective date of termination for a student on a leave of absence is the earlier of the date the School determines the student is not returning or the day following the expected return date. Refunds will be made within 45 days of a student's withdrawal or termination date.	Updated	Should a student fail to return from an approved leave of absence, the effective date of termination for a student on a leave of absence is the earlier of the date the School determines the student is not returning or the day following the expected return date. Refunds will be made within 45 days of a student's withdrawal or termination date.																				
Colorado	178	Should a student fail to return from an excused leave of absence, the effective date of termination for a student on a leave of absence is the earlier of the date the School determines the student is not returning or the day following the expected return date.	Updated	Should a student fail to return from an approved leave of absence, the effective date of termination for a student on a leave of absence is the earlier of the date the School determines the student is not returning or the day following the expected return date.																				
Nevada	178	5. If a refund is owed, PMI shall pay the refund to the person or entity who paid the tuition within 15 calendar days after the: a. Date of cancellation by a student of their enrollment; b. Date of termination by PMI of the enrollment of a student; c. Last day of an authorized leave of absence if a student fails to return after the period of authorized absence; or d. Last day of attendance of a student, whichever is applicable.	Updated	5. If a refund is owed, PMI shall pay the refund to the person or entity who paid the tuition within 15 calendar days after the: a. Date of cancellation by a student of their enrollment; b. Date of termination by PMI of the enrollment of a student; c. Last day of an approved leave of absence if a student fails to return after the period of authorized absence; or d. Last day of attendance of a student, whichever is applicable.																				
Refund and Return Policies	175	An applicant who fails to meet the enrollment requirements is entitled to a refund of all monies paid. All monies paid by an applicant are refunded, minus a cancellation charge of \$100.00 if the applicant cancels enrollment within three (3) days (five [5] days in Washington and seven [7] days in California) after signing an enrollment agreement and making an initial payment but prior to the start of classes.	Updated	An applicant who fails to meet the enrollment requirements is entitled to a refund of all monies paid. All monies paid by an applicant are refunded if the applicant cancels enrollment within three (3) days (five [5] days in Washington and seven [7] days in California) after signing an enrollment agreement and making an initial payment but prior to the start of classes. An administrative charge of \$100 is applied for students who withdraw or are terminated after the student's right to cancel period up to 60% of the program.																				
Arizona and Montana	176	A cancellation fee is not charged if the applicant cancels the enrollment within three (3) business days of signing an enrollment agreement, but prior to starting classes. An applicant requesting cancellation more than three days after signing an enrollment agreement but prior to starting classes, is entitled to a refund of all monies paid minus the \$100 cancellation charge. Refunds are calculated on tuition and registration fee only. No refunds will be due on textbooks, uniforms, and supplies. Full refunds will be issued in the event courses/programs are discontinued. All refunds are based on the actual last day of attendance. The official date of withdrawal or termination of a student shall be determined in the following manner: The date on which the School receives written notice of the student's intention to discontinue the training program; or the date on which the student violates published School policy, which provides for termination.	Updated	A cancellation fee is not charged if the applicant cancels the enrollment within three (3) business days of signing an enrollment agreement, but prior to starting classes. An applicant requesting cancellation more than three days after signing an enrollment agreement but prior to starting classes, is entitled to a refund of all monies paid. Refunds are calculated on tuition and registration fee only. No refunds will be due on textbooks, uniforms, and supplies. Full refunds will be issued in the event courses/programs are discontinued. All refunds are based on the actual last day of attendance. The official date of withdrawal or termination of a student shall be determined in the following manner: The date on which the School receives written notice of the student's intention to discontinue the training program; or the date on which the student violates published School policy, which provides for termination.																				
Arizona and Montana	176	Should a student fail to return from an excused leave of absence, the effective date of termination for a student on a leave of absence is the earlier of the date the School determines the student is not returning or the day following the expected return date. Refunds will be made within 45 days of a student's withdrawal or termination date. ARIZONA AND MONTANA INSTITUTIONAL REFUND POLICY <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">A student terminating training:</th> <th style="text-align: left;">Is entitled to a refund of:</th> </tr> </thead> <tbody> <tr> <td>Within first 10% of enrollment period</td> <td>90% less \$100 cancellation charge</td> </tr> <tr> <td>After 10% but within the first 30% of enrollment period</td> <td>70% less \$100 cancellation charge</td> </tr> <tr> <td>After 30% but within the first 60% of enrollment period</td> <td>40% less \$100 cancellation charge</td> </tr> <tr> <td>After 60% of enrollment period</td> <td>no refund</td> </tr> </tbody> </table>	A student terminating training:	Is entitled to a refund of:	Within first 10% of enrollment period	90% less \$100 cancellation charge	After 10% but within the first 30% of enrollment period	70% less \$100 cancellation charge	After 30% but within the first 60% of enrollment period	40% less \$100 cancellation charge	After 60% of enrollment period	no refund	Updated	Should a student fail to return from an excused leave of absence, the effective date of termination for a student on a leave of absence is the earlier of the date the School determines the student is not returning or the day following the expected return date. Refunds will be made within 45 days of a student's withdrawal or termination date. ARIZONA AND MONTANA INSTITUTIONAL REFUND POLICY <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">A student terminating training:</th> <th style="text-align: left;">Is entitled to a refund of:</th> </tr> </thead> <tbody> <tr> <td>Within first 10% of enrollment period</td> <td>90% less \$100 administrative charge after the Student's Right to Cancel period</td> </tr> <tr> <td>After 10% but within the first 30% of enrollment period</td> <td>70% less \$100 administrative charge</td> </tr> <tr> <td>After 30% but within the first 60% of enrollment period</td> <td>40% less \$100 administrative charge</td> </tr> <tr> <td>After 60% of enrollment period</td> <td>no refund</td> </tr> </tbody> </table>	A student terminating training:	Is entitled to a refund of:	Within first 10% of enrollment period	90% less \$100 administrative charge after the Student's Right to Cancel period	After 10% but within the first 30% of enrollment period	70% less \$100 administrative charge	After 30% but within the first 60% of enrollment period	40% less \$100 administrative charge	After 60% of enrollment period	no refund
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Borrower Rights and Responsibilities	170 -171	Same as in the catalog		Borrower Rights and Responsibilities When students take on student loans, they have certain rights and responsibilities. Before the first loan disbursement, the borrower has the right to receive: 1. The full amount of the loan; 2. The interest rate; 3. When the student must start repaying the loan; 4. The effect borrowing will have on the student's eligibility for other types of financial aid; 5. A complete list of any charges the student must pay (loan fees) and information on how those charges are collected; 6. The yearly and total amounts the student can borrow; 7. The maximum repayment periods and the minimum repayment amount; 8. An explanation of default and its consequences;																				

Financial Services Information

Addendum to the 2022-2023 Catalog published July 2022

Section	Catalog Page(s)	Current Catalog Statement	Action	New or Revised Statement
Borrower Rights and Responsibilities continued				<p>9. An explanation of available options for consolidating or refinancing the student loan; and</p> <p>10. A statement that the student can prepay the loan at any time without penalty.</p> <p>Before leaving the School, the borrower has the right to receive:</p> <ol style="list-style-type: none"> 1. The amount of the student’s total debt (principal and estimated interest), what the student’s interest rate is, and the total interest charges on the loan(s); 2. A loan repayment schedule that lets the student know when their first payment is due, the number and frequency of payments, and the amount of each payment; 3. If the student has a Federal Direct Loan, the name of the lender or agency that holds the student’s loan(s), where to send the student’s payments, and where to write or call if the student has questions; 4. The fees the student should expect during the repayment period, such as late charges and collection or litigation costs if delinquent or in default; 5. An explanation of available options for consolidating or refinancing the student’s loan; and 6. A statement that the student can repay his/her loan without penalty at any time. <p>The borrower has the following responsibilities:</p> <ol style="list-style-type: none"> 1. Understand that by signing the promissory note the borrower is agreeing to repay the loan according to the terms of the note; 2. Make payments on the loan even if the borrower does not receive a bill or repayment notice; 3. If the borrower applies for a deferment or forbearance, they must still continue to make payments until notification that the request has been granted; 4. Notify the appropriate representative (institution, agency, or lender) that manages the loan when the student graduates, withdraws from college, or drops below half-time status; changes their name, address, or social security number; or transfers to another institution; and 5. Receive entrance advising before being given the first loan disbursement and to receive exit advising before leaving the School. <p>In addition, students must meet the standards for satisfactory academic progress in order to remain eligible to continue receiving financial assistance, as well as to remain eligible to continue as a student of PMI. Refer to the Satisfactory Academic Progress information in the Current Students section of this catalog. A graduate’s financial aid repayment commencement is determined by their last date of attendance.</p>

Student to Instructor Ratios

Addendum to the 2024-2025 Catalog published January 2024

State	Program	Student : Instructor Ratio
Arizona	Dental Assistant	Lab 12:1
	Nursing Assistant/ Nurse Aide	Clinic: 10:1 Lab 20:1
	Nursing	Clinic 10:1
	Pharmacy Technician	Lab 12:1 Lab (PHA 225) 8:1
	Radiography	Lab 10:1 Clinic (Technologist) 1:1 Clinic (CI) 10:1
	Respiratory Therapy	Clinic 6:1
	Surgical Technician	Lab 10:1
	Veterinary Technician	Lab w/out animals 12:1 Lab with animals 8:1
California	Dental Assistant	Lab 12:1 Preclinical/clinical lab 6:1
	Pharmacy Technician	Lab 12:1 Lab with sterile compounding (PHA 225) 8:1
	Radiography	Lab 10:1 Clinic (Technologist) 1:1 Clinic (CI) 10:1
	Respiratory Therapy	Clinic 6:1
	Veterinary Technician	Lab w/out animals 12:1 Lab with animals 8:1
Colorado	Nursing Assistant/ Nurse Aide	Clinic: 10:1 Lab 10:1
	Dental Assistant	Lab 12:1
	Practical Nursing	Lab 10:1
	Pharmacy Technician	Lab 12:1 Lab (PHA 225) 8:1
	Medical Laboratory Technician	Lab 10:1
	Radiography	Lab 10:1 Clinic (Technologist) 1:1 Clinic (CI) 10:1
	Respiratory Therapy	Clinic 6:1
	Surgical Technician	Lab 10:1
	Veterinary Technician	Lab w/out animals 12:1 Lab with animals 8:1
Montana	Veterinary Technician	Lab w/out animals 12:1 Lab with animals 8:1
Nevada	Dental Assistant	Lab 12:1
	Pharmacy Technician	Lab 12:1 Lab with sterile compounding (PHA 225) 8:1
	Radiography	Lab 10:1 Clinic (Technologist) 1:1 Clinic (CI) 10:1
	Respiratory Therapy	Clinic 6:1
	Veterinary Technician	Lab w/out animals 12:1 Lab with animals 8:1

Student to Instructor Ratios
Addendum to the 2024-2025 Catalog published January 2024

State	Program	Student : Instructor Ratio
New Mexico	Dental Assistant	Lab 12:1
	Dental Hygiene	Lab 10:1 for RDH 215 Biomaterials All other labs, preclinical, and clinical 5:1
	Pharmacy Technician	Lab 12:1 Lab with sterile compounding (PHA 225) 8:1
	Practical Nursing	Lab 10:1 Clinic 8:1
	Radiography	Lab 10:1 Clinic (Technologist) 1:1 Clinic (CI) 10:1
	Respiratory Therapy	Clinic 6:1
	Texas	GENERAL
Nursing Assistant/ Nurse Aide		Clinic: 10:1 Lab 10:1
Dental Assistant		Lab 12:1
Dental Hygiene		Lab 10:1 for RDH 215 Biomaterials All other labs, preclinical, and clinical 5:1
Veterinary Technician (El Paso Only)		Lab (live animal) 4:1
Radiography		Lab 10:1 Clinic (Technologist) 1:1 Clinic (CI) 10:1
Pharmacy Technician		Lab 12:1 Lab (PHA 225) 8:1
Respiratory Therapy		Clinic 6:1
Veterinary Technician		Lab w/out animals 12:1 Lab with animals 8:1
Washington	Dental Assistant	Lab 12:1
	Dental Hygiene	Lab 10:1 for RDH 215 Biomaterials All other labs, preclinical, and clinical 5:1
	Pharmacy Technician	Lab 12:1 Lab (PHA 225) 8:1
	Radiography	Lab 10:1 Clinic (Technologist) 1:1 Clinic (CI) 10:1
	Respiratory Therapy	Clinic 6:1
	Veterinary Technician	Lab w/out animals 12:1 Lab with animals 8:1

Note: Exceptions to online / distance education class size must be approved by the Corporate Education Director or Corporate Online Education Director.

Washington Veterans Approval

Addendum to the 2024-2025 Catalog published January 2024

The following statements are added to pages 14 and 15:

Selected programs of study at Pima Medical Institute are approved by the Workforce Training and Education Coordinating Board's State Approving Agency (WTECB/SAA) for enrollment of those eligible to receive benefits under Title 38 and Title 10, USC.

Renton Campus:

Certificate Programs:

Dental Assistant
Health Care Administration - Certificate
Medical Assistant
Pharmacy Technician
Phlebotomy Technician
Veterinary Assistant

Seattle Campus:

Certificate Programs:

Dental Assistant
Health Care Administration - Certificate
Medical Assistant
Veterinary Assistant

Degree Programs:

Occupational Therapy Assistant - AOS
Respiratory Therapy - AAS
Veterinary Technician - AAS

Degree Programs:

Dental Hygiene - AAS
Physical Therapist Assistant - AAS
Radiography - AAS
Surgical Technology - AAS
Veterinary Technician - AAS

The following statement is added to page 47:

The Washington State Board of Pharmacy will be notified prior to any significant program changes.

The following statements are added to page 166:

Notice of Externship/Clinical Requirements All Students:

All students are required to complete an externship/clinical in order to successfully complete their program. The externship/clinical sites are located within the state of Washington, although some opportunities may exist outside of the state of Washington. Additional costs associated with travel, parking, and housing incurred as part of the externship/clinical is the sole responsibility of the student.

Notice of Externship/Clinical Requirements VEB Students:

Students wishing to use Veterans Education Benefits are prohibited from attending Externship or Clinical Rotations which are not located within the State of Washington.

Tuition Price List

Addendum to the 2024-2025 Catalog published January 2024



Pima Medical Institute - Seattle Campus
Tuition Price List
Effective January 1, 2024

Program	Total Cost	Tuition	Reg. Fee	Textbooks*	Supplies*	Uniforms*	Technology Fee	Tax**	Extern Weeks	Cost/Credit Hour	Total Credits/Clock Hours	Total Weeks (Day/Night)	Extern Credits/Hours
Dental Assistant (DEN)	\$18,777.50	\$17,021.50	\$150	\$831		\$205	\$265	\$305	6	\$577.00	29.5/720	30	5/240
Dental Hygiene (DH)	\$84,797	\$75,780.00	\$150	\$2,450	\$4,191	\$165	\$720	\$1,341	NA	\$842.00	90/2040	90	16.5/780
Health Care Administration Certificate (HCAC)	\$13,702	\$11,900.00	\$150	\$1,006		\$165	\$265	\$216	6	\$425.00	28/720	30	5/240
Medical Assistant (MA)	\$18,741	\$17,152.00	\$150	\$702		\$165	\$265	\$307	5	\$536.00	32/800	35	4/200
Physical Therapist Assistant (PTA)	\$44,818	\$40,565.00	\$150	\$2,614		\$165	\$600	\$724	16	\$610.00	66.5/1586	75	13.5/640
Radiography (RAD)	\$50,105	\$46,000.00	\$150	\$2,170		\$245	\$720	\$820	60	\$575.00	80/2378	90	36/1680
Surgical Technology (ST)	\$42,295	\$38,500.00	\$150	\$2,193		\$165	\$600	\$687	18	\$500.00	77/1740	75	13/600
Veterinary Assistant (VTA)	\$17,917	\$16,327.00	\$150	\$707		\$175	\$265	\$293	6	\$563.00	29/720	30	5/240
Veterinary Technician (VTT)	\$22,428	\$19,885.00	\$0	\$1,624		\$205	\$360	\$354	7	\$410.00	48.5/1055	47/52	5/225

*Includes Tax @ 10.35% (Tax is a requirement of the state of Washington)

**Business and Occupation Tax of 1.75% on Tuition, Registration Fee, and Technology Fee Only

† Hybrid Programs: Students enrolling will have the option to purchase a laptop for \$476.

***The uniform fee includes the cost associated with the required dosimeter in applicable programs. Students are required to wear PMI issued uniforms making this a mandatory fee.*

The registration fee is mandatory for each enrollment unless returning to the same program within 180 days or otherwise indicated in the Tuition Price List.

The total technology fee included in the Tuition Price List is mandatory and represents the combined cost of charges for each enrollment period of the program, as published in the PMI Catalog. For example, a \$600.00 technology fee for a five-semester program would equal a semester charge of \$120.00. For term-based programs, students attending the program outside of the published length (e.g., course retakes or a reduction in course load for an online program) will continue to be charged a technology fee based on each additional semester in which the student is enrolled in the program.

Additional student expenses may include, but are not limited to required immunizations, health insurance, background check, drug screening, clinical registration fees, and travel/parking expenses related to clinical externships or field trips. Please contact the campus administrator for additional information.

(Changes in Bold)

Program Start Dates: 2024

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Certificate Programs

Dental Assistant (AM)	Schedule	Program Details	Start Date	Term 2	Extern	End Date
	Mon - Fri 8:00 am - 12:00 pm 30 wks	Sequence: 6 Wks Career Prep Sequence 1, 2 & 3 Externship: 6 Wks Version: DA-G-D24 Crds: 29.5 / Hrs: 720 Trm 1=18 / Trm 2=12	1/17/24	5/22/24	7/3/24	8/13/24
			2/28/24	7/31/24	9/11/24	10/22/24
			4/10/24	9/11/24	10/23/24	12/3/24
			5/22/24	10/23/24	12/4/24	1/28/25
			7/31/24	12/4/24	1/29/25	3/11/25
			9/11/24	1/29/25	3/12/25	4/22/25
			10/23/24	3/12/25	4/23/25	6/3/25
			12/4/24	4/23/25	6/4/25	7/15/25
1/29/25			6/4/25	7/16/25	8/26/25	

Dental Assistant (AFT)	Schedule	Program Details	Start Date	Term 2	Extern	End Date
	Mon - Fri 1:00 pm - 5:00 pm 30 wks	Sequence: 6 Wks Career Prep Sequence 1, 2 & 3 Externship: 6 Wks Version: DA-G-D24 Crds: 29.5 / Hrs: 720 Trm 1=18 / Trm 2=12	1/3/24	5/8/24	6/19/24	7/30/24
			2/14/24	6/19/24	7/31/24	9/10/24
			3/27/24	7/31/24	9/11/24	10/22/24
			5/8/24	9/11/24	10/23/24	12/3/24
			6/19/24	10/23/24	12/4/24	1/28/25
			7/31/24	12/4/24	1/29/25	3/11/25
			9/11/24	1/29/25	3/12/25	4/22/25
			10/23/24	3/12/25	4/23/25	6/3/25
12/4/24			4/23/25	6/4/25	7/15/25	

Medical Assistant (AM)	Schedule	Program Details	Start Date	Term 2	Extern	End Date
	Mon - Fri 8:00 am - 12:00 pm 35 wks	Sequence: 6 Wks Career Prep Sequence 1, 2, 3 & 4 Externship: 5 Wks Version: MA-G-D24 Crds: 32 / Hrs: 800 Trm 1=24 / Trm 2=11	1/17/24	7/31/24	9/11/24	10/15/24
			2/28/24	9/11/24	10/23/24	11/26/24
			4/10/24	10/23/24	12/4/24	1/21/25
			5/22/24	12/4/24	1/29/25	3/4/25
			7/31/24	1/29/25	3/12/25	4/15/25
			9/11/24	3/12/25	4/23/25	5/27/25
			10/23/24	4/23/25	6/4/25	7/8/25
			12/4/24	6/4/25	7/16/25	8/19/25
1/29/25			7/16/25	8/27/25	9/30/25	

Medical Assistant (AFT)	Schedule	Program Details	Start Date	Term 2	Extern	End Date
	Mon - Fri Hybrid 35 wks	Sequence: 6 Wks Career Prep Sequence 1, 2, 3 & 4 Externship: 5 Wks Version: MA-H-D24 Crds: 32 / Hrs: 800 Trm 1=24 / Trm 2=11	1/3/24	6/19/24	7/31/24	9/3/24
			2/14/24	7/31/24	9/11/24	10/15/24
			3/27/24	9/11/24	10/23/24	11/26/24
			5/8/24	10/23/24	12/4/24	1/21/25
			6/19/24	12/4/24	1/29/25	3/4/25
			7/31/24	1/29/25	3/12/25	4/15/25
			9/11/24	3/12/25	4/23/25	5/27/25
			10/23/24	4/23/25	6/4/25	7/8/25
12/4/24			6/4/25	7/16/25	8/19/25	

Medical Assistant (EVE)	Schedule	Program Details	Start Date	Term 2	Extern	End Date
	Mon - Fri Hybrid 35 wks	Sequence: 6 Wks Career Prep Sequence 1, 2, 3 & 4 Externship: 5 Wks Version: MA-H-N24 Crds: 32 / Hrs: 800 Trm 1=24 / Trm 2=11	1/3/24	6/19/24	7/31/24	9/3/24
			2/14/24	7/31/24	9/11/24	10/15/24
			3/27/24	9/11/24	10/23/24	11/26/24
			5/8/24	10/23/24	12/4/24	1/21/25
			6/19/24	12/4/24	1/29/25	3/4/25
			7/31/24	1/29/25	3/12/25	4/15/25
			9/11/24	3/12/25	4/23/25	5/27/25
			10/23/24	4/23/25	6/4/25	7/8/25
12/4/24			6/4/25	7/16/25	8/19/25	

Program Start Dates: 2024

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Veterinary Assistant (AM)	Schedule	Program Details	Start Date	Term 2	Extern	End Date
	Mon - Fri 8:00 am - 12:00 pm 30 wks	Sequence: 6 Wks Career Prep Sequence 1, 2 & 3 Externship: 6 Wks Version: VTA-G-D24 Crds: 29 / Hrs: 720 Trm 1=18 / Trm 2=12	1/17/24	5/22/24	7/3/24	8/13/24
			2/28/24	7/31/24	9/11/24	10/22/24
			4/10/24	9/11/24	10/23/24	12/3/24
			5/22/24	10/23/24	12/4/24	1/28/25
			7/31/24	12/4/24	1/29/25	3/11/25
			9/11/24	1/29/25	3/12/25	4/22/25
			10/23/24	3/12/25	4/23/25	6/3/25
			12/4/24	4/23/25	6/4/25	7/15/25
1/29/25			6/4/25	7/16/25	8/26/25	

Veterinary Assistant (AFT)	Schedule	Program Details	Start Date	Term 2	Extern	End Date
	Mon - Fri Hybrid 30 wks	Sequence: 6 Wks Career Prep Sequence 1, 2 & 3 Externship: 6 Wks Version: VTA-H-D24 Crds: 29 / Hrs: 720 Trm 1=18 / Trm 2=12	1/3/24	5/8/24	6/19/24	7/30/24
			2/14/24	6/19/24	7/31/24	9/10/24
			3/27/24	7/31/24	9/11/24	10/22/24
			5/8/24	9/11/24	10/23/24	12/3/24
			6/19/24	10/23/24	12/4/24	1/28/25
			7/31/24	12/4/24	1/29/25	3/11/25
			9/11/24	1/29/25	3/12/25	4/22/25
			10/23/24	3/12/25	4/23/25	6/3/25
12/4/24			4/23/25	6/4/25	7/15/25	

Veterinary Assistant (EVE)	Schedule	Program Details	Start Date	Term 2	Extern	End Date
	Mon - Fri Hybrid 30 wks	Sequence: 6 Wks Career Prep Sequence 1, 2 & 3 Externship: 6 Wks Version: VTA-H-N24 Crds: 29 / Hrs: 720 Trm 1=18 / Trm 2=12	1/3/24	5/8/24	6/19/24	7/30/24
			2/14/24	6/19/24	7/31/24	9/10/24
			3/27/24	7/31/24	9/11/24	10/22/24
			5/8/24	9/11/24	10/23/24	12/3/24
			6/19/24	10/23/24	12/4/24	1/28/25
			7/31/24	12/4/24	1/29/25	3/11/25
			9/11/24	1/29/25	3/12/25	4/22/25
			10/23/24	3/12/25	4/23/25	6/3/25
12/4/24			4/23/25	6/4/25	7/15/25	

Degree Programs

Dental Hygiene (AM)	Schedule	Program Details	Sem Start	Sem End	End Date	
	Mon - Fri 8:00 am - 5:00 pm 90 wks	6 Semesters Term / Sem: 15 Wks Version: DH16 SEA 90 Crds / 2,040 Hrs	6/5/24	9/17/24		
			10/2/24	1/28/25		
			2/5/25	5/20/25		
			6/4/25	9/16/25		
			10/1/25	1/27/26		
			2/4/26	5/19/26	5/19/26	

Dental Hygiene (AM)	Schedule	Program Details	Sem Start	Sem End	End Date	
	Mon - Fri 8:00 am - 5:00 pm 90 wks	6 Semesters Term / Sem: 15 Wks Version: DH16 SEA 90 Crds / 2,040 Hrs	10/2/24	1/28/25		
			2/5/25	5/20/25		
			6/4/25	9/16/25		
			10/1/25	1/27/26		
			2/4/26	5/19/26		
6/3/26			9/15/26	9/15/26		

Physical Therapist Assistant (AFT)	Schedule	Program Details	Sem Start	Sem End	End Date	
	Mon - Thur 1:00 pm - 5:00 pm 75 wks	5 Semesters Term / Sem: 15 Wks Version: PTA14 66.5 Crds / 1,586 Hrs	7/3/24	10/15/24		
			10/23/24	2/18/25		
			2/26/25	6/10/25		
			6/18/25	9/30/25		
10/8/25			2/3/26	2/3/26		

Program Start Dates: 2024

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Radiography (AM)	Schedule	Program Details	Sem Start	Sem End	End Date
	Mon - Fri 8:00 am - 12:00 pm 96 wks	6 Semesters Term / Sem: 15 Wks Version: RAD22 80 Crds / 2,378 Hrs	4/10/24	7/23/24	
			7/31/24	11/12/24	
			11/20/24	3/18/25	
			3/26/25	7/8/25	
			7/16/25	10/28/25	
11/5/25	3/3/26	3/3/26			

Radiography (AM)	Schedule	Program Details	Sem Start	Sem End	End Date
	Mon - Fri 8:00 am - 12:00 pm 96 wks	6 Semesters Term / Sem: 15 Wks Version: RAD22 80 Crds / 2,378 Hrs	11/20/24	3/18/25	
			3/26/25	7/8/25	
			7/16/25	10/28/25	
			11/5/25	3/3/26	
			3/11/26	6/23/26	
7/1/26	10/13/26	10/13/26			

Surgical Technology (AFT)	Schedule	Program Details	Sem Start	Sem End	End Date
	Mon - Fri 1:00 pm - 5:00 pm 75 wks	5 Semesters Term / Sem: 15 Wks Version: ST 77 Crds / 1,740 Hrs	7/31/24	11/12/24	
			11/20/24	3/18/25	
			3/26/25	7/8/25	
			7/16/25	10/28/25	
11/5/25	3/3/26	3/3/26			

Veterinary Technician (AM)	Schedule	Program Details	Sem Start	On Ground	Extern	End Date
	Mon - Fri 8:00 am - 12:00 pm 47 wks	5 Sequences Sequence: 8 Wks Extern/Seminar: 7 Wks Version: VTTD18 Crds: 77.5 / Hrs: 1,055 Trm: 1=16/2=16/3=15	2/21/24	4/17/24	11/27/24	1/28/25
			4/17/24	6/12/24	2/5/25	3/25/25
			6/12/24	8/7/24	4/2/25	5/20/25
			8/7/24	10/2/24	5/28/25	7/15/25
			10/2/24	11/27/24	7/23/25	9/9/25
			11/27/24	2/5/25	9/17/25	11/4/25
			2/5/25	4/2/25	11/12/25	1/13/26
4/2/25	5/28/25	1/21/26	3/10/26			

Veterinary Technician (EVE)	Schedule	Program Details	Start Date	On Ground	Extern	End Date
	Mon - Thur 5:10 pm - 10:10 pm 47 wks	5 Sequences Sequence: 8 Wks Extern/Seminar: 7 Wks Version: VTTD18 Crds: 77.5 / Hrs: 1,055 Trm: 1=16/2=16/3=15	2/21/24	4/17/24	11/27/24	1/28/25
			4/17/24	6/12/24	2/5/25	3/25/25
			6/12/24	8/7/24	4/2/25	5/20/25
			8/7/24	10/2/24	5/28/25	7/15/25
			10/2/24	11/27/24	7/23/25	9/9/25
			11/27/24	2/5/25	9/17/25	11/4/25
			2/5/25	4/2/25	11/12/25	1/13/26
4/2/25	5/28/25	1/21/26	3/10/26			

Program Information

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Program	Catalog Page(s)	Action	Notification
Dental Assistant Medical Assistant Medical Billing and Coding Pharmacy Technician Sterile Processing Technician Veterinary Assistant	29 - 34, 38 - 45, 47 - 50, 55 - 60	Added	<p>In 2024, Pima Medical Institute will be updating certificate program start and sequence dates. As PMI works through the transition, this may result in a scheduled break within the program. If the program in which you are enrolled is impacted, this could extend your estimated graduation date. Students who fail one or more courses or withdraw from the program and decide to reenroll at a later date may also be impacted by the scheduled break. This interruption will not affect any tuition, fees, or other program information.</p> <p>Adjusted dates are published in the campus catalog addendum, which is available https://pmi.edu/admissions-financial-aid/academic-catalog/. After reviewing the revised schedule, if you have any concerns related to the adjusted dates, please contact your admissions representative or student services coordinator.</p>
Certificate and Degree Programs (except Online programs)	28 - 124	Updated	<p>As PMI returns to campus, programs may be either on-ground or hybrid. Programs designated as 'On-Ground' mean the program is offered on campus and students are expected to attend class in person. Programs designated as 'Hybrid' mean the program is offered using a combination of on-ground and online formats. Programs, courses, lectures, and labs that are scheduled to be on-ground require the student to physically attend on campus on the days/times announced. Refer to the program's Prospective Student Handout for information on the delivery method of each course within the hybrid programs.</p> <p>On-ground programs/courses will be taught on campus barring any emergencies impacting the regular operations of campus facilities, in which case students may be notified of a change from an on-ground to hybrid delivery method, and any changes in the course schedule (days and times of courses). These changes may impact a student's progression through the program, semester or sequence dates, and graduation.</p>
Veterinary Assistant	58	Updated	<p>Admissions Requirements: Refer to the Admissions information in the Prospective Students section of this catalog. Applicants with greater than three years of continuous years of full time employment or equivalent in the field as a Veterinary Assistant at time of application may be eligible to receive life experience credit for applicable courses after successfully completing a comprehensive assessment.</p>
Health Care Administration	76	Updated	<p>PMI certificate programs that block-transfer into semester III include Dental Assistant (except Dental Assistant - California campuses), Health Care Administration Certificate, Medical Assistant, Medical Billing and Coding, Pharmacy Technician, and Sterile Processing Technician.</p>
Veterinary Technician	117	Updated	<p>Admissions Requirements: In addition to the Admissions requirements and Transfer Credit criteria listed in the Prospective Students section of this catalog, an interview with the program director and/or faculty is required. Applicants must provide evidence of a certificate/diploma from a veterinary assistant program within the last five years and upon evaluation may successfully transfer 29 credits. Applicants with less than one year of experience as a veterinary assistant must have a minimum GPA of 2.5 to be considered. Applicants with a GPA of 2.5 - 2.74 will be required to pass a readiness assessment with a score of 80% or greater (16 out of 20 points) on the first attempt to qualify. Applicants who completed a qualified program greater than five years ago must be actively employed as a veterinary assistant for a period of 1 year or more and successfully complete a comprehensive assessment demonstrating contemporary knowledge in the profession.</p>

Program Information

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Refer to Program Information pages (i.e., Program Outline and/or Course Descriptions) at the end of this document.

Program	Catalog Page(s)	Action	Notification
Diagnostic Medical Sonography	72 - 75	Added	The Diagnostic Medical Sonography program has been added to the San Antonio campus. See the following program pages for the program outline and course descriptions.
Ophthalmic Medical Technician	N/A	Added	The Ophthalmic Medical Technician program has been added to the Denver campus. See the following program pages for the program outline and course descriptions.
Master of Science in Organizational Leadership - Health Care Administration and Public Health Administration Specialization	141 - 148	Updated	The Master of Science in Organizational Leadership program (both specializations) have minor changes to the course prerequisites. See the following program pages for the updated course descriptions.



Licensure Determination Disclosure Certificate Programs

In compliance with [34 CFR 668.43](#) Pima Medical Institute has made a reasonable effort to determine graduate eligibility for licensure in all states/territories for programs designed and advertised as leading to licensure. The chart below lists PMI programs and states/territories where the curriculum meets licensure requirements, states/territories where the curriculum does not meet licensure requirements, and states/territories in which PMI has been unable to determine if the curriculum meets state licensure requirements. All consumers should be advised that due to the frequent changes to statutes, rules, and regulations PMI cannot guarantee licensure based on the lists below.

Program	Program does not lead to licensure or Licensure Not Required	Meets Licensure Requirements	Does Not Meet Licensure Requirements	Undetermined	Notes
Dental Assistant	Alabama, Alaska, Arizona, Arkansas, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Kansas, Kentucky, Louisiana, Maine, Maryland, Michigan, Minnesota, Mississippi, Missouri, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, North Carolina, North Dakota, Ohio, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Texas, US Virgin Islands, Utah, Vermont, Virginia, West Virginia, Wisconsin, Wyoming	California (<i>Chula Vista and San Marcos Programs ONLY</i>), District of Columbia (Level I), Guam, N. Mariana Islands, Tennessee, Washington	California+, Iowa, Massachusetts, Montana**, New York	American Samoa, Puerto Rico	+Graduates from DA programs at the following campuses are not eligible for licensure in the state of California: Mesa, Phoenix, Tucson, Aurora, Colorado Springs, Denver, Las Vegas, Albuquerque, El Paso, Houston, San Antonio, Renton, and Seattle ** <i>The State of Montana does not have licensure requirements for this profession; however, regulations prohibit hiring of non-CODA (Commission on Dental Accreditation) trained Dental Assistants.</i> Contact information for State/Territory Licensing Boards in which the PMI program Does Not Meet licensure requirements or Undetermined can be found at https://pmi.edu/wp-content/uploads/2022/01/State-Licensing-Board-Contact-Information_DA.pdf
Health Care Administration	Licensure not required				
Medical Assistant	Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Guam, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina North Dakota, Ohio, Oregon, Pennsylvania, Puerto Rico, Rhode Island, South Carolina, Tennessee, Texas, US Virgin Islands, Utah, Vermont, Virginia, West Virginia, West Virginia, Wisconsin, Wyoming	South Dakota, Washington		American Samoa, N. Mariana Islands	Contact information for Licensing Boards of states/territories that PMI has been Unable to Make a Licensure Determination can be found at https://pmi.edu/wp-content/uploads/2022/03/Licensing-Board-Contact-Info_MA.pdf

Program	Program does not lead to licensure or Licensure Not Required	Meets Licensure Requirements	Does Not Meet Licensure Requirements	No Licensure Determination	Notes
Medical Billing and Coding	Licensure not required				
Patient Care Technician	Licensure not required*				* Applicants to the PCT program must be a certified nursing assistant (CNA). Graduates of the PCT programs are eligible to take the Board of Nephrology Examiners Nursing Technology (BONENT) Exam.
Pharmacy Technician	Hawaii, Maine, Missouri, Pennsylvania, South Carolina	Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maryland, Massachusetts +, Michigan, Minnesota, Mississippi, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota +, Ohio +, Oregon, Rhode Island, South Dakota, Tennessee, Texas, Utah +, Vermont, Virginia, Washington ^, West Virginia +, Wyoming, Puerto Rico, Guam	Alabama, District of Columbia, Massachusetts +, North Dakota +, Ohio +, Oklahoma, Utah +, Washington ^, West Virginia +	Wisconsin, American Samoa, N. Mariana Islands, US Virgin Islands	+State licensure/registration is required – applicants for licensure must have graduated from an ASHP-Accredited program – graduates from the Mesa, Tucson, Chula Vista, San Marcos, Colorado Springs, Denver, Albuquerque, El Paso, Houston, San Antonio, and Renton campuses do not meet this requirement and are therefore not eligible for licensure/registration in these states. Graduates from the Las Vegas program do meet these requirements. ^State licensure/registration is required – applicants for state licensure/registration must have graduated from an ASHP-Accredited program or a program approved by the Washington State Pharmacy Quality Assurance Commission (WSPQAC) – graduates from the Mesa, Tucson, Chula Vista, San Marcos, Colorado Springs, Denver, Albuquerque, El Paso, Houston, San Antonio campus do not meet this requirement and are therefore not eligible for licensure/registration in the state of Washington. Graduates from the Las Vegas campus and Renton Campus do meet this requirement. Contact information for State Licensing Boards in which the PMI program Does Not Meet Licensure Requirements/Undetermined can be found at https://pmi.edu/wp-content/uploads/2022/01/State-Licensing-Board-Contact-Information_RXT-1.pdf
Phlebotomy Technician	Alabama, Alaska, Arizona, Arkansas, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, New Hampshire, New Jersey, New Mexico, New York, North Carolina North Dakota, Ohio, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, West Virginia, West Virginia, Wisconsin, Wyoming	California* (<i>San Marcos Program ONLY</i>), Nevada, Washington	California*, Louisiana	American Samoa, District of Columbia, Guam, N. Mariana Islands, Puerto Rico, US Virgin Islands	*California requires completion of a state-approved Phlebotomy Training Program to obtain licensure/certification in the state. Only graduates from the San Marcos program are eligible. Graduates from the East Valley, Phoenix, Tucson, El Paso, Houston, San Antonio, and Renton programs are not eligible for licensure/certification in the state of California. Contact information for State Licensing Boards in which the PMI program Does Not Meet Licensure Requirements/Undetermined can be found at https://pmi.edu/wp-content/uploads/2022/01/State-Licensing-Board-Contact-Information_PHLB.pdf

Program	Program does not lead to licensure or Licensure Not Required	Meets Licensure Requirements	Does Not Meet Licensure Requirements	No Licensure Determination	Notes
Sterile Processing Technician	Alabama, Alaska, Arizona, Arkansas, California, Colorado, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Mexico, North Carolina, North Dakota, Ohio, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming	Connecticut, New Jersey, New York, Tennessee		American Samoa, Guam, N. Mariana Islands, Puerto Rico, US Virgin Islands	<p>Graduates of this program are eligible to take the CRCST Credentialing Examination.</p> <p>Contact information for State Licensing Boards in which the PMI program Does Not Meet Licensure Requirements/Undetermined can be found at https://pmi.edu/wp-content/uploads/2022/03/State-Licensing-Board-Contact-Information_SPT.pdf</p>
Veterinary Assistant	Licensure not required				

Licensure Determination Disclosure Associate Degree Programs

In compliance with [34 CFR 668.43](#) Pima Medical Institute has made a reasonable effort to determine graduate eligibility for licensure in all states/territories for programs designed and advertised as leading to licensure. The chart below lists PMI programs and states/territories where the curriculum meets licensure requirements, states/territories where the curriculum does not meet licensure requirements, and states/territories in which PMI has been unable to determine if the curriculum meets licensure requirements. All consumers should be advised that due to the frequent changes to statutes, rules, and regulations PMI cannot guarantee licensure based on the lists below.

Program	Program does not lead to licensure or Licensure Not Required	Meets Licensure Requirements	Does Not Meet Licensure Requirements	Undetermined	Notes
Dental Hygiene		All States/Territories			Graduates of CODA Accredited programs are eligible to apply to take the National Board Dental Hygiene Examination and other board examinations as required for state licensure.
Diagnostic Medical Sonography	Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, Washington DC, West Virginia, Wisconsin, Wyoming, US Virgin Islands	New Hampshire, New Mexico, North Dakota, Oregon		American Samoa, Guam, N. Mariana Islands, Puerto Rico	Graduates of PMI DMS programs may be eligible to apply for the American Registry of Diagnostic Medical Sonography (ARDMS) board examination through one of the available pathways. Contact information for Licensing Boards that are Undetermined to meet requirements can be found HERE .
Medical Laboratory Technician		Alabama, Alaska, Arizona, Arkansas, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, North Carolina, Ohio, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, Washington D.C., West Virginia, West Virginia, Wisconsin, Wyoming	California, New York, North Dakota	American Samoa, Guam, N. Mariana Islands, Puerto Rico, US Virgin Islands	Contact information for State Licensing Boards in which the PMI program Does Not Meet licensure requirements can be found HERE .

Program	Program does not lead to licensure or Licensure Not Required	Meets Licensure Requirements	Does Not Meet Licensure Requirements	Undetermined	Notes
Ophthalmic Medical Technician		All States/Territories			Graduates of this program are eligible to apply to take the Certified Ophthalmic Technician [®] examination administered by the Joint Commission on Allied Health Personnel in Ophthalmology [®] .
Occupational Therapy Assistant		All States/Territories			Graduates of the OTA program are eligible to apply to take the National Certification Examination for Occupational Therapy Assistant (COTA) administered by the National Board for Certification in Occupational Therapy (NBCOT).
Paramedic		Arizona*, Nevada* Alabama, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, New Hampshire, New Jersey, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, Washington DC, West Virginia, Wisconsin, Wyoming	Alaska, New York, Oregon	American Samoa, Guam, N. Mariana Islands, Puerto Rico, US Virgin Islands	*The Paramedic program is a hybrid program offered at the Mesa and Las Vegas campuses and available to residents of Arizona and Nevada, respectively. The Paramedic program meets requirements for licensure and employment in those states. While there are online components, this program requires on-ground attendance at the campus at which the student is enrolled and cannot be completed solely via distance education. Graduates of the Paramedic program are eligible to apply to take the National Registry of Emergency Medical Technicians (NREMT) certification examination at the paramedic level. Contact information for State Licensing Boards in which the PMI program Does Not Meet Licensure Requirements/Undetermined can be found HERE .
Physical Therapist Assistant		All States/Territories			Graduates of PMI PTA programs are eligible to apply to take the National Physical Therapy Examination for Physical Therapist Assistants (NPTE-PTA) which is administered by the Federation of State Boards of Physical Therapy (FSBPT).

Program	Program does not lead to licensure or Licensure Not Required	Meets Licensure Requirements	Does Not Meet Licensure Requirements	Undetermined	Notes
Radiography		All States/Territories			Graduates of PMI RAD programs are eligible to apply to take the American Registry of Radiologic Technologists (ARRT) examination for certification.
Respiratory Therapy		All States/Territories			Graduates of PMI RT programs are eligible to apply to take the National Board for Respiratory Care Therapist Multiple-Choice (TMC) Examination. Those who meet the threshold on the TMC are eligible to take the Clinical Simulation Examination (CSE) to obtain the Registered Respiratory Therapist (RRT) credential.
Surgical Technology	Alabama, Alaska, Arizona, California, Connecticut, Delaware, Florida, Georgia, Hawaii, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, New Hampshire, New Mexico, North Carolina, Ohio, Rhode Island, South Dakota, Utah, Vermont, Washington DC, West Virginia, Wisconsin, Wyoming, US Virgin Islands, American Samoa, Guam, N. Mariana Islands, Puerto Rico	Arkansas, Colorado, Idaho, Illinois, Indiana, Massachusetts, Nevada, New Jersey, New York, North Dakota, Oregon, Pennsylvania, South Carolina, Tennessee, Texas, Virginia, Washington			Graduates of PMI ST programs are eligible to apply to take the Certified Surgical Technologist (CST [®]) exam administered by the National Board of Surgical Technology and Surgical Assisting (NBSTSA).
Veterinary Technician	Arizona, Colorado, District of Columbia, Florida, Hawaii, Massachusetts, Montana, New Hampshire, New Jersey, Rhode Island, US Virgin Islands, Vermont, West Virginia, Wyoming	Alabama, Alaska, Arkansas, California, Connecticut, Delaware, Georgia, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Michigan, Minnesota, Mississippi, Missouri, Nebraska, Nevada, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Puerto Rico, South Carolina, South Dakota, Tennessee, Texas, Utah, Virginia, Washington, Wisconsin		American Samoa, Guam, N. Mariana Islands	Graduates of PMI VTT programs are eligible to apply to take the Veterinary Technician National Examination (VTNE) and applicable state board examinations. Contact information for Licensing Boards that are Undetermined to meet requirements can be found HERE .

Licensure Determination Disclosure

Nursing Programs

In compliance with [34 CFR 668.43](#) Pima Medical Institute has made a reasonable effort to determine graduate eligibility for licensure in all states/territories for programs designed and advertised as leading to licensure. The chart below lists PMI programs and states/territories where the curriculum meets licensure requirements, states/territories where the curriculum does not meet licensure requirements, and states/territories in which PMI has been unable to determine if the curriculum meets licensure requirements. All consumers should be advised that due to the frequent changes to statutes, rules, and regulations PMI cannot guarantee licensure based on the lists below.

Program	Program does not lead to licensure or Licensure Not Required	Meets Licensure Requirements	Does Not Meet Licensure Requirements	Undetermined	Notes
Nursing Assistant/Aide (certificate)		Arizona, Colorado, Florida, Michigan, New Mexico, Texas	Alaska	Alabama, Arkansas, California, Connecticut, Delaware, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New York, North Carolina, North Dakota, Ohio, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Utah, Vermont, Virginia, Washington, Washington D.C., West Virginia, Wisconsin, Wyoming, American Samoa, Guam, N. Mariana Islands, Puerto Rico, US Virgin Islands	<p>*this is an on-ground program available to residents of Arizona, Colorado, and Texas and meets licensure/certification requirements in those states.</p> <p>After licensure is obtained in the state (AZ, CO, or TX) transfer of licensure may be available via state reciprocity compacts. Prospective students and current students are strongly encouraged to contact the state professional licensing board or similar regulatory body in the state(s) where they plan to work to determine licensure requirements before enrolling in a program.</p> <p>State professional licensing board contact information can be found HERE.</p>
Nursing (Associate Degree)		Arizona*	Alabama, Alaska, Illinois	Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina North Dakota, Ohio, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, Washington D.C., West Virginia, West Virginia, Wisconsin, Wyoming, American Samoa, Guam, N. Mariana Islands, Puerto Rico, US Virgin Islands	<p>*this is an on-ground program available to residents of Arizona and is approved for licensure by the Arizona State Board of Nursing.</p> <p>After licensure is obtained in AZ, transfer of state licensure may be available via state reciprocity compacts. Prospective students and current students are strongly encouraged to contact the state professional licensing board or similar regulatory body in the state(s) where they plan to work to determine requirements before enrolling in a program.</p> <p>State professional licensing board contact information can be found HERE.</p>
Practical Nursing (PN) (certificate)		Colorado, New Mexico	Alabama, Alaska, Illinois	Arizona, Arkansas, California, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New York, North Carolina North Dakota, Ohio, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, Washington D.C., West Virginia, Wisconsin, Wyoming, American Samoa, Guam, N. Mariana Islands, Puerto Rico, US Virgin Islands	<p>*The Albuquerque program is a hybrid program available to residents of New Mexico. The Albuquerque program is approved by the New Mexico Board of Nursing. While there are online components, this program requires on-ground attendance at the campus at which the student is enrolled and cannot be completed solely via distance education.</p> <p>*The Aurora program is an on-ground program available to residents of Colorado. The Aurora program is approved for licensure by the Colorado State Board of Nursing.</p> <p>After licensure is obtained in the state (CO or NM), transfer of licensure may be available via state reciprocity compacts. Prospective students and current students are strongly encouraged to contact the state professional licensing board or similar regulatory body in the state(s) where they plan to work to determine requirements before enrolling in a program.</p> <p>State professional licensing board contact information can be found HERE.</p>



State Licensure Determination Disclosure Online Programs

In compliance with [34 CFR 668.43](#) Pima Medical Institute has made a reasonable effort to determine graduate eligibility for licensure in all states for programs designed and advertised as leading to licensure. The chart below lists PMI programs and states where the curriculum meets licensure requirements, states where the curriculum does not meet licensure requirements, and states in which PMI has been unable to determine if the curriculum meets state licensure requirements. All consumers should be advised that due to the frequent changes to state statutes, rules, and regulations PMI cannot guarantee licensure based on the lists below.

Online Associate Degree Programs

Program	Program does not lead to licensure or Licensure Not Required	Meets Requirements	Does Not Meet Requirements	No Licensure Determination	Notes
Radiography - Bridge		All States*			*applicants to this program must document graduation from one of the following: a United States military program in radiologic sciences; a JRCERT accredited radiologic sciences program; a foreign program in radiologic sciences equivalent in length to one year or more of college coursework; or an approved or licensed limited scope radiography program. Graduates of this program are eligible to apply to take the American Registry of Radiologic Technologists (ARRT) examination for certification.
Health Care Administration	Program does not lead to licensure				

Online Bachelor's Degree Programs

Program	Program does not lead to licensure or Licensure Not Required	Meets Requirements	Does Not Meet Requirements	No Licensure Determination	Notes
BS Health Care Administration	Does not lead to Licensure – Licensure not required to work in field.				
BS Nursing	Does not lead to Licensure*				*admission to the program requires that applicants maintain an active and unencumbered license as a registered nurse and be employed as a registered nurse (RN).

Program	Program does not lead to licensure or Licensure Not Required	Meets Requirements	Does Not Meet Requirements	No Licensure Determination	Notes
BS Physical Therapist Assist	Does not lead to Licensure*				*Applicants to this degree program must have graduated from a PTA program accredited by CAPTE. This is a degree completion program. Licensure/certification as a PTA in a state within the United States is required prior to taking courses in semesters three and four.
BS Rad Sciences	Does not lead to Licensure*				*Applicants to this degree completion program must hold an American Registry of Radiologic Technologists (ARRT) certification.
BS Res Therapy	Does not lead to Licensure*				*Applicants to this degree completion program must be registered respiratory therapist (RRT).

Online Master's Degree Program

Program	Program does not lead to licensure or Licensure Not Required	Meets Requirements	Does Not Meet Requirements	No Licensure Determination	Notes
MS Organizational Leadership	Does not lead to Licensure				



Diagnostic Medical Sonography

Objective: To develop in students the intrapersonal and professional skills needed to perform as competent entry-level general sonographers through didactic instruction, hands-on laboratory practice, and clinical experiences. Among the topics covered in the curriculum are anatomy and physiology, pathophysiology, ultrasound scanning techniques and protocols, the sonographer's scope of practice, medical terminology, patient care, communications, medical law and ethics, and other topics necessary to be effective members of the sonography team.

Graduates of this program receive an Associate of Applied Science Degree.

Admissions Requirements: In addition to the Admissions requirements listed in the Prospective Students section of this catalog, an interview with the program director and/or faculty is required. Refer to the program specific Prospective Student Handout for more information.

At a Glance

Program Type: Associate Degree

Delivery Method: On-ground or hybrid*

*See "Note" on Course Descriptions page.

Semester Credits: 82.5

Program Length	Total
Program Hours	2,160
Program Weeks	90
Program Semesters (15 weeks per semester)	6

Campus Locations



AZ: Phoenix

TX: El Paso, Houston, San Antonio

Semester I					
Course #	Course	Theory	Lab	Extern	Credits
BIO 119	Anatomy and Physiology	45			3.0
CCM 115	Communications	45			3.0
CLE 115	Medical Law and Ethics	30			2.0
CMT 100	Medical Terminology	15			1.0
MTH 140	Math Applications	45			3.0
PHY 102	Physics	45			3.0
Semester I Total		225			15.0

Semester II					
Course #	Course	Theory	Lab	Extern	Credits
DMS 122	Patient Care	30	15		2.5
DMS 125	Sonographic Physics and Instrumentation	90			6.0
DMS 152	Introduction to Sonographic Scanning and Instrumentation Lab		60		2.0
DMS 162	Abdominal and Small Parts Sonography I	45			3.0
Semester II Total		165	75		13.5

Semester III					
Course #	Course	Theory	Lab	Extern	Credits
DMS 182	Abdominal and Small Parts Sonography II	90			6.0
DMS 183	Abdominal and Small Parts Sonography Lab		120		4.0
DMS 200	Vascular Imaging I	30			2.0
DMS 201	Vascular Imaging I Lab		60		2.0
Semester III Total		120	180		14.0

Semester IV					
Course #	Course	Theory	Lab	Extern	Credits
DMS 242	Vascular Imaging II	30			2.0
DMS 243	Vascular Imaging II Lab		60		2.0
DMS 255	Obstetric and Gynecology Sonography	90			6.0
DMS 256	Obstetric and Gynecology Sonography Lab		90		3.0
Semester IV Total		120	150		13.0

Semester V					
Course #	Course	Theory	Lab	Extern	Credits
DMS 270	Clinical Practicum I			540	12.0
DMS 275	Sonography as a Profession	15			1.0
Semester V Total		15		540	13.0

Semester VI					
Course #	Course	Theory	Lab	Extern	Credits
DMS 280	Clinical Practicum II			540	12.0
DMS 285	Sonography Examination Review	30			2.0
Semester VI Total		30		540	14.0

Program Total		675	405	1,080	82.5
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Diagnostic Medical Sonography • Course Descriptions

Note: Hybrid delivery is offered only at El Paso and Phoenix campuses. Refer to the Prospective Student Handout at these campuses for course-specific delivery methods in these hybrid programs.

Semester I

BIO 119 Anatomy and Physiology

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course introduces the structures and functions of systems within the human body, including integumentary, musculoskeletal, endocrine, nervous, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive. Course content addresses the roles of cellular, tissue, and organ structures within each system and within the human body as a whole.

Prerequisites: None

CCM 115 Communications

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course provides an overview of the concepts and components of communication. Verbal and nonverbal communication, technical and professional writing, speaking and listening critically, evaluating and synthesizing material from diverse cultural sources and points of view, and other topics are included.

Prerequisites: None

CLE 115 Medical Law and Ethics

Total Course Hours: 30 (30 Theory, 0 Lab, 0 Extern) Semester Credits: 2.0

This course provides an overview of ethics and the law as they apply to medical professions and practice. Topics include scope of practice, legal issues, ethical considerations, patient rights, informed consent, standards of care, documentation and coding, and the use of best practices to prevent legal difficulties.

Prerequisites: None

CMT 100 Medical Terminology

Total Course Hours: 15 (15 Theory, 0 Lab, 0 Extern) Semester Credits: 1.0

This course focuses on the development of a basic framework for the language of medicine. Students learn to create, analyze, and apply medical terms through memorization and practice in spelling and pronunciation of medical roots, suffixes, and prefixes.

Prerequisites: None

MTH 140 Math Applications

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course focuses on the fundamentals of college algebra necessary for understanding mathematical concepts and performing measurements and calculations. Mathematical operations covered include fractions, decimals, algebraic equations, basic statistics, measurement, geometric concepts, and graphing functions.

Prerequisites: None

PHY 102 Physics

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course provides an overview of the fundamental concepts of physics. Topics include properties of matter, mechanics of measurement, force and motion, gravity, temperature and heat, sound waves, thermodynamics, electricity, and magnetism.

Prerequisites: None

Semester II

DMS 122 Patient Care

Total Course Hours: 45 (30 Theory, 15 Lab, 0 Extern) Semester Credits: 2.5

This course introduces the provision of safe, high-quality patient care. Topics include communication skills, professional sonographer/patient interaction, patient rights, privacy, identification and assessment, patient preparation for various sonographic examinations, infection control, patient transfer and immobilization, and body mechanics and ergonomics. Also addressed are emergency situations and the provision of care for patients with special needs and patients with tubes and oxygen administration devices.

Prerequisites: Semester I courses

DMS 125 Sonographic Physics and Instrumentation

Total Course Hours: 90 (90 Theory, 0 Lab, 0 Extern) Semester Credits: 6.0

This course applies basic principles of physics within diagnostic medical ultrasound. Topics include basic acoustic principles, wave analysis, propagation of waves in tissue, physics of pulse-echo, image optimization, hemodynamics, Doppler imaging principles, and the instrumentation of the ultrasound unit. Course content also addresses issues of quality assurance, quality control, imaging artifacts, and patient/sonographer safety. This course prepares students for the ARDMS Sonography Principles and Instrumentation (SPI) exam.

Prerequisites: Semester I courses

Diagnostic Medical Sonography • Course Descriptions

DMS 152 Introduction to Sonographic Scanning and Instrumentation Lab

Total Course Hours: 60 (0 Theory, 60 Lab, 0 Extern) Semester Credits: 2.0

This course introduces the operation of ultrasound instrumentation to ensure sonographic image optimization and provides opportunities to learn the operating console controls and the transducer. Also addressed are manipulation of 2-D gray scale, color Doppler, continuous-wave Doppler, and 2-D Doppler applications, equipment inspection and maintenance, quality control/quality assurance, infection control, and ergonomic considerations.

Prerequisites: Semester I courses

DMS 162 Abdominal and Small Parts Sonography I

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course introduces sonographic scanning of organs and structures of the abdomen including limited abdominal vasculature, abdominal wall and peritoneal cavities, gastrointestinal tract, musculoskeletal structures, non-cardiac chest, breast, neck, infant hip, neonatal/infant head; neonatal/infant spine. Topics include anatomy, physiology, pathophysiology, exam indications, sonographic appearance and findings, and sonographic scanning techniques and common protocols.

Prerequisites: Semester I courses

Semester III

DMS 182 Abdominal and Small Parts Sonography II

Total Course Hours: 90 (90 Theory, 0 Lab, 0 Extern) Semester Credits: 6.0

A continuation of DMS 162, this course introduces sonographic scanning of the major organs and structures of the abdomen including the liver, gallbladder/biliary system, pancreas, urinary system, adrenal gland, spleen, and the scrotum, prostate, and penis. Topics include anatomy, physiology, pathophysiology, exam indications, sonographic and Doppler appearance and findings, and sonographic scanning techniques and common protocols. Also covered are ultrasound guided interventional procedures, ultrasound techniques for transplant organs, assessment of anatomic structures for trauma-related abnormalities, and assessment of postoperative anatomy.

Prerequisites: Semesters I and II courses

DMS 183 Abdominal and Small Parts Sonography Lab

Total Course Hours: 120 (0 Theory, 120 Lab, 0 Extern) Semester Credits: 4.0

This course provides opportunities to learn proper scanning techniques, common protocols, interpretation of sonographic and Doppler findings, and recognizing normal anatomical variations and pathology of the major organs of the abdomen, abdominal wall, abdominal vasculature, noncardiac chest, extremity nonvascular structures, and superficial structures to include the breast, neck, testes, penis, prostate, scrotum, infant hip, neonatal/infant head, and neonatal/infant spine.

Prerequisites: Semesters I and II courses

DMS 200 Vascular Imaging I

Total Course Hours: 30 (30 Theory, 0 Lab, 0 Extern) Semester Credits: 2.0

This course introduces scanning of the arterial and venous systems with a focus on the vasculature of the major organs of the abdomen, and related hemodynamic considerations. Topics include anatomy, physiology, pathophysiology, exam indications, sonographic and Doppler appearance and findings, and sonographic scanning techniques and common protocols. Also covered are the principles and techniques of 2-D Doppler, color Doppler, power Doppler, and waveform interpretation.

Prerequisites: Semesters I and II courses

DMS 201 Vascular Imaging I Lab

Total Course Hours: 60 (0 Theory, 60 Lab, 0 Extern) Semester Credits: 2.0

This course provides opportunities to learn proper scanning techniques, common protocols, interpretation of sonographic and Doppler findings, and recognizing normal anatomical variations and pathology of the abdominal vasculature, including the carotid arteries. Also addressed are the principles and techniques of 2-D Doppler, color Doppler, power Doppler, and waveform interpretation.

Prerequisites: Semesters I and II courses

Semester IV

DMS 242 Vascular Imaging II

Total Course Hours: 30 (30 Theory, 0 Lab, 0 Extern) Semester Credits: 2.0

A continuation of DMS 200, this course introduces scanning of the peripheral arterial and venous vasculature. Topics include anatomy, physiology, pathophysiology, exam indications, sonographic and Doppler appearance and findings, and sonographic scanning techniques and common protocols. Also covered are the principles and techniques of spectral wave analysis, interpretation of color Doppler and power Doppler, complementary vascular imaging procedures, and emerging technologies.

Prerequisites: Semesters I, II, and III courses

DMS 243 Vascular Imaging II Lab

Total Course Hours: 60 (0 Theory, 60 Lab, 0 Extern) Semester Credits: 2.0

This course provides opportunities to learn proper scanning techniques, common protocols, interpretation of sonographic and Doppler findings, and recognizing normal anatomical variations and pathology of the peripheral arterial and venous vasculature. Also addressed are the principles and techniques of 2-D Doppler, color Doppler, power Doppler, and waveform interpretation.

Prerequisites: Semesters I, II, and III courses

Diagnostic Medical Sonography • Course Descriptions

DMS 255 Obstetric and Gynecology Sonography

Total Course Hours: 90 (90 Theory, 0 Lab, 0 Extern) Semester Credits: 6.0

This course introduces scanning of the gynecologic and obstetric patient. Topics include anatomy, physiology, pathophysiology, exam indications, sonographic and Doppler appearance and findings, and sonographic scanning techniques and common protocols for the gravid and nongravid female. Also covered are fertilization, embryology, fetal biometry and measurements, and related interventional procedures.

Prerequisites: Semesters I, II, and III courses

DMS 256 Obstetric and Gynecology Sonography Lab

Total Course Hours: 90 (0 Theory, 90 Lab, 0 Extern) Semester Credits: 3.0

This course provides opportunities to learn proper scanning techniques, common protocols, interpretation of sonographic and Doppler findings, and recognizing normal anatomical variations and pathology of the gravid and nongravid female. Also addressed are the special concerns and protocols regarding sonographic and Doppler studies of the developing fetus, and related biometric measurements.

Prerequisites: Semesters I, II, and III courses

Semester V

DMS 270 Clinical Practicum I

Total Course Hours: 540 (0 Theory, 0 Lab, 540 Extern) Semester Credits: 12.0

This course provides clinical experience under direct supervision of qualified clinical staff. Students will develop clinical competence expertise in scanning through observing, assisting, and performing the full range of sonographer responsibilities. Student learning and competence will be determined in part through frequent critique and evaluation of the performance of required competencies.

Prerequisites: Semesters I, II, III, and IV courses

DMS 275 Sonography as a Profession

Total Course Hours: 15 (15 Theory, 0 Lab, 0 Extern) Semester Credits: 1.0

This course examines the role and responsibilities of a sonographer in achieving and maintaining professional credentials and advancing expertise. Students will review ethical and legal aspects of professional practice as a sonographer. Also addressed are the skills required to transition into the workforce.

Prerequisites: Semesters I, II, III, and IV courses

Semester VI

DMS 280 Clinical Practicum II

Total Course Hours: 540 (0 Theory, 0 Lab, 540 Extern) Semester Credits: 12.0

This course advances the student's clinical experience under direct supervision of qualified clinical staff. Students gain expertise in scanning through observing, assisting, and performing the full range of sonographer responsibilities. Student learning and competence will be determined in part through frequent critique and evaluation of the performance of required competencies. By the completion of the course, students are expected to demonstrate the clinical skills and competence required of an entry-level sonographer.

Prerequisites: Semesters I, II, III, IV, and V courses

DMS 285 Sonography Examination Review

Total Course Hours: 30 (30 Theory, 0 Lab, 0 Extern) Semester Credits: 2.0

This course is designed to prepare students for examination for certification by the American Registry of Diagnostic Medical Sonography (ARDMS) and/or the American Registry of Radiologic Technologists (ARRT).

Prerequisites: Semesters I, II, III, IV, and V courses

Ophthalmic Medical Technician

Objective: To develop in students the personal traits and professional skills needed to perform as competent entry-level ophthalmic technicians. The program introduces students to skills necessary to perform preliminary vision and diagnostic testing prior to physician examination. Training includes surgical assisting, ultrasound, digital photography, and light-based imaging of the eye with scanning lasers.

Graduates of this program receive an Associate of Occupational Studies Degree and are eligible to apply to take the Certified Ophthalmic Technician® (COT) examination administered by the Joint Commission on Allied Health Personnel in Ophthalmology® (JCAHPO).

Admissions Requirements: In addition to the Admissions requirements listed in the Prospective Students section of this catalog, an interview with the program director and/or faculty is required.



Semester I					
Course #	Course	Theory	Lab	Extern	Credits
BIO 108	Anatomy and Physiology	60			4.0
CLE 125	Law and Ethics	30			2.0
CSK 100	Study Skills	15			1.0
MTH 130	Math Applications	15			1.0
PSY 105	Interpersonal Communications	30			2.0
OPH 100	Ocular Anatomy and Physiology	45			3.0
OPH 114	Ocular Disease	60			4.0
Semester I Total		255			17.0

Semester II					
Course #	Course	Theory	Lab	Extern	Credits
OPH 108	Refractometry	45	60		5.0
OPH 112	Basic Skills	30	60		4.0
OPH 115	Patient Services	30	30		3.0
Semester II Total		105	150		12.0

Semester III					
Course #	Course	Theory	Lab	Extern	Credits
OPH 217	Contact Lenses	30	60		4.0
OPH 222	Administrative Procedures	15			1.0
OPH 214	Ocular Motility	30	30		3.0
OPH 216	Special Diagnostics	30	60		4.0
Semester III Total		105	150		12.0

Semester IV					
Course #	Course	Theory	Lab	Extern	Credits
OPH 223	Surgical Assisting	30	30		3.0
OPH 207	Pharmacology	30			2.0
OPH 210	Clinical Externship I			256	5.5
OPH 235	Optics and Advanced Refractometry	30			2.0
OPH 225	Ophthalmic Photography and Imaging	30	60		4.0
OPH 230	Echography and Light-Based Imaging	15	30		2.0
Semester IV Total		135	120	256	18.5

Semester V					
Course #	Course	Theory	Lab	Extern	Credits
OPH 220	Clinical Externship II			640	14.0
Semester V Total			640	14.0	12

Program Total		600	420	896	73.5
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At a Glance

Program Type: Associate's Degree

Delivery Method: Hybrid*

*See "Note" on Course Descriptions page

Semester Credits: 73.5

Program Length	Total
Program Hours	1,916
Program Weeks	80
Program Semesters (16 weeks per semester)	5

Campus Locations



CO: Denver

Ophthalmic Medical Technician • Course Descriptions

Note: Refer to the Prospective Student Handout at the campus for course-specific delivery method in this hybrid program.

Semester I

BIO 108 Anatomy and Physiology

Total Course Hours: 60 (60 Theory, 0 Lab, 0 Extern) Semester Credits: 4.0

This course focuses on the fundamentals of human anatomy and physiology and medical terminology. Subjects include the organization of the body, anatomy and physiology of cells and tissues, and the structures and functions of the following systems: cardiovascular, respiratory, endocrine, nervous, integumentary, musculoskeletal, lymphatic, digestive, urinary, and reproductive. Knowledge gained in this course will prepare the student for more complex theoretical and practical applications in subsequent technical courses.

Prerequisites: None

CLE 125 Law and Ethics

Total Course Hours: 30 (30 Theory, 0 Lab, 0 Extern) Semester Credits: 2.0

Instruction provides an overview of basic legal and ethical principles and practices as related to medical professions. Topics include ethical considerations, legal issues, medical documentation, medical negligence, and the workplace.

Prerequisites: None

CSK 100 Study Skills

Total Course Hours: 15 (15 Theory, 0 Lab, 0 Extern) Semester Credits: 1.0

This course provides students an opportunity to learn and adopt methods to promote success in school, work, and life. Topics include strategies to help students develop and improve their skills in time and stress management, reading comprehension and memorization, listening and note taking, and test preparation.

Prerequisites: None

MTH 130 Math Applications

Total Course Hours: 15 (15 Theory, 0 Lab, 0 Extern) Semester Credits: 1.0

This course provides a review of math operations, skills, and computations that are used in performing optics calculations. Knowledge gained in this course will prepare the student for more complex theoretical and practical applications in subsequent technical courses.

Prerequisites: None

PSY 105 Interpersonal Communications

Total Course Hours: 30 (30 Theory, 0 Lab, 0 Extern) Semester Credits: 2.0

This course begins to explore the psychological nature of humans and their interactions and provides students with an introduction to interpersonal communications. Students will gain an understanding of basic psychological concepts as well as an awareness of self and how these elements provide a foundation for interfacing with the social environment. Topics include but are not limited to adaptation, communication, group processes, and the impact of health on behavior. Communication concepts and critical thinking processes are introduced that can be used to influence professional behavior and improve relationships between caregivers, those they care for, and their families.

Prerequisites: None

OPH 100 Ocular Anatomy and Physiology

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

Instruction on anatomy and physiology of the visual sensory organs and related structures.

Prerequisites: None

OPH 114 Ocular Disease

Total Course Hours: 60 (60 Theory, 0 Lab, 0 Extern) Semester Credits: 4.0

Instruction on pathologic conditions affecting the visual sensory organs and related structures, including signs, symptoms, and treatment of common ocular disorders. The course addresses systemic diseases and their impact on the eye and on vision, and implications for treatment.

Prerequisites: None

Semester II

OPH 108 Refractometry

Total Course Hours: 105 (45 Theory, 60 Lab, 0 Extern) Semester Credits: 5.0

This course provides students with instruction in optical properties of the human eye, the interaction of light and lenses, and the laws governing optics. Methods will be taught to subjectively and objectively measure the refractive status of the eye.

Prerequisites: OPH 100 Ocular Anatomy and Physiology and OPH 114 Ocular Disease

OPH 112 Basic Skills

Total Course Hours: 90 (30 Theory, 60 Lab, 0 Extern) Semester Credits: 4.0

This lecture and laboratory class presents basic eye exam procedures and techniques. Students are instructed in how to obtain a complete ocular and medical history and perform visual acuity assessments. Students will learn to perform the basic eye exam including ancillary testing. Students apply concepts related to the basic nature of light and the refractive condition of the eye.

Prerequisites: OPH 100 Ocular Anatomy and Physiology and OPH 114 Ocular Disease

OPH 115 Patient Services

Total Course Hours: 60 (30 Theory, 30 Lab, 0 Extern) Semester Credits: 3.0

Instruction covers basic spectacle principles, the performance and documentation of lensometry, administration of ophthalmic medications, use of ocular dressings and shields, and other patient services. Students will be introduced to types of ophthalmic equipment and its maintenance. Students will perform lid eversion and tear production testing.

Prerequisites: OPH 100 Ocular Anatomy and Physiology and OPH 114 Ocular Disease

Ophthalmic Medical Technician • Course Descriptions

Semester III

OPH 217 Contact Lenses

Total Course Hours: 90 (30 Theory, 60 Lab, 0 Extern) Semester Credits: 4.0

Instruction covers the basic concepts of contact lenses. Included are techniques for fitting and evaluation of various kinds of contact lenses. Students learn how to instruct patients in insertion, removal, and care of contact lenses. Students will learn keratometry and corneal topography and their application to contact lens fitting.

Prerequisites: Semesters I and II OPH-designated courses

OPH 222 Administrative Procedures

Total Course Hours: 15 (15 Theory, 0 Lab, 0 Extern) Semester Credits: 1.0

This course introduces the student to administrative procedures in practice and prepares them for contributing to the successful functioning of a clinic. Students will review the components of the various types of exams and related documentation. Also included is a focus on professional communication with patients and other health professionals. The application of critical thinking skills and self-reflective practices, and the role of continued professional development, will be stressed.

Prerequisites: Semesters I and II OPH-designated courses

OPH 214 Ocular Motility

Total Course Hours: 60 (30 Theory, 30 Lab, 0 Extern) Semester Credits: 3.0

This lecture and laboratory class presents the fundamentals of ocular muscle balance and muscle interaction including current techniques for extraocular muscle evaluation.

Prerequisites: Semesters I and II OPH-designated courses

OPH 216 Special Diagnostics

Total Course Hours: 90 (30 Theory, 60 Lab, 0 Extern) Semester Credits: 4.0

Instruction covers the fundamental techniques of visual field testing, slit lamp external examination of the anterior segment of the eye, measurement of intraocular pressure, scanning laser ophthalmic diagnostic imaging, and special procedures.

Prerequisites: Semesters I and II OPH-designated courses

Semester IV

OPH 223 Surgical Assisting

Total Course Hours: 60 (30 Theory, 30 Lab, 0 Extern) Semester Credits: 3.0

This course covers infection control, disinfection, sanitization, and sterilization methods and procedures. Students learn sterile technique and assisting methods for office and operating room surgical procedures.

Prerequisites: Semesters I, II, and III courses

OPH 207 Pharmacology

Total Course Hours: 30 (30 Theory, 0 Lab, 0 Extern) Semester Credits: 2.0

Students are instructed on the use and effects of ophthalmic pharmacologic agents. Included are topical, oral, and injected medications, as well as those used in intraocular surgery. Instruction also examines the impact and interactions of other prescription medications, over-the-counter medications, supplements, and herbal agents.

Prerequisites: Semesters I, II, and III courses

OPH 210 Clinical Externship I

Total Course Hours: 256 (0 Theory, 0 Lab, 256 Extern) Semester Credits: 5.5

Assignment to a physician's office or clinic to obtain practical experience to reinforce subject matter and skills learned in the classroom.

Prerequisites: Semesters I, II, and III courses

OPH 235 Optics and Advanced Refractometry

Total Course Hours: 30 (30 Theory, 0 Lab, 0 Extern) Semester Credits: 2.0

Instruction includes the optical properties of the human eye, lenses, the interaction of light, and the laws governing optics. Also addressed are the principles and challenges of advanced refractometry.

Prerequisites: Semesters I, II, and III courses

OPH 225 Ophthalmic Photography and Imaging

Total Course Hours: 90 (30 Theory, 60 Lab, 0 Extern) Semester Credits: 4.0

This lecture and laboratory course covers the fundamentals of ophthalmic photography including specific instruction in anterior and posterior segment digital photography and imaging as well as digital stereo photography. Included are essentials for fluorescein angiography, indocyanine green angiography, and scanning laser imaging.

Prerequisites: Semesters I, II, and III courses

OPH 230 Echography and Light-Based Imaging

Total Course Hours: 45 (15 Theory, 30 Lab, 0 Extern) Semester Credits: 2.0

Instruction on ultrasonic techniques and light-based imaging used to measure corneal thickness and length of eye and to view pathology within the eye. Students will gain an understanding of intraocular lens calculation and selection.

Prerequisites: Semesters I, II, and III courses

Semester V

OPH 220 Clinical Externship II

Total Course Hours: 640 (0 Theory, 0 Lab, 640 Extern) Semester Credits: 14.0

Assignment to a physician's office or clinic to obtain practical experience to reinforce subject matter and skills learned in the classroom.

Prerequisites: Semesters I, II, III, and IV courses

Master of Science (MS) in Organizational Leadership

Health Care Administration (HCA) Specialization

Objective: The Master of Science in Organizational Leadership prepares graduate students to lead diverse organizations amidst a rapidly changing global landscape. In-depth examination of traditional and contemporary theories, coupled with research on communication, organizational behavior, and managing change, provides the framework for building advanced leadership skills. Students will cultivate a personal leadership approach that inspires diverse teams to work together and effect positive change for the diverse communities in which they serve and operate. The curriculum is designed to equip students with practical and analytical tools to successfully lead organizations through today's organizational challenges. Graduates of this program receive a Master of Science Degree.

HCA Specialization: The Master of Science in Organizational Leadership, Health Care Administration Specialization, will prepare students with the leadership skills necessary to work in health care administration. Leaders in the health care field have unique challenges inherent to a multidisciplinary environment that is often changing. Students will gain an in-depth understanding of strategic management processes, problem-solving through quality improvement strategies, financial management, and policies and processes surrounding health care administration.

Admissions Requirements: Applicants to this degree program must have graduated with a minimum of a baccalaureate degree from an accredited program recognized by the US Secretary of Education or the Council for Higher Education Accreditation (CHEA) earning a 2.75 GPA or greater. For applicants with previous graduate level credits, see additional Admissions and Transfer Credit requirements in the Prospective Students section of this catalog.

Semester I					
Course #	Course	Theory	Lab	Clinical	Credits
GRD 501	Introduction to Graduate Writing and Critical Analysis	45			3.0
LDR 515	Leadership Theory and Practice	45			3.0
Sequence I Total		90			6.0
Semester II					
Course #	Course	Theory	Lab	Clinical	Credits
LDR 518	Strategic Communication	45			3.0
LDR 525	Evidence-Based Management	45			3.0
Sequence I Total		90			6.0
Semester III					
Course #	Course	Theory	Lab	Clinical	Credits
LDR 555	Leading Diverse Teams	45			3.0
LDR 644	Leadership Ethics and Social Responsibility	45			3.0
Sequence I Total		90			6.0
Semester IV					
Course #	Course	Theory	Lab	Clinical	Credits
LDR 610	Leading Change and Innovation	45			3.0
HCA 570	Emerging Issues in Health Administration	45			3.0
Sequence I Total		90			6.0
Semester V					
Course #	Course	Theory	Lab	Clinical	Credits
HCA 630	Health Care Finance	45			3.0
HCA 655	Strategic Management of Patient-Centered Networks	45			3.0
Sequence I Total		90			6.0
Semester VI					
Course #	Course	Theory	Lab	Clinical	Credits
HCA 640	Leading Quality Improvement in Health Care	45			3.0
LDR 690	Professional Capstone	45			3.0
Sequence I Total		90			6.0
Program Total		540			36.0



At a Glance

Program Type: Master's Degree

Delivery Method: Online

Semester Credits: 36.0

Program Length	Total
Program Hours (excludes transfer credits)	540
Program Weeks	96
Program Semesters (16 weeks/semester)	6

Campus Locations



The Online programs are delivered from Tucson, AZ.

MS in Organizational Leadership-HCA Specialization • Course Descriptions

Semester I

GRD 501 Introduction to Graduate Writing and Critical Analysis

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

Critical thinking, expressed through sound research and clear writing, is a foundation of all academic and professional pursuits. This course will establish expectations of graduate level writing and research, including use of American Psychological Association (APA) style and information research practices, in preparation for independent graduate writing tasks. Students will practice writing and research skills as well as self- and peer evaluation of work.

Prerequisites: None

LDR 515 Leadership Theory and Practice

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course is designed to deepen student understanding of leadership research, theories, and practices through critical analysis and application. Content examines the process of leadership and the leadership characteristics and skills necessary for guiding organizations. Organizational theory, strategic thinking, decision-making, organizational culture, and change in the context of leadership will be emphasized.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

Semester II

LDR 518 Strategic Communication

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course provides analytical approaches for communication in organizational contexts. Content will explore communication processes in multiple contexts and support the ability to adapt communication to meet the needs of various internal and external stakeholders.

Communicating in a leadership role will be the primary focus.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

LDR 525 Evidence-Based Management

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

Evidence-based management is important in developing skills in using best available evidence for effective planning and decision-making as a leader. This course covers the foundations and evolution of evidence-based thinking in management at the executive leader level.

The process of gathering, evaluating, and applying evidence to support decision-making in organizations will be emphasized. Field-based examples will be used to illustrate how leaders critically analyze available research and data in organizational decisions and processes.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

Semester III

LDR 555 Leading Diverse Teams

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

A large part of organizational leadership takes place in groups. This course focuses on exploring group dynamics and fostering an environment of collaboration, interdisciplinary action, and productive teamwork. Topics include relational leadership, developing and facilitating teams, influencing groups, and leveraging diversity to promote organizational effectiveness.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

LDR 644 Leadership Ethics and Social Responsibility

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course deepens student understanding of the broader social environment in which organizations operate as well as the ethical and legal responsibilities that leaders owe to a variety of stakeholders. Content includes organizational social responsibility to understand and apply ethics from social, economic, and environmental perspectives.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

Semester IV

LDR 610 Leading Change and Innovation

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course focuses on leadership practices in change management theory and the methods by which leaders effect change within organizations. Content includes strategies for managing change cycles, developing proactive change initiatives, and generating support for innovative organizational change.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

HCA 570 Emerging Issues in Health Administration

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

Health care leadership requires a broad understanding of the complex challenges facing health care organizations today. This course explores current and emerging issues related to policy and political climate, population/disease demographics, reimbursement, workforce, technology, and health disparities that influence decisions made about delivering health care services. Learners will personalize issues at local, regional, and national levels by assessing the impact those issues may have on their own real-world health care role and future leadership roles.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

MS in Organizational Leadership-HCA Specialization • Course Descriptions

Semester V

HCA 630 Health Care Finance

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course covers both the financial management challenges and best practice solutions in maintaining viability of health organizations. The focus is on financial analysis to direct strategic financial planning and decision-making. Emphasis is placed on the administrator's ability to translate financial information to stakeholders in health organizations.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

HCA 655 Strategic Management of Patient-Centered Networks

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course explores the logic, structure, and best practices for patient-centered strategic management in health care. Content includes a systematic approach to formulating, implementing, and analyzing strategic initiatives to assist health care organizations in achieving better performance while meeting the needs of their patient consumers.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

Semester VI

HCA 640 Leading Quality Improvement in Health Care

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

Leading quality improvement in health care addresses the broad area of risk management, covering key areas of patient safety, governance, and organization risks. Key statutes, standards and regulations that govern health care quality are discussed. This course explores basic claims administration, risk financing, and insurance principles and coverage. Topics include activities in organizational risk assessment, continuous quality improvement, and interpreting key occupational and safety issues.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

LDR 690 Professional Capstone

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course provides an opportunity for students to synthesize theoretical knowledge, practical skills, and current research into a culminating capstone project. The project will address a complex problem, challenge, or issue related to the field of study and propose an innovative solution or practice, with emphasis on action-based leadership. Additional emphasis is placed upon the creation of a professional portfolio to highlight skills and achievements in the respective academic discipline.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis



Master of Science (MS) in Organizational Leadership

Public Health Administration (PHA) Specialization

Objective: The Master of Science in Organizational Leadership prepares graduate students to lead diverse organizations amidst a rapidly changing global landscape. In-depth examination of traditional and contemporary theories, coupled with research on communication, organizational behavior, and managing change, provides the framework for building advanced leadership skills. Students will cultivate a personal leadership approach that inspires diverse teams to work together and effect positive change for the diverse communities in which they serve and operate. The curriculum is designed to equip students with practical and analytical tools to successfully lead organizations through today's organizational challenges. Graduates of this program receive a Master of Science Degree.

PHA Specialization: The Master of Science in Organizational Leadership, Public Health Administration Specialization, will prepare students with the leadership skills necessary to work in the public health setting. Leaders in public health promote and protect the health of populations and communities through prevention, action, and education of people and organizations concerning health initiatives. Students will be prepared as professionals in public health leadership roles to understand and analyze the health care data of various demographic groups, determine which socioeconomic factors may be contributing to health outcomes, and recognize how to address the needs of communities.

Admission Requirements: Applicants to this degree program must have graduated with a minimum of a baccalaureate degree from an accredited program recognized by the US Secretary of Education or the Council for Higher Education Accreditation (CHEA) earning a 2.75 GPA or greater. For applicants with previous graduate level credits, see additional Admissions and Transfer Credit requirements in the Prospective Students section of this catalog.

At a Glance

Program Type: Master's Degree

Delivery Method: Online

Semester Credits: 36.0

Program Length	Total
Program Hours (excludes transfer credits)	540
Program Weeks	96
Program Semesters (16 weeks/semester)	6

Campus Locations



The Online programs are delivered from Tucson, AZ.

Semester I					
Course #	Course	Theory	Lab	Clinical	Credits
GRD 501	Introduction to Graduate Writing and Critical Analysis	45			3.0
LDR 515	Leadership Theory and Practice	45			3.0
Sequence I Total		90			6.0

Semester II					
Course #	Course	Theory	Lab	Clinical	Credits
LDR518	Strategic Communication	45			3.0
LDR 525	Evidence-Based Management	45			3.0
Sequence I Total		90			6.0

Semester III					
Course #	Course	Theory	Lab	Clinical	Credits
LDR 555	Leading Diverse Teams	45			3.0
LDR 644	Leadership Ethics and Social Responsibility	45			3.0
Sequence I Total		90			6.0

Semester IV					
Course #	Course	Theory	Lab	Clinical	Credits
LDR 610	Leading Change and Innovation	45			3.0
PHA 605	Foundations in Public Health	45			3.0
Sequence I Total		90			6.0

Semester V					
Course #	Course	Theory	Lab	Clinical	Credits
PHA 630	Health Informatics	45			3.0
PHA 650	Social, Behavioral, and Cultural Factors in Public Health	45			3.0
Sequence I Total		90			6.0

Semester VI					
Course #	Course	Theory	Lab	Clinical	Credits
PHA 655	Epidemiology	45			3.0
LDR 690	Professional Capstone	45			3.0
Sequence I Total		90			6.0

Program Total		540			36.0
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MS in Organizational Leadership-PHA Specialization • Course Descriptions

Semester I

GRD 501 Introduction to Graduate Writing and Critical Analysis

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

Critical thinking, expressed through sound research and clear writing, is a foundation of all academic and professional pursuits. This course will establish expectations of graduate level writing and research, including use of American Psychological Association (APA) style and information research practices, in preparation for independent graduate writing tasks. Students will practice writing and research skills as well as self- and peer evaluation of work.

Prerequisites: None

LDR 515 Leadership Theory and Practice

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course is designed to deepen student understanding of leadership research, theories, and practices through critical analysis and application. Content examines the process of leadership and the leadership characteristics and skills necessary for guiding organizations. Organizational theory, strategic thinking, decision-making, organizational culture, and change in the context of leadership will be emphasized.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

Semester II

LDR 518 Strategic Communication

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course provides analytical approaches for communication in organizational contexts. Content will explore communication processes in multiple contexts and support the ability to adapt communication to meet the needs of various internal and external stakeholders. Communicating in a leadership role will be the primary focus.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

LDR 525 Evidence-Based Management

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

Evidence-based management is important in developing skills in using best available evidence for effective planning and decision-making as a leader. This course covers the foundations and evolution of evidence-based thinking in management at the executive leader level. The process of gathering, evaluating, and applying evidence to support decision-making in organizations will be emphasized. Field-based examples will be used to illustrate how leaders critically analyze available research and data in organizational decisions and processes.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

Semester III

LDR 555 Leading Diverse Teams

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

A large part of organizational leadership takes place in groups. This course focuses on exploring group dynamics and fostering an environment of collaboration, interdisciplinary action, and productive teamwork. Topics include relational leadership, developing and facilitating teams, influencing groups, and leveraging diversity to promote organizational effectiveness.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

LDR 644 Leadership Ethics and Social Responsibility

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course deepens student understanding of the broader social environment in which organizations operate as well as the ethical and legal responsibilities that leaders owe to a variety of stakeholders. Content includes organizational social responsibility to understand and apply ethics from social, economic, and environmental perspectives.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

Semester IV

LDR 610 Leading Change and Innovation

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course focuses on leadership practices in change management theory and the methods by which leaders effect change within organizations. Content includes strategies for managing change cycles, developing proactive change initiatives, and generating support for innovative organizational change.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

PHA 605 Foundations in Public Health

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course introduces public health concepts and the skills required of public health leaders in community organizations and community health practice. Students will examine topics related to managing and leading public health enterprise at local, national, and global levels. Building public health competency through investigation of a variety of public health issues will support interdisciplinary skills, knowledge, and critical thinking demanded by today's public health leaders.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

MS in Organizational Leadership-PHA Specialization • Course Descriptions

Semester V

PHA 630 Health Informatics

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course explores health informatics from a public health and health-related research perspective with an emphasis on health information technology. Public health policy, structure and functions, public health data, surveillance, health communications, and global health informatics will be explored. Content includes the application of informatics to address public health-related problems.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

PHA 650 Social, Behavioral, and Cultural Factors in Public Health

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course deepens student understanding of the major social, behavioral, and cultural variables and issues that affect the health of populations. Frameworks and other theories presented in this course focuses on intervention strategies and program initiatives that address current public health problems and reduce health disparities.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

Semester VI

PHA 655 Epidemiology

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

Epidemiology, as the basic science of public health, is the study of the distribution and determinants of population health as well as methods to improve disease outcomes. This course equips students with foundational knowledge of epidemiology, research methods employed in epidemiology, and skills for interpreting existing evidence for the purposes of making public health or policy recommendations. Evaluation of epidemiologic study designs and measures of association for determining relationships is explored.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis

LDR 690 Professional Capstone

Total Course Hours: 45 (45 Theory, 0 Lab, 0 Extern) Semester Credits: 3.0

This course provides an opportunity for students to synthesize theoretical knowledge, practical skills, and current research into a culminating capstone project. The project will address a complex problem, challenge, or issue related to the field of study and propose an innovative solution or practice, with emphasis on action-based leadership. Additional emphasis is placed upon the creation of a professional portfolio to highlight skills and achievements in the respective academic discipline.

Prerequisites: GRD 501 Introduction to Graduate Writing and Critical Analysis



Success Story

Back in 2012, I was a recently separated army medic veteran looking for a career in the medical field. Pima Medical Institute was a well-known school for having excellent training in the Colorado Springs area, so I enrolled in the Medical Assistant (MA) program. I had the best instructor! She was knowledgeable, patient and cared deeply about her students. As I began working in the field, I found many of my coworkers had also been trained by her and it felt good to know I was working alongside others who had a quality education.

I loved being an MA and found my place working in oncology. Wanting to build on my education, I enrolled in Pima Medical's Health Care Administration online associate's degree and then continued to the bachelor's program. I was a single mom, working fulltime and going to school and, although it was challenging, I found it to be very manageable. My education helped me understand management's expectations and the theory or the why behind what I was doing.

Realizing I was having trouble being on my feet all day, I applied for an administrative position, got the job and soon realized THIS is what I was meant to do. After moving further up into management, I knew I wanted to learn additional skills, so I enrolled in Pima Medical's Master of Science in Organizational Leadership program. I am only in my first class, but I know I'm going to benefit from this program. I encourage my staff to further their education and I find it helps them to be more confident because they understand the why behind their clinical work.

Pima Medical Institute instructors were knowledgeable, responsive and understanding and I really appreciated the good quality education I received in ALL (soon to be 4) of my programs.

Sierra Jones
Master's Degree, MS in Organizational Leadership - PHA, Online Education